

SUMMARY OF KEY REVENUE ASSUMPTIONS

As part of the FY 2009-10 mid-year budget review process, the revenue assumptions included in the revenue forecasts were reexamined based on actual receipts for FY 2008-09 and emerging trends at the mid-point of the fiscal year. The revenue projections for FY 2010-11 are consistent with assumptions made and historical trends.

Sources used in developing the revenue projections include economic trends as reported in the national media, economic and fiscal information developed by the State Legislative Analyst and the State Department of Finance, the State Controller's Office and the County of San Diego. Ultimately, the 2010-11 revenue projections reflect the staff's best judgment about performance of the local economy and how it will affect City revenues.

TOP SIX GENERAL FUND REVENUES

The following provides a brief description of the City's top six General Fund revenues along with the general assumptions used in preparing revenue projections for the 2010-11 budgets. These six revenue sources will account for 83.5% of total budgeted General Fund revenues.

General assumptions

The FY 2010-11 revenue projections generally assume that the real estate market is still in decline and the City's revenues from building permits will remain fairly level. Revenue from sales and use taxes are increasing due to increased business generated in the City.

The City is anticipating a decrease in property tax receipts of 1% of projected (mid-year adjusted) property tax receipts, for fiscal year 2010-11. In the category of Other Taxes and Fees, the budget anticipates collecting \$245,000 in fiscal years 2010-11, in the form of a solid waste fee that will help offset the cost of the mandated stormwater program. In the category of Fines and Penalties, the budget anticipates \$140,000 from red light camera citations. The timing between issuance of citations and collection by the City may impact these amounts. The General Fund revenues for 2010-11 are projected to remain fairly level from the projected FY 2009-10 General Fund revenues.

1. PROPERTY TAX

Under Proposition 13 adopted in June of 1978, property taxes for general purposes may not exceed 1% of market value. San Diego County performs the property tax assessment, collection and apportionment. Assessment increases to reflect current market values are allowed when property ownership changes or when improvements are made. Otherwise, the maximum increase in assessed value is 2% annually. The City's allocation is approximately .13 cents for every dollar of the 1% tax levy. Based on a very weak housing market, we are anticipating a decrease of 1% (from the mid-year estimates) for fiscal year 2010-11.

2010-11 revenue \$5,244,800
Declines by 1 %
% of total revenue 40%

SUMMARY OF KEY REVENUE ASSUMPTIONS (Continued)

2. SALES TAX

The City receives 1% from all taxable retail sales occurring within its boundaries. The State of California collects the sales tax for the City. San Diego County sales tax of 8.75% is distributed as follows: 6% for the State General Fund; 1% for the City General Fund; .50% for the County of San Diego for transportation purposes; .75% County and .5% to fund Proposition 172. Revenue is projected to increase by 11% for fiscal years 2010-11 (from the mid-year estimates) due to new business being generated in the City. In addition, the State's triple flip, 25% of the sales tax will be distributed through the County of San Diego, which may result in timing difference or delays when the City will receive 100% of this revenue. This also accounts for part of the increase in sales tax revenue for FY 2010-11.

2010-11 revenue	\$2,626,400
Increases by	11%
% of total revenue	20%

3. MOTOR VEHICLE IN-LIEU (VLF)

Vehicle licenses fees in the amount of 2% of the market value of the motor vehicle are imposed by the State annually in lieu of local property taxes. The State allocates 81.25% of these revenues equally between cities and counties, apportioned based on population. Staff is anticipating the VLF account for Fiscal year 2010-11 remains level (mid-year's estimates) which will produce \$1,145,000 of revenue.

2010-11 revenue	\$1,145,000
Remains Level	
% of total revenue	8.5%

4. TRANSIENT OCCUPANCY TAX (TOT)

The TOT tax is levied on transients for the privilege of occupying lodgings on a temporary basis. The tax rate is currently 10% for the General Fund, which is added to the price of a room. The hotels collect the tax and transmit it to the City monthly. The budget anticipates the collection of 750,000 which is an increase of 1% (mid-year estimates.) TOT levied on short-term vacation rentals has provided over \$190,000 of General Fund revenue.

2010-11 revenue	\$750,000
Increases by	1%
% of total revenue	6%

5. FRANCHISE FEES

This revenue source comprises gas & electric, waste, and cable franchise contracts including other fees that are included as part of the contracts. The budget anticipates total franchise fees of \$630,000 for fiscal year 2010-11. This is based upon the current year's projected receipts and remains level.

2010-11 revenue	\$630,000
Remains Flat	
% of total revenue	5%

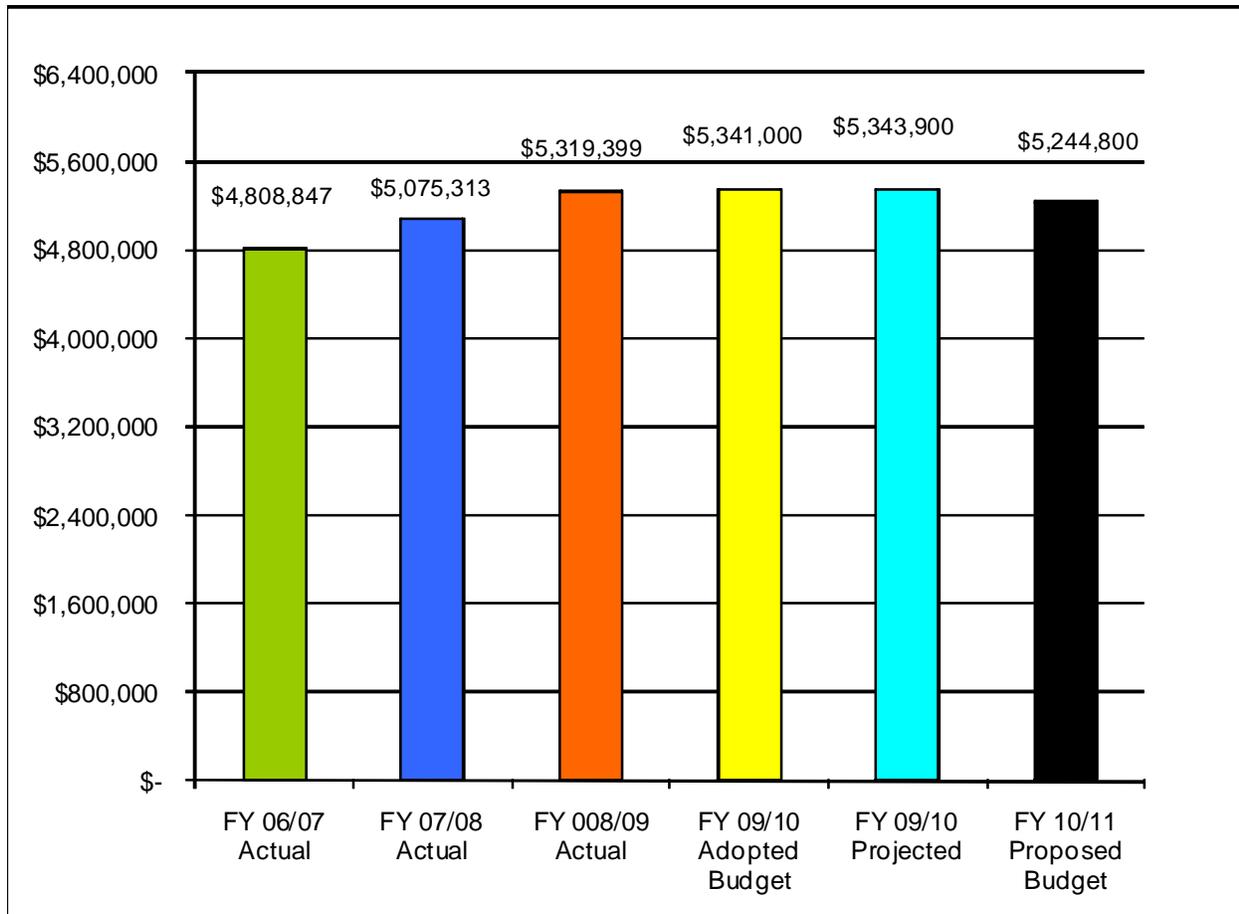
6. FIRE BENEFIT FEE

This revenue source is expected to remain relatively for 2010-11. The fee is imposed on all properties in the City to assist in providing fire prevention services.

2010-11 revenue	\$460,000
% of total revenue	4%

REVENUES

PROPERTY TAX 2006-07 THROUGH 2010-11



Property taxes represent the City's most significant source of revenue. Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The tax is based upon the assessed value of such property.

