CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY

ACTIONS

The Action Agenda of the City Council Meeting is a document provided immediately following the Council Meeting in order for staff and the public to be aware of the business transacted and actions taken by Council. This is a preliminary draft and not a public record. The meeting's legal record is the Minutes approved by the City Council.

Joint REGULAR Meeting

Wednesday, September 23, 2020 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting will be conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

PUBLIC MEETING VIEWING

❖ **Live Broadcast on Local Government Channel, Live web-streaming, & Archived videos online.** The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Spectrum(Time Warner)-Channel 24, and AT&T U-verse Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's Public Meetings webpage.

❖ **Zoom Virtual Webinar (registration required).** Register early and Join the meeting at least 15 minutes prior to the start time. To register to view/listen

to the meeting, go to this public participant link https://us02web.zoom.us/webinar/register/WN_4dAAtoHWRWi3SoQTSm9kmA for this meeting, follow the prompts to enter your name and email address. * To receive a confirmation email allowing you to enter the meeting and the link to join, you will need to enter a valid email address. Choose Gallery View to see the presentations, when applicable.

MEETING LOCATION WILL NOT BE OPEN TO THE PUBLIC.

Due to the Executive Order to stay home, in person participation at City Council meetings will not be allowed at this time. In accordance with the Executive Order to stay home, there will be no members of the public in attendance at Council Meetings. Alternatives to in-person attendance for viewing and participating in City Council meetings are being provided under Public Participation.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is posted online www.cityofsolanabeach.org Closed Session Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings.

PUBLIC PARTICIPATION

❖ Written correspondence regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at EMAILGRP-CityClerksOfc@cosb.org with the Subject line including the meeting date Sept 23, 2020. Please include the Agenda Item# and topic in your email. * Correspondence received after the official posting of the agenda, but before 12:00 p.m. on meeting day, will be distributed to Council and made available to the public online along with the agenda posting. Written submittals will be added to the record and not read out loud. * All submittals received before the start of the meeting will be made part of the record. The designated location for viewing public documents is the City's website www.cityofsolanabeach.org

❖ Zoom Webinar Public Comment Participation:

If you wish to provide a live verbal comment during the meeting, register for the Zoom Virtual (City Council Meeting) Webinar (registration required), register for the Zoom webinar as noted at the top, under Public Meeting/Zoom Webinar, and join the meeting using the "Join Webinar" link provided in your confirmation email.

1) EMAIL a Speaker Request by 12:00 p.m. (noon) on meeting day to **EMAILGRP-CityClerksOfc@cosb.org**

- Subject line should include Request to Speak
- Content should include the Item/Topic you would like to speak on.

AND

2) REGISTER as a speaker on meeting day by 12:00 p.m. (noon) by going to:
https://us02web.zoom.us/webinar/register/WN_4dAAtoHWRWi3SoQTSm9kmA and follow the required prompts to receive a confirmation email with your log in link.

- Join the meeting 30 minutes before the meeting begins by clicking on the link provided in your confirmation email.
- Speaking participants may use the computer's microphone and speakers to listen and communicate or they may also call into the meeting by dialing into the meeting with a telephone (this information will be provided in your email confirmation). If you call in as well for better audio, mute your computer's speakers to eliminate feedback.
- Participants will be called upon from those who have submitted the Speaker Request, registered, and logged on as described above. You will be called on by name and unmuted by the meeting organizer and may provide comments for the allotted time. Allotted speaker times are listed under each Agenda section.
- Participants can use a computer microphone and speakers to listen and communicate or dial into the meeting with a telephone (if you log in and call in, mute one of the devices to eliminate feedback).
- Do not self-mute since you will be muted when you enter the meeting and organizers will unmute you to provide comments. Alral comments received prior to the close of the meeting will be made part of the meeting record.

SPECIAL ASSISTANCE NEEDED - AMERICAN DISABILITIES ACT TITLE 2
In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 EMAILGRP-CityClerksOfc@cosb.org at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations offline/muted.

CITY COUNCILMEMBERS

Jewel Edson**, Mayor**

Judy Hegenauer**, Deputy Mayor** | Kristi Becker**, Councilmember**

Kelly Harless**, Councilmember** | David A. Zito, **Councilmember**

Gregory Wade **City Manager**	**Johanna Canlas** **City Attorney**	**Angela Ivey** **City Clerk**

SPEAKERS:
See Public Participation on the first page of the Agenda for publication participation options.

READING OF ORDINANCES AND RESOLUTIONS:
Pursuant to Solana Beach Municipal Code Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA: COUNCIL ACTION: Approved 5/0

ORAL COMMUNICATIONS:
Note to Public: Refer to Public Participation for information on how to submit public comment.
This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering

to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.
Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.3.)

Note to Public: Refer to Public Participation for information on how to submit public comment.
Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.
Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).
Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings August 28, 2019; July 1, 2020 and July 8, 2020.

Approved Minutes http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC
COUNCIL ACTION: Approved 5/0

A.2. Register of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for August 22, 2020 – September 4, 2020.

