

## RESOLUTION 2007-160

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AMENDING RESOLUTION 93-24 AND 96-12 RELATING TO THE BUDGET AND FINANCE COMMISSION

**WHEREAS**, A section on the Budget & Finance Commission has been codified and added to the Solana Beach Municipal Code as Chapter 2.84; and

**WHEREAS**, Resolution 93-24 and 96-12 provided guidelines on the composition, terms of the members, meetings, and duties and responsibilities of the Budget and Finance Commission; and

**WHEREAS**, amendments to the above resolutions are required to correspond to the Solana Beach Municipal Code and provide additional guidance; and

**WHEREAS**, five members shall serve at the pleasure of the city council and shall be appointed by the city council with each member of the council being entitled to appoint one member as stated in Chapter 2.60 of the Solana Beach Municipal Code; and

**WHEREAS**, the members of the Budget & Finance Commission shall review, investigate, recommend and report to the Solana Beach City Council on budget and financial issues as detailed under Duties and Responsibilities.

**WHEREAS**, the term of the commission members shall be amended to a two year term commencing with the January 2008 annual appointments.

**NOW, THEREFORE**, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That this resolution amend the guidelines for the Budget & Finance Commission as stated in resolutions 93-24 and 96-12.
3. That the commission adheres to Chapters 2.60 and 2.84 of the Solana Beach Municipal Code.

4. That the term of the Budget & Finance Commission members shall be two years commencing with the January 2009 annual appointments.
5. That the Commission shall perform the following duties and responsibilities:
  - a. Review a draft of the Preliminary Budget prepared by the City Manager. The Commission will within two weeks of receipt provide staff with a memorandum detailing its comments regarding the proposed Preliminary Budget. Prepare a written report to the City Council two weeks prior to the first public hearing on the budget. Attend City Council workshops pertaining to the budget.
  - b. Review the financial feasibility of the City Council Goals and Objectives when received prior to the Preliminary Budget. Investigate, review, recommend and report to the City Council on cost saving measures.
  - c. Suggest areas in which the City Council may wish to establish specific policies pertaining to either revenues or expenditures.
  - d. Assess budget concerns expressed by the City Council Commission members or the public.
  - e. Review monthly the status of revenues and expenditures.
  - f. Suggest means of improving the format of the Budget and its terminology in order that it can be easily read and understood.

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- g. Review proposed charges, salaries and benefits and recommend cost saving.
- h. Assist in the preparation of a multi-year Budget plan for consideration by the City Council.

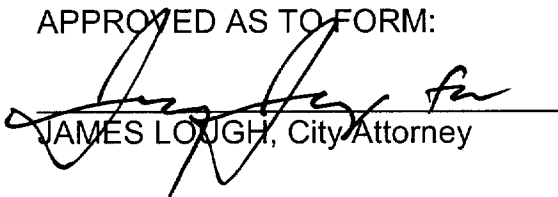
**PASSED AND ADOPTED** this 28<sup>th</sup> day of November, 2007, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers – Heebner, Kellejian, Nichols, Campbell  
NOES: Councilmembers – None  
ABSTAIN: Councilmembers – None  
ABSENT: Councilmembers – Roberts



LESA HEEBNER, Mayor

APPROVED AS TO FORM:

  
JAMES LOUGH, City Attorney

ATTEST:

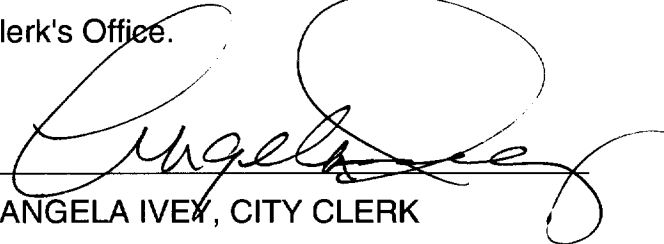
  
ANGELA IVEY, City Clerk



**CERTIFICATION**

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS.  
CITY OF SOLANA BEACH)

I, ANGELA IVEY, City Clerk of the City of Solana Beach, California, DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of **Resolution 2007-160** *To identify specific duties for the Budget & Finance Commission* as duly passed and adopted at a Regular Solana Beach City Council meeting held on the 28<sup>th</sup> day of November, 2007, and the original is on file in the City Clerk's Office.

  
ANGELA IVEY, CITY CLERK

Date of Certification: 12/10/07