The combined city, county, school district and special district property tax rate is 1% of assessed value. Prior to the passage of Proposition 13 in 1978, cities had the authority to set the property tax rate, which meant that it could be raised or lowered depending upon the funding that was needed to balance the budget. After the imposition of Proposition 13, however, the property tax rate may not exceed the 1% limit except to retire debt approved by the voters prior to July 1, 1978.

Cities, counties, school districts and special districts share the revenues from the 1% property tax. The county allocates revenues to these agencies according to the proportion of property tax revenues allocated to each agency in the previous year.

When territory is annexed by a city, the city, the county, and the special districts must negotiate how the property tax revenues from that area will be split. In San Diego County, the cities and the county have agreed upon formulas to determine the property tax split for jurisdictional changes.

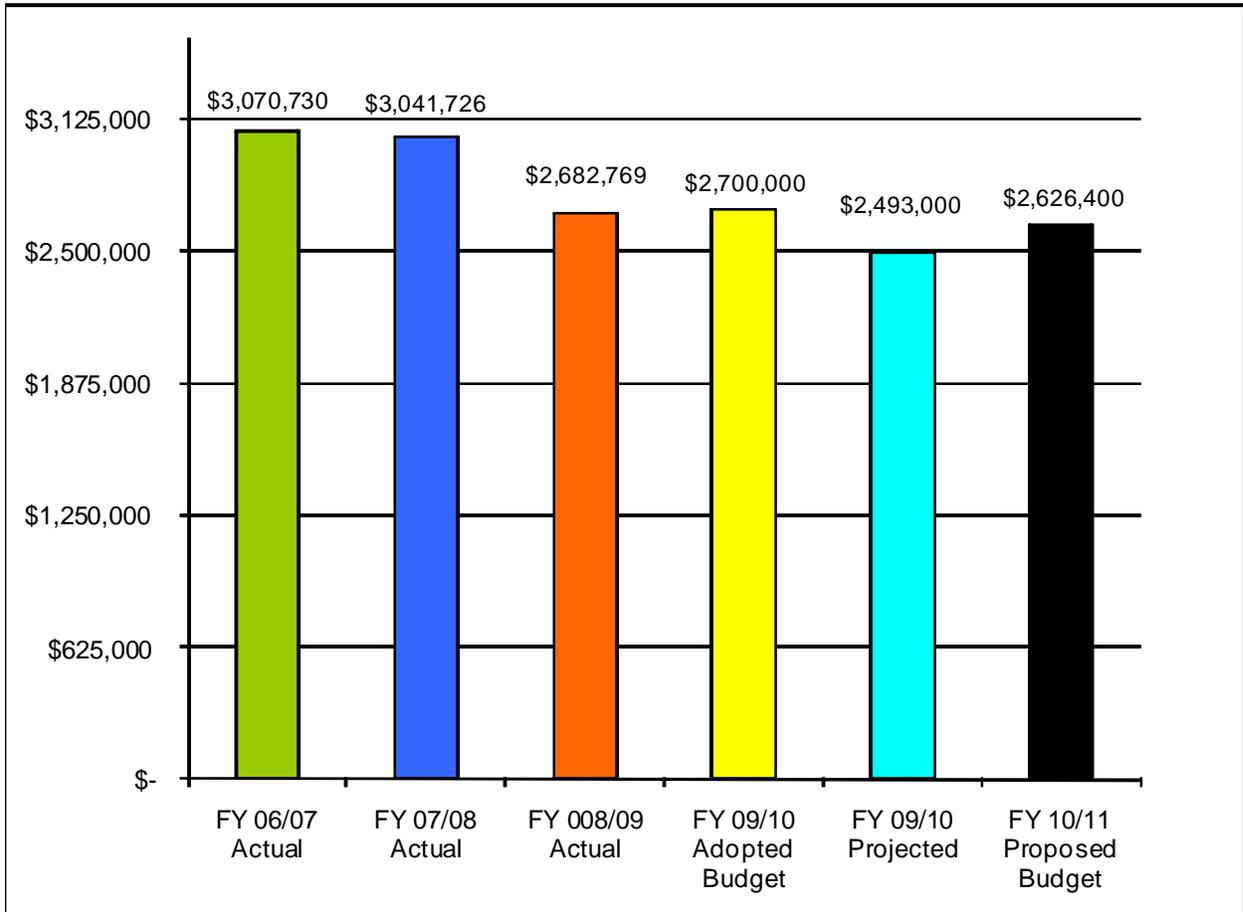
To understand how much of the property tax is actually paid to the City of Solana Beach, the following example is provided: property taxes based on \$200,000 of assessed valuation would be approximately \$2,000; Solana Beach would receive 13.4% or \$268 of the total property taxes paid depending on the tax rate area. The remainder would be paid to the county, schools, and various districts.

Revenue estimates were based on historical trends and estimates obtained from the Tax Assessor's Office of the County of San Diego. Property Taxes are estimated to be \$5,244,800 in FY 2010-11, which represent 40% of the total General Fund revenues.

REVENUES

SALES TAX

2006-07 THROUGH 2010-11



Sales and use tax is imposed on retailers for the privilege of selling at retail, or on products purchased outside the state for use in California. The tax is based on the sales price of any taxable transaction of tangible personal property. Leases are considered to be a continuing sale or use and are subject to taxation.

As a part of their general business license tax authority, California cities have long had authority to levy and collect local sales taxes. In 1955, the Bradley-Burns Uniform Local Sales and Use Tax Law was adopted. This extended the authority to impose local sales taxes to counties and permitted cities and counties to contract with the State Board of Equalization for administration of the tax. Because of the advantages of having the State administer the local sales tax, every city currently levies its sales tax according to the provisions of the Bradley-Burns law.

Bradley-Burns sets the local sales tax rate at 1.25%. The .25% portion of the tax goes to local transportation agencies, while 1% is for city or county general purposes.

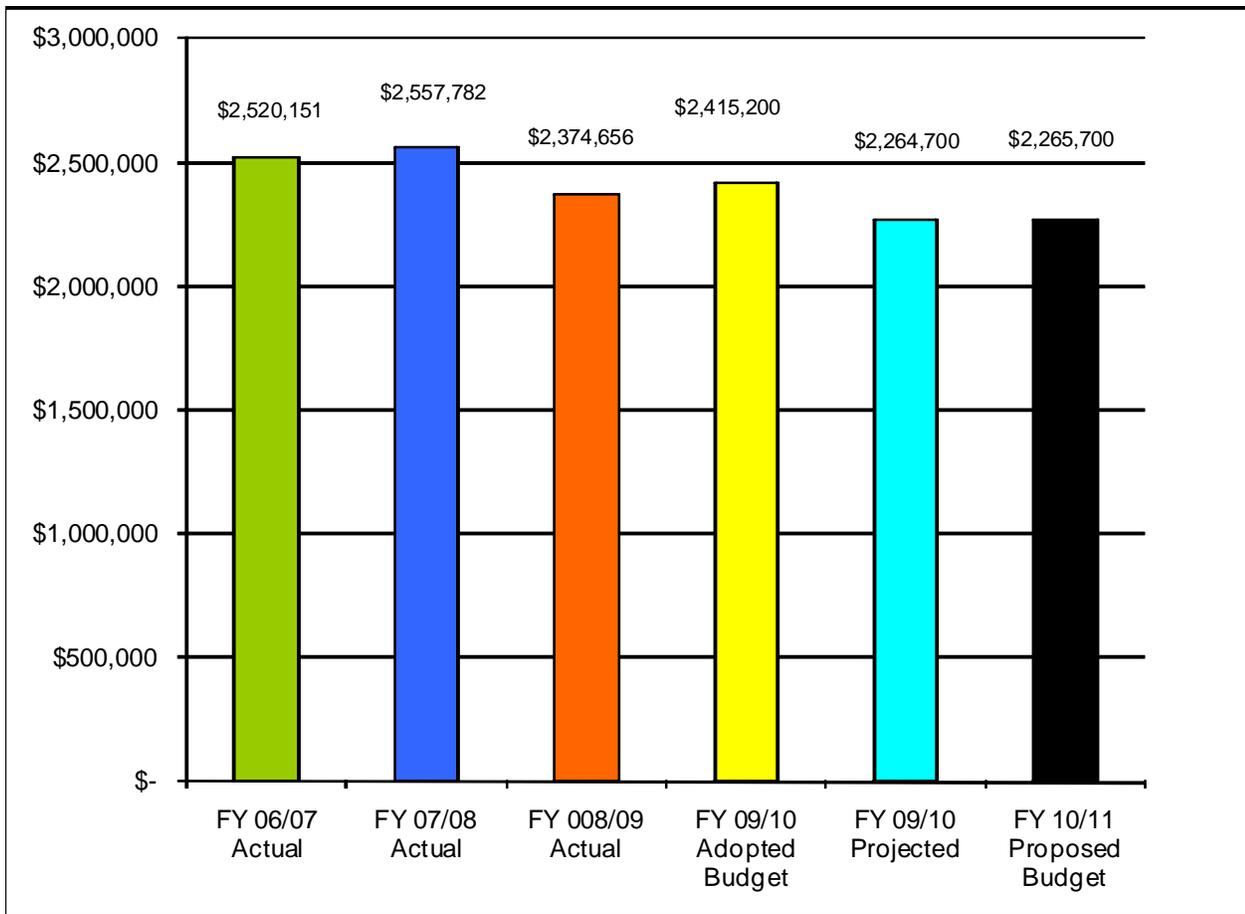
Sales and use taxes generate approximately 20% of the total General Fund revenue, the second largest revenue source for the City of Solana Beach. Sales tax continues to be a vital part of the City's revenue stream. The total sales tax revenue projected is \$2,626,400 for FY 2010-11.

