

**COVID-19 – Important Information Regarding California Public Records Acts Requests
Government Code Section 6255**

The City has been and continues to closely monitor the outbreak of the Coronavirus (COVID-19). On March 13, 2020, the President of the United States declared a National Emergency in light of the COVID-19 pandemic. On March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the State. On March 16, 2020, the City also declared a local emergency. On March 19, 2020, Governor Newsom issued Executive Order [N-33-20](#) ordering all California residents to stay at home, with the exception of those providing certain essential services.

In light of the declared National Emergency, State of Emergency, Executive Order [N-33-20](#), the County of San Diego Mandatory Orders, CDC and public health officials' recommendations and guidance, the City has undertaken measures to maintain a safe and healthy community and to protect City employees. Such measures include a temporary closure of City Hall, majority of City employees working remotely and focus being placed on essential City functions to ensure and maximize the City's ability to continue to monitor and respond to the public emergency. As such, the City is unable to provide for the inspection of records under the California Public Records Act pursuant to Government Code section 6255. In light of the ongoing emergencies, the public interest served by not making requested records public clearly outweighs the public interest served by disclosure of the records as all available City resources and time is being dedicated to essential City functions and response to the COVID-19. Additionally, paper records are largely inaccessible in light of the temporary closure of City Hall.

The City expects to be unable to provide inspection of records under the California Public Records Act Requests pursuant to Government Code section 6255 until such time as the public health order and local emergency has been lifted. We apologize for any inconvenience this may cause but please be assured it is due to the City's need to dedicate any and all resources to addressing the public health crisis at hand and to continue to protect and maintain a safe and healthy community.