Item A.2. Report (click here)
COUNCIL ACTION: Approved 5/0

A.3. General Fund Adopted Budget Changes for Fiscal Year 2020/21. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the FY 2020-2021 General Fund Adopted Budget.

Item A.3. Report (click here)
COUNCIL ACTION: Approved 5/0

B. PUBLIC HEARINGS: None

C. STAFF REPORTS: (C.1. – C.5.)

Note to Public: Refer to Public Participation for information on how to submit public comment.
Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

COUNCIL ACTION: Approved 5/0

C.1. General Fund Update (Unaudited) for Fiscal Year 2019/20. (0300-80)

The Staff recommends that the City Council

1. Approve **Resolution 2020-129** authorizing the City Treasurer to amend appropriations in the FY 2019/20 budget to bring the Camp Programs Special Revenue fund to a zero fund balance amount as of June 30, 2020 as follows:
    a. General Fund – Increase in Transfers Out
    b. Camp Programs – Increase in Transfers In
    c. In an amount as determined by the Finance Department

Item C.1. Report (click here)
C.1. Staff Report Update 1
Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0 to zero out the Camps Programs fund balance, up to a maximum of $380,000, and allocate $350,000 to the PARS Trust Fund.

C.2. Quarterly Investment Report. (0350-44)

The Staff recommends that the City Council

1. Accept and file the attached Cash and Investment Report for the quarter ended June 30, 2020.

Item C.2. Report (click here)
C.2. Supplemental Items (9-23 1130am)
Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Presentations

C.3. Solana Energy Alliance (SEA) Activities and Operations Annual Report. (File 1010-45)

The Staff recommends that the City Council

1. Receive the annual report on SEA activities, operations and preliminary financial results through June 2020 and provide any direction, as necessary.
2. Approve **Resolution 2020-128** authorizing the City Manager to execute a Professional Services Agreement (PSA) with Bayshore Consulting Group Inc. to continue administrative and operational support for SEA and authorizing a one-year extension if necessary and at the City Manager's

discretion.

Item C.3. Report (click here)
Item C.3. Supplemental Docs (Upd 9-21 at 1205pm)
Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.
COUNCIL ACTION: Approved 5/0

C.4. CARES Act Coronavirus Relief Fund (CRF) Community Assistance/Relief Program Options. (File 0240-70)

The Staff recommends that the City Council

1. Discuss program options and provide direction to Staff on Community Assistance Grant Program guidelines and selection criteria.

Item C.4. Report (click here)
Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.
COUNCIL ACTION: Approved 5/0 allocating the remaining funds of approximately $61,000 to establish a Rental Relief Program with grant amounts to be up to $2,500 and that, if there are more applicants than funds, priority would be given to those families with children in the school lunch program.

C.5. Adopt (2nd Reading) Ordinance No. 514 – Encroachment Permit Requirements for Installation of Wireline Communication Facilities in the Public Right-of-Way. (File 0480-20)

The Staff recommends that the City Council

1. Adopt **Ordinance No. 514** amending Section 11.20.220 of the Solana Beach Municipal Code.

Item C.5. Report (click here)
C.5. Supplemental Items (9-23, 1130am)
Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.
COUNCIL ACTION: Approved 5/0

WORK PLAN COMMENTS:
Adopted June 12, 2019

COMPENSATION & REIMBURSEMENT DISCLOSURE:
GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "*City*" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: Council Committees
REGIONAL COMMITTEES: (outside agencies, appointed by this Council)
a. City Selection Committee (meets twice a year) Primary-Edson, Alternate-Zito

b. County Service Area 17: Primary- Harless, Alternate-Edson
c. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
d. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate-Harless and any subcommittees.
e. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
f. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
g. North County Dispatch JPA: Primary-Harless, Alternate-Becker
h. North County Transit District: Primary-Edson, Alternate-Becker
i. Regional Solid Waste Association (RSWA): Primary-Hegenauer, Alternate-Becker
j. SANDAG: Primary-Zito, 1st Alternate-Edson, 2nd Alternate-Becker, and any subcommittees.
k. SANDAG Shoreline Preservation Committee: Primary-Hegenauer, Alternate-Zito
l. San Dieguito River Valley JPA: Primary-Hegenauer, Alternate-Zito
m. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
n. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Harless

STANDING COMMITTEES: (All Primary Members) *(Permanent Committees)*

a. Business Liaison Committee – Zito, Edson.
b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Hegenauer
c. Highway 101 / Cedros Ave. Development Committee – Edson, Becker
d. Parks and Recreation Committee – Zito, Harless
e. Public Arts Committee – Edson, Hegenauer
f. School Relations Committee – Hegenauer, Harless
g. Solana Beach-Del Mar Relations Committee – Zito, Edson

ADJOURN:

Next Regularly Scheduled Meeting is October 14, 2020

Always refer the City's website Event Calendar for Special Meetings or an updated schedule.

Or Contact City Hall 858-720-2400

www.cityofsolanabeach.org

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the September 23, 2020 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on September 16, 2020 at 4:30 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., September 23, 2020, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk * City of Solana Beach, CA

CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the Citizen Commission's Agenda webpages or the City's Events Calendar for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**