Due to the "triple flip", the City's advances received from the State Board of Equalization and the County impact the timing between fiscal years and receipts.

REVENUES

OTHER TAXES AND FEES

2006-07 THROUGH 2010-11



FIRE BENEFIT FEE: The Fire Benefit Fee is imposed on all properties in the City of Solana Beach. This fee was enacted by a vote of the people in 1980 in order to help provide fire-related services in the City. The fee for a residence is based on 5 units, with each unit equaling \$10. Therefore, a residential unit pays \$50 per year in Fire Benefit Fees. In addition, all commercial property contributes to this fee based on the size of the property.

FRANCHISE FEES: Several statutes provide cities with authority to impose fees on privately owned utility companies and other businesses for the privilege of using city streets. The City levies franchise fees on gas, electricity, refuse, and cable television companies. These include Coast Waste Management, EDCO, SDG&E, Southern California Gas, Cox Cable, Time Warner Cable and AT&T. Telephone companies and railroads are exempt from local franchising authority. Revenue estimates for 2010-11 are based on historical trends, negotiated agreements, and previous year's

receipts. The budget anticipates collections of \$630,000 for FY 2010-11. Revenues from this source represent 5% of the Total General Fund revenue.

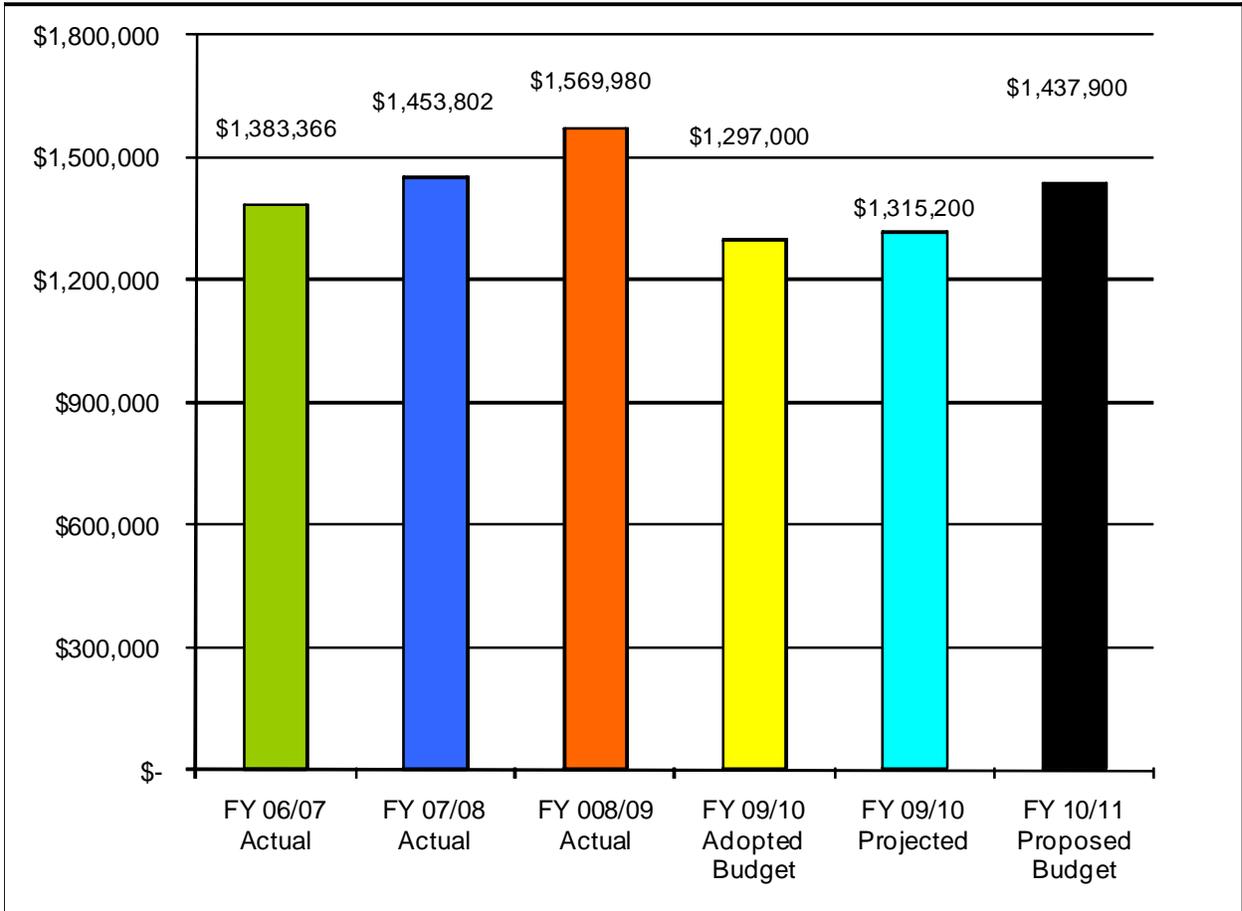
TRANSIENT OCCUPANCY TAXES: This tax is levied for the privilege of occupying lodgings on a transient basis. Better known as TOT, the tax rate for the General Fund is set at 10% and added to the price of the room. TOT revenues are estimated to be \$750,000 for FY 2010-11 and represent 6% of the total General Fund revenue.

REAL PROPERTY TRANSFER TAX: Real property transfer tax is levied on property when it is sold. This tax is set at \$1.10 per \$100 of valuation with the City receiving 50% or \$.55 per \$100 and the County of San Diego receiving the other \$.55.

SOLID WASTE FEE: The budget includes 245,000 to offset the costs associated with the State mandated stormwater program.

REVENUES

INTERGOVERNMENTAL REVENUE 2006-07 THROUGH 2010-11



Approximately 11% of General Fund revenues come from other governmental agencies; primarily from state shared revenues. Known as subventions, these shared revenues may be in lieu of local taxes, replacement revenue for taxes previously levied by cities, or general state assistance for specific purposes.

MOTOR VEHICLE IN-LIEU FEES: At one time, motor vehicles were taxed as personal property. However, because local administration of this tax on vehicles proved inequitable and easy to evade, the state repealed the local property tax on vehicles and enacted a state vehicle license fee in lieu of the property tax. The fee is imposed for the privilege of operating a vehicle on the public highways. The fee is set at 2% of the depreciated market value of all motor vehicles and must be paid annually. Based on the population estimate of 13,783 (per the State Department of Finance) and data from the State Controller's Office, the City expects to receive \$1,111,200 from this

revenue source in FY 2010-11.

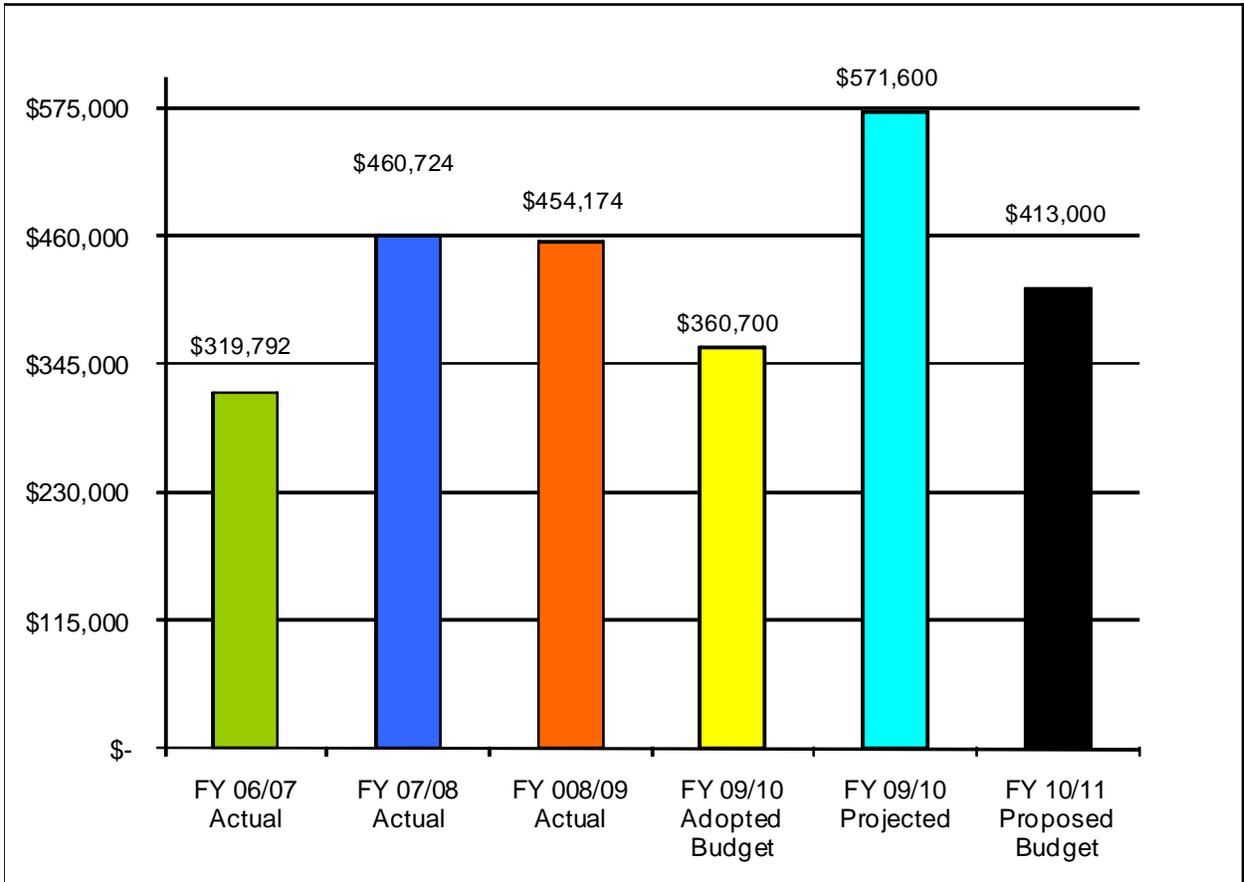
OTHER STATE & FEDERAL REVENUES: This category includes revenue received from the State Homeowners Exemption. Every homeowner in California is entitled to an exemption of \$7,000 per year for the residence they own and occupy on January 1 of every year. The City receives a portion of the fee that is collected.

OFF-TRACK BETTING: These funds are derived from satellite wagering at the Del Mar Race Track. The City of Solana Beach, along with the City of Del Mar and the County of San Diego, receives a percentage of the handle from the racetrack to help mitigate impacts caused by activities at the fairgrounds. This source generates about \$90,000 a year to the City.

REVENUES

OTHER REVENUE

2006-07 THROUGH 2010-11

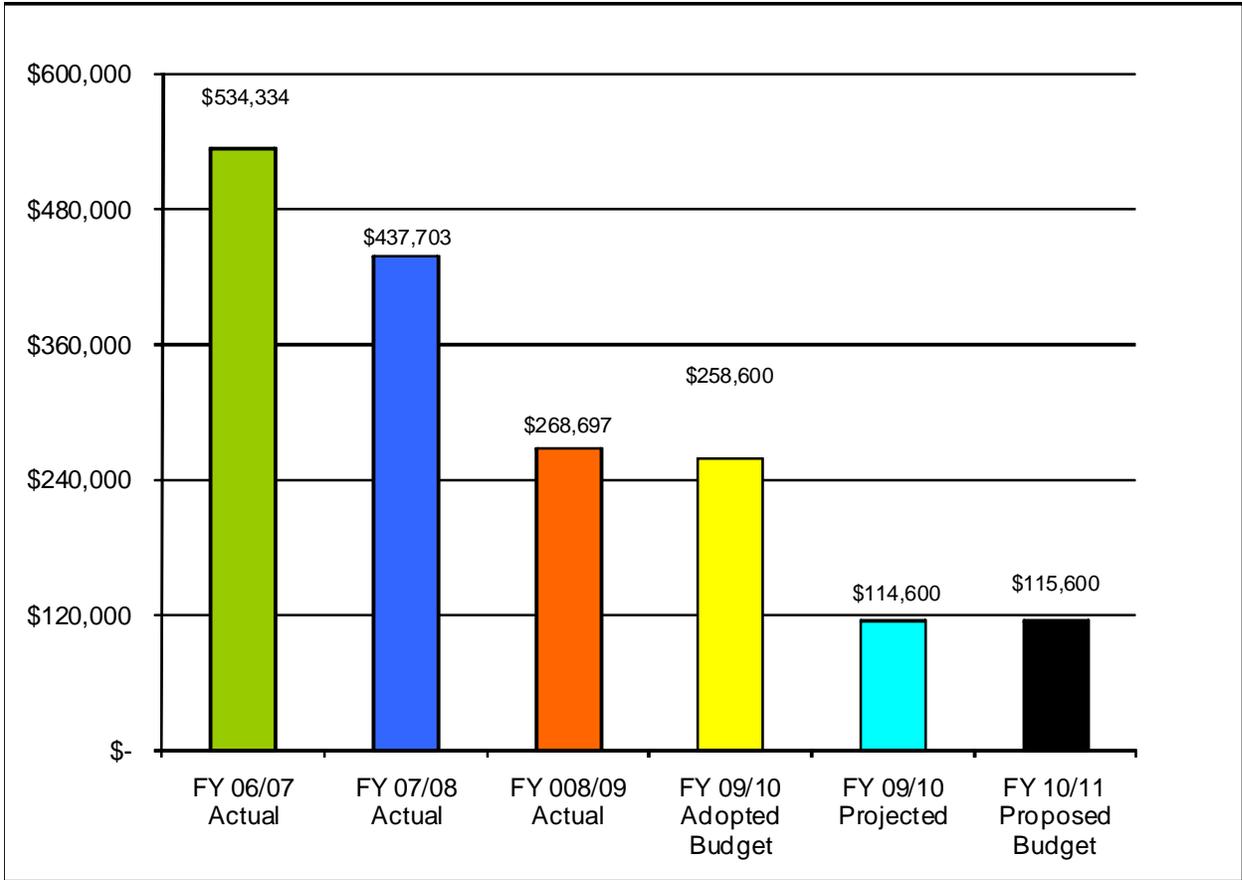


The "Other Revenue" category includes refunds, reimbursements and miscellaneous revenues (\$95,000) received in the ordinary course of business. This includes revenue received from participants in the Junior Lifeguard Program (\$180,000). This revenue includes funds received

(\$138,000), from other funds (i.e. Sanitation, RDA, Street Lighting etc.) for the administrative services provided by City service departments (City Council, City Manager, City Clerk, Legal, Finance, Human Resources, and Non-Departmental).

REVENUES

USE OF MONEY AND PROPERTY 2006-07 THROUGH 2010-11



INTEREST INCOME: Interest income is derived from the investment of City funds. The City pools its funds for investment purposes. These pooled funds are invested in the Local Agency Investment Fund (LAIF) with the State of California. Investment earnings are all allocated to the General Fund unless otherwise required by law. Statutory allocations to restricted funds are made in proportion to the ratio of restricted fund balances to the total pooled balances.

Interest income is expected to remain flat or slightly increase due to the lower short term interest rates and steady inflation. The portfolio is slightly larger, and interest rates are estimated to be 0.5% and for FY 2010-11. The General Fund expects to receive \$70,000 from interest earnings in FY 2010-11

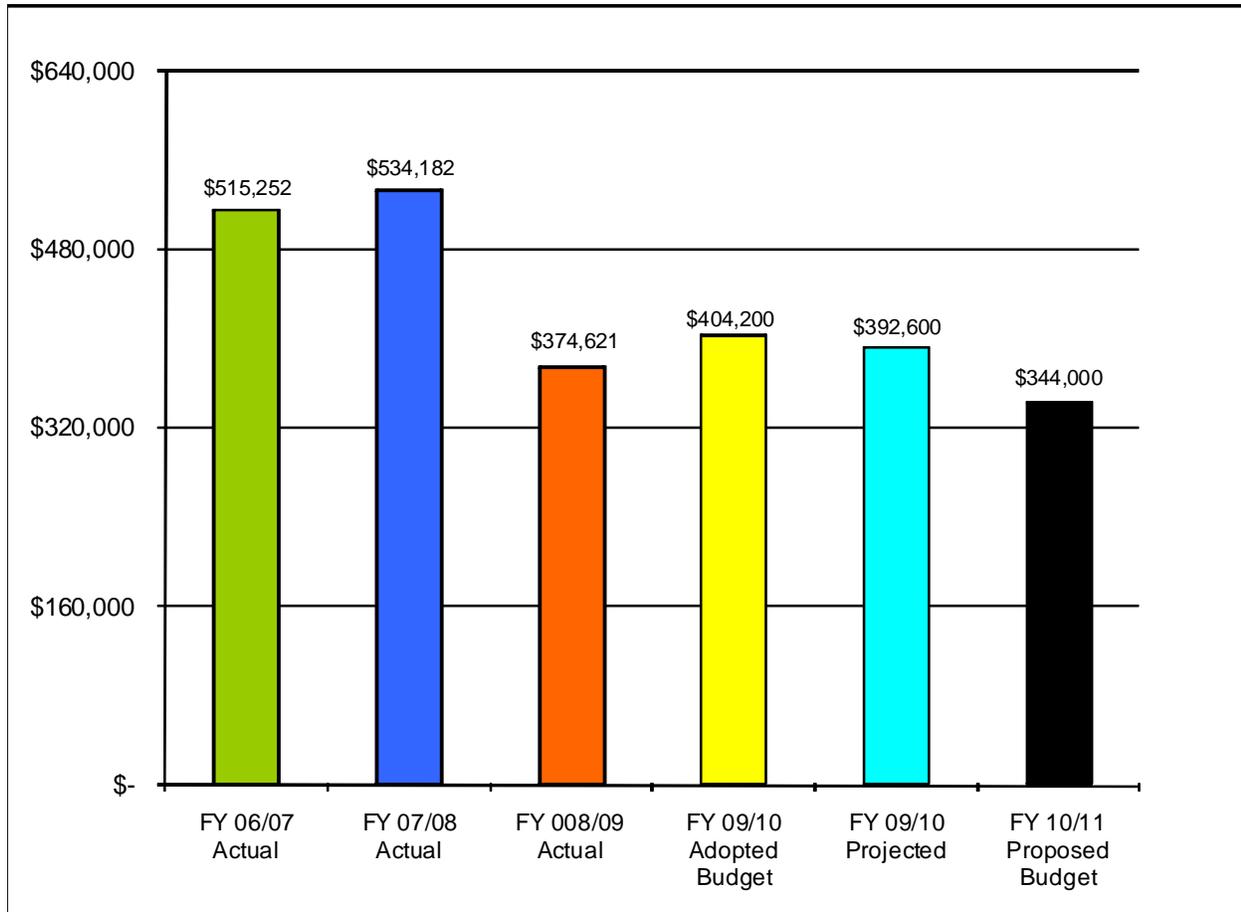
PROPERTY RENTAL: These funds are derived from the rental of Fletcher Cove Community Center and the La Colonia Park Community Center. In addition, this category also includes the rental of space at the Fire Station to CSA 17 for housing the ambulance and paramedics.

SALE OF PERSONAL PROPERTY: This revenue source is primarily derived from the sale of City property at auction. This income can vary widely each year.

REVENUES

SERVICE CHARGES

2006-07 THROUGH 2010-11



SERVICE CHARGES: A service charge is a fee imposed upon the user of a service provided by the City. A service charge can be levied when the service can be measured and sold in marketable units and the user can be identified. The rationale behind service charges is that certain services are primarily for the benefit of individuals rather than the general public. Thus the individual benefiting from a service should pay the cost of that service.

Service charges differ from license and permit fees in that the latter are designed to reimburse the city for costs related to regulatory activities.

Service charges, on the other hand, are imposed to support services to individuals.

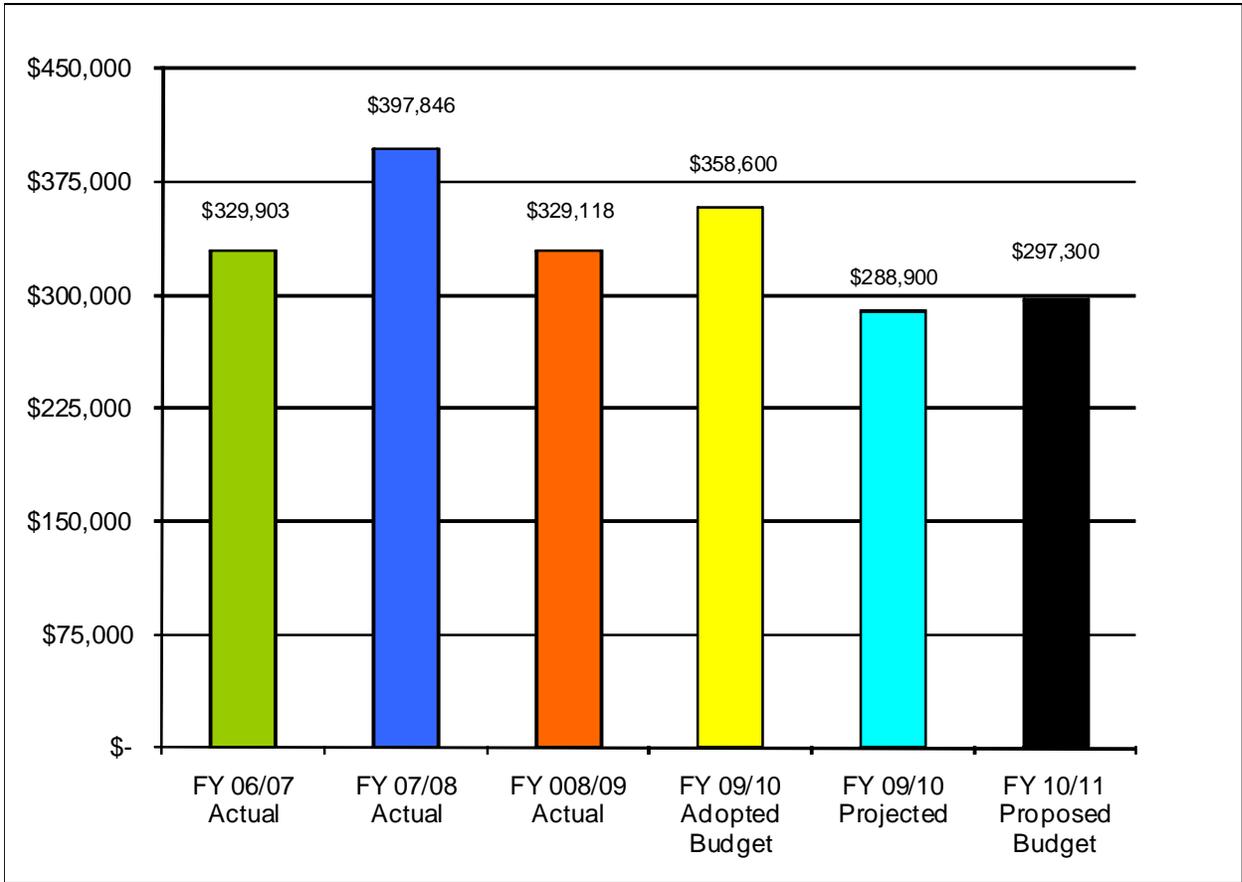
Service charges include planning and zoning services, subdivision review, engineering services, and recreation services, etc.

The City completed an extensive Cost Allocation and User Fee Study in FY 2006-07 to support the full cost recovery of fees that the City charges. The City Council adopted the recommendations of the Study in FY 2006-07 which allows the fees to be adjusted for a CPI increase in the subsequent fiscal years. Staff has not reflected any increases in the budget to reflect CPI increases. The General Fund expects to receive \$344,000 in revenue from service charges in FY 2010-11.

REVENUES

LICENSES AND PERMITS

2006-07 THROUGH 2010-11



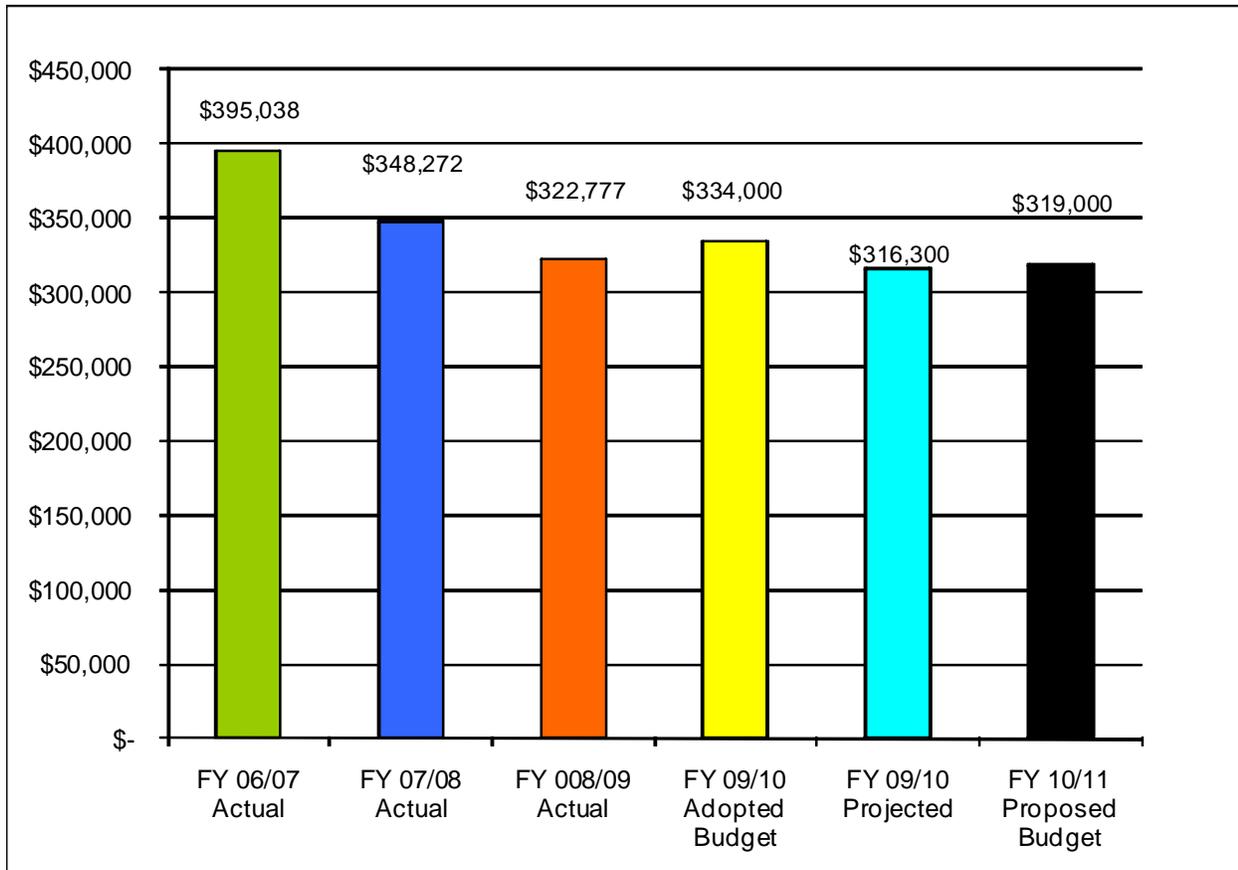
LICENSES AND PERMITS: The State Constitution through the police power (Article XI, Section 7), as well as various statutes, gives cities the authority to engage in certain regulatory activities in the interest of the overall community. Cities may charge license and permit fees as a means of recovering the cost of regulation. These fees may not exceed the actual cost of the regulatory activity.

Fee are commonly charged for building permits, business registration fees, animal licenses, and special permits. The largest source of revenue in this category is for building related permits, from which the City receives 25% of the total fees collected. The remaining 75% is paid to Esgil Corporation for performing building permit services for the City. The City anticipates generating \$299,600 in license and permit fees in FY 2010-11.

REVENUES

FINES AND PENALTIES

2006-07 THROUGH 2010-11



VEHICLE CODE FINES: Cities share with the county all fines collected upon conviction of a misdemeanor or an infraction in any municipal or justice court. In addition, they share bail monies forfeited following a misdemeanor or infraction charge when such fines or forfeiture results from a misdemeanor or infraction committed within city boundaries. Distribution of these revenues varies depending upon whether the fine or forfeiture is derived from a Vehicle Code violation or some other violation and upon the employing agency of the arresting officer. Vehicle Code fines are expected to raise to an estimated \$45,000 in FY 2010-11.

PARKING CITATION FINES: Parking citations are issued by both the City's Code Enforcement staff, and the Sheriff's Department. The City contracts with the Sheriff's Department to provide law enforcement for the City of Solana Beach.

Parking citations are expected to raise \$125,000 in revenue for FY 2010-11.

RED LIGHT CITATIONS: The City installed red light cameras at two busy intersections in an effort to reduce the running of red lights. Each violation carries a \$341 fine and the City anticipates grossing \$140,000 in both FY 2010-11. The City will pay a third party who administers the citation program a flat monthly fee.

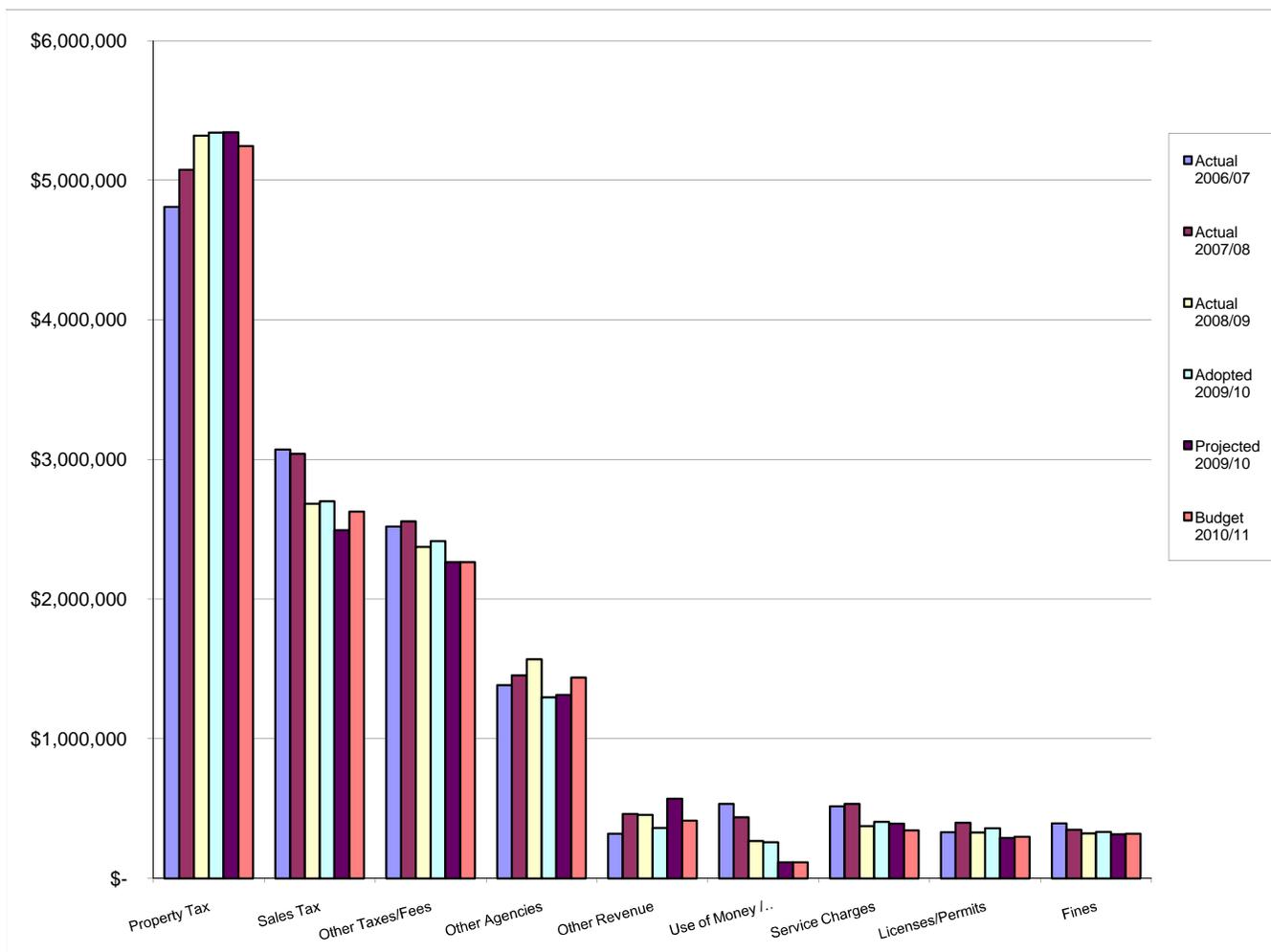
MISCELLANEOUS: The remaining \$9,000 in each fiscal year is comprised of anticipated revenues to be received from false alarm fees and administrative citations.

REVENUES

GENERAL FUND MIX AND TREND

2006-07 Through 2010-11

	Actual 2006/07	Actual 2007/08	Actual 2008/09	Adopted 2009/10	Projected 2009/10	Proposed Budget 2010/11
Property Tax	\$ 4,808,847	\$ 5,075,313	\$ 5,319,399	\$ 5,341,000	\$ 5,343,900	\$ 5,244,800
Sales Tax	3,070,730	3,041,726	2,682,769	2,700,000	2,493,000	2,626,400
Other Taxes/Fees	2,520,151	2,557,782	2,374,656	2,415,200	2,264,700	2,265,700
Other Agencies	1,383,366	1,453,802	1,569,980	1,297,000	1,315,200	1,437,900
Other Revenue	319,792	460,724	454,174	360,700	571,600	413,000
Use of Money / Property	534,334	437,703	268,697	258,600	114,600	115,600
Service Charges	515,252	534,182	374,621	404,200	392,600	344,000
Licenses/Permits	329,903	397,846	329,118	358,600	288,900	297,300
Fines	395,038	348,272	322,777	334,000	316,300	319,000
TOTAL REVENUES	\$ 13,877,413	\$ 14,307,350	\$ 13,696,191	\$ 13,469,300	\$ 13,100,800	\$ 13,063,700





CITY OF SOLANA BEACH FY 2009-2010 AND 2010-2011 BUDGET - FUND BALANCE

FUND #	FUND NAME	FISCAL YEAR 2009-2010				FISCAL YEAR 2010-2011		
		07/01/09 FUND BALANCE	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	PROJ 06/30/10 FUND BALANCE	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	PROJ 06/30/11 FUND BALANCE
GENERAL FUND (Major Fund)								
RESERVES								
	Public Facilities	125,713	12,000	22,100	115,613	12,000	76,000	51,613
	Park Fees	26,703	-	-	26,703	-	-	26,703
	Community Television Production	-	27,000	27,000	-	27,000	27,000	-
	Cable Equipment	-	-	-	-	-	-	-
	Street Sweeping	93,442	43,400	31,700	105,142	43,000	40,900	107,242
	LSF Median	68,500	-	-	68,500	-	-	68,500
	Sand for Beaches	15,321	-	-	15,321	-	-	15,321
	Beverage Container Recycling	3,304	-	-	3,304	-	-	3,304
	In-Lieu Housing Fees	100,786	-	-	100,786	-	-	100,786
	Parks & Recreation	17,074	-	-	17,074	-	-	17,074
	Public Arts	23,630	-	-	23,630	-	-	23,630
	Solid Waste Revenue	122,243	-	25,000	97,243	-	25,000	72,243
	TOTAL RESERVES	596,716	82,400	105,800	573,316	82,000	168,900	486,416
DESIGNATIONS								
	Beach Related	23,800	-	-	23,800	-	-	23,800
	Fletcher Cove Master Plan	25	-	-	25	-	-	25
	Highway 101 Improvements	-	-	-	-	-	-	-
	Infrastructure Improvements	-	-	-	-	-	-	-
	Contingencies (17% of operating exp)	2,335,600	-	-	2,335,600	-	-	2,335,600
	Housing	1,561,500	-	-	1,561,500	-	-	1,561,500
	TOTAL DESIGNATIONS	3,920,925	-	-	3,920,925	-	-	3,920,925
	TOTAL UNDESIGNATED	2,891,787	13,302,568	13,566,214	2,628,141	12,981,700	13,490,660	2,119,181
001	SUBTOTAL GENERAL FUND	7,409,428	13,384,968	13,672,014	7,122,382	13,063,700	13,659,560	6,526,522
120	Risk Management Insurance	611,288	240,800	339,727	512,361	344,700	357,000	500,061
125	Workers' Compensation Insurance	475,321	278,599	354,000	399,920	373,400	273,300	500,020
135	Asset Replacement	1,497,787	317,800	263,871	1,551,716	311,600	154,400	1,708,916
	TOTAL GENERAL FUND	9,993,824	14,222,167	14,629,612	9,586,379	14,093,400	14,444,260	9,235,519
SPECIAL REVENUE FUNDS (Non-Major Funds)								
202	State Gas Tax Fund	429,938	352,800	380,270	402,468	358,300	250,000	510,768
	<u>Special Districts</u>							
203	MID 33 Highway 101	117,496	96,200	65,317	148,379	94,800	72,200	170,979
204	MID 9C Santa Fe Hills	91,548	254,000	291,000	54,548	251,800	290,900	15,448
205	MID 9E Isla Verde	2,164	6,000	5,900	2,264	6,000	5,900	2,364
207	MID 9H San Elijo #2	64,871	91,300	83,100	73,071	90,500	83,100	80,471
208	Coastal Rail Trail Maintenance District	17,324	67,500	67,500	17,324	67,500	67,100	17,724
211	Street Light District	1,173,282	429,100	385,069	1,217,313	423,800	445,100	1,196,013
	Total Special Districts	1,466,685	944,100	897,886	1,512,899	934,400	964,300	1,482,999

CITY OF SOLANA BEACH FY 2009-2010 AND 2010-2011 BUDGET - FUND BALANCE

FUND #	FUND NAME	FISCAL YEAR 2009-2010				FISCAL YEAR 2010-2011		
		07/01/09 FUND BALANCE	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	PROJ 06/30/10 FUND BALANCE	REVENUE/ OTHER SOURCES	EXPENDITURE/ OTHER USES	PROJ 06/30/11 FUND BALANCE
212	Transnet Non-Motorized/Proposition A	(596)	-	-	(596)	-	-	(596)
214	Fire Mitigation Fees	71,744	2,300	20,634	53,410	2,200	15,000	40,610
215	Department of Boating & Waterways	14,981	170,000	214,851	(29,870)	54,800	-	24,930
218	Transnet - Motorized	1,164,265	8,100	-	1,172,365	7,800	980,000	200,165
219	COPS	126,161	100,400	112,771	113,790	300	100,000	14,090
220	TDA	8,537	-	-	8,537	25,000	25,000	8,537
228	Transnet II	53,522	-	6,985	46,537	933,500	933,500	46,537
240	CDBG	(14,975)	-	131,760	(146,735)	131,760	-	(14,975)
241	CALTRANS	59,147	100	-	59,247	-	-	59,247
243	SEEG/EEM	693	-	-	693	-	-	693
244	TEA21/ISTEA	(128,296)	-	-	(128,296)	-	-	(128,296)
245	TEA	(40,674)	-	-	(40,674)	-	-	(40,674)
246	Miscellaneous Grants	326,467	2,000	298,886	29,581	1,000	23,300	7,281
250	Coastal Business/Visitors TOT	90,845	74,900	41,651	124,094	75,400	33,500	165,994
263	Housing	420,391	2,800	-	423,191	2,600	-	425,791
264	RDA Low/Moderate Housing	532,173	169,200	21,895	679,478	167,700	25,000	822,178
270	Public Safety Reserve Funds	-	-	-	-	19,500	19,500	-
TOTAL SPECIAL REVENUE FUNDS		4,581,008	1,826,700	2,127,589	4,280,119	2,714,260	3,369,100	3,625,279
DEBT SERVICE FUNDS (Non-Major Funds)								
317	Public Facilities	300,684	216,152	322,432	194,404	170,000	321,300	43,104
320	Capital Leases	2,384	154,400	154,325	2,459	154,400	154,400	2,459
362	RDA Debt Service	962,400	842,900	995,000	810,300	835,700	900,000	746,000
TOTAL DEBT SERVICE FUNDS		1,265,468	1,213,452	1,471,757	1,007,163	1,160,100	1,375,700	791,563
CAPITAL PROJECTS FUNDS (Non-Major Funds)								
416	Redevelopment Capital Projects	372,635	141,300	488,837	25,098	213,100	237,300	898
450	Sand Replenishment	226,282	148,800	86,186	288,896	150,000	111,800	327,096
459	Miscellaneous Capital Projects	1,214,962	55,600	561,998	708,564	81,000	789,500	64
47X	Assessment Districts	211,351	1,300	-	212,651	1,100	-	213,751
TOTAL CAPITAL PROJECTS FUNDS		2,025,230	347,000	1,137,021	1,235,209	445,200	1,138,600	541,809
PROPRIETARY FUNDS (Major Fund)								
509	Sanitation							
	Undesignated Fund Balance	16,768,741	4,506,900	7,789,526	13,486,115	4,542,100	5,158,900	12,869,315
TOTAL PROPRIETARY FUNDS		16,768,741	4,506,900	7,789,526	13,486,115	4,542,100	5,158,900	12,869,315
TOTAL FUND BALANCE - ALL FUNDS		34,634,271	22,116,219	27,155,505	29,594,985	22,955,060	25,486,560	27,063,485

REVENUE SUMMARY BY FUND

FUND	DESCRIPTION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011
						PROPOSED BUDGET
001	GENERAL FUND	14,307,350	14,091,191	13,655,168	13,384,968	13,063,700
120	RISK MANAGEMENT/INSURANCE	256,118	251,837	237,000	240,800	344,700
125	WORKER'S COMPENSATION INS	179,905	306,016	195,199	278,599	373,400
135	ASSET REPLACEMENT	63,087	1,432,030	333,200	317,800	311,600
202	GAS TAX	273,398	322,142	374,200	352,800	358,300
203	MID 33 HIGHWAY 101	94,306	97,931	96,700	96,200	94,800
204	MID 9C SANTA FE HILLS	252,815	252,863	262,400	254,000	251,800
205	MID 9E ISLA VERDE	5,929	5,818	6,000	6,000	6,000
207	MID 9H SAN ELIJO #2	89,948	91,183	95,300	91,300	90,500
208	CRT MAINTENANCE DISTRICT	64,584	66,576	67,500	67,500	67,500
211	STREET LIGHT DISTRICT	443,793	368,145	440,300	429,100	423,800
212	PROPOSITION A/TRANSNET NM	-	-	-	-	-
214	FIRE MITIGATION FEES	13,866	6,210	5,900	2,300	2,200
215	BOATING & WATERWAYS	84,000	456	224,800	170,000	54,800
217	CLEEP GRANT	-	-	-	-	-
218	TRANSNET MOTORIZED	494,791	106,198	10,000	8,100	7,800
219	COPS	106,339	112,640	1,200	100,400	300
220	TDA	1,150,000	-	-	-	25,000
228	TRANSNET II	-	3,522	762,700	-	933,500
240	CDBG	-	163,981	-	-	131,760
241	CALTRANS	-	58,104	-	100	-
243	SEEG/EEM	-	-	-	-	-
244	TEA21/ISTEA	1,060,985	-	-	-	-
245	TEA	-	-	-	-	-
246	MISCELLANEOUS GRANT FUND	400,000	4,218	-	2,000	1,000
250	COASTAL BUSINESS/VISTORS	48,394	97,041	93,600	74,900	75,400
263	HOUSING	16,564	9,398	6,000	2,800	2,600
264	RDA LOW/MODERATE HOUSING	152,261	178,482	196,000	169,200	167,700
270	PUBLIC SAFETY SPECIAL REVENUES	-	-	-	-	19,500
317	PUBLIC FACILITIES	335,488	334,362	327,500	216,152	170,000
320	CAPITAL LEASE	-	153,400	154,400	154,400	154,400
362	RDA DEBT SERVICE	784,083	894,594	985,000	842,900	835,700
416	RDA CAPITAL PROJECTS	169,011	138,128	167,500	141,300	213,100
450	SAND REPLENISHMENT/RETENTION CIP	96,808	131,429	187,200	148,800	150,000
459	MISC. CAPITAL PROJECTS	516,775	256,388	5,000	55,600	81,000
47X	ASSESSMENT DISTRICTS CIP	10,561	737,731	-	1,300	1,100
509	SANITATION	6,409,614	4,558,443	4,617,000	4,506,900	4,542,100
TOTAL CITY & RDA FUNDS		<u>27,880,773</u>	<u>25,230,457</u>	<u>23,506,767</u>	<u>22,116,219</u>	<u>22,955,060</u>

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
GENERAL FUND (Major Fund)					
Tax Revenues					
Property Taxes - Current	4,941,717	5,131,101	5,142,800	5,145,700	5,021,400
Property Taxes - Delinquent	133,596	188,298	198,200	198,200	223,400
Total Property Taxes	5,075,313	5,319,399	5,341,000	5,343,900	5,244,800
Sales and Use Tax	2,191,044	2,029,806	2,067,200	1,917,600	1,993,600
Sales Tax (County)	850,682	652,963	632,800	575,400	632,800
Transient Occupancy Tax - Hotels	765,431	632,882	724,200	553,800	560,000
TOT - Short-term Vacation Rentals	254,753	188,384	212,000	190,000	190,000
Franchise Fees	624,153	652,107	621,100	630,200	630,000
Property Transfer Tax	134,352	89,634	80,700	84,000	80,700
Street Sweeping	42,627	43,407	39,600	43,400	43,000
Hazardous Household Waste	26,664	27,731	24,000	24,000	24,000
Fire Benefit Fees	463,205	463,562	460,000	460,000	460,000
Solid Waste Fee NPDES	220,967	246,585	220,000	245,300	245,000
RDA Pass Thru Payments	25,630	30,364	33,600	34,000	33,000
Total Taxes and Fees Revenues	10,674,821	10,376,824	10,456,200	10,101,600	10,136,900
Licenses and Permits					
Business Registration	42,232	43,480	40,000	50,000	45,000
Building/Plumbing/Electrical/ Permits	298,800	219,307	264,000	179,300	200,000
Animal Licenses	21,671	24,626	21,600	21,600	19,300
Other Special Permits	35,143	41,705	33,000	38,000	33,000
Total Licenses and Permits	397,846	329,118	358,600	288,900	297,300
Fines and Penalties					
CVC Fines	50,412	60,973	60,000	43,500	45,000
Admin Citations	3,360	5,665	5,000	5,000	5,000
Parking Citations	120,746	124,162	117,000	124,600	125,000
Red Light Citations	169,304	123,727	144,000	139,300	140,000
False Alarm Fines	4,450	8,250	8,000	3,900	4,000
Total Fines and Penalties	348,272	322,777	334,000	316,300	319,000
Use of Money and Property					
Investment Interest Earnings	382,015	207,363	213,000	69,000	70,000
Interest on Loan to RDA	5,442	2,680	-	-	-
Property Rental	50,246	58,654	45,600	45,600	45,600
Total Investments and Rentals	437,703	268,697	258,600	114,600	115,600
Intergovernmental Revenues					
Motor Vehicle in-Lieu	1,102,143	1,154,348	1,125,000	1,150,200	1,145,000
State Homeowners Exemption (HOE)	49,802	50,347	49,000	46,000	45,000
Off Track Betting (OTB)	98,981	86,022	91,000	91,000	90,000
CSA 17	11,175	28,859	19,500	-	-
Fire Revenue from Other Agencies	150,544	213,827	-	15,500	145,400
Miscellaneous	41,157	36,577	12,500	12,500	12,500
Total Intergovernmental Revenues	1,453,802	1,569,980	1,297,000	1,315,200	1,437,900

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
Service Charges					
Planning and Zoning	133,438	82,272	94,700	150,000	94,000
Building/Plan Check Fees	210,555	150,285	185,000	128,400	135,000
Public Facilities Fees	46,549	24,685	15,000	12,000	12,000
Engineering Fees	51,420	65,838	60,000	60,000	60,000
Ramp Fees	-	-	5,000	5,000	5,000
Other Fees and Charges	40,625	2,381	-	-	-
Fire Plan Check Fees	13,944	12,366	11,000	6,000	6,000
Recreation Fees	34,051	36,794	33,500	31,200	32,000
Park Fees	3,600	-	-	-	-
Total Service Charges	534,182	374,621	404,200	392,600	344,000
Other Revenues					
Junior Lifeguard Program	128,502	190,461	123,000	183,000	180,000
Miscellaneous Revenues	197,822	125,725	99,700	250,600	95,000
Administration Charges	134,400	137,988	138,000	138,000	138,000
Total Other Revenues	460,724	454,174	360,700	571,600	413,000
Subtotal General Fund	14,307,350	13,696,191	13,469,300	13,100,800	13,063,700
Risk Management Insurance					
Investment Interest Earnings	18,918	13,656	10,000	3,200	3,000
Miscellaneous	2,000	2,481	2,000	2,000	14,800
Departmental Charges	235,200	235,700	225,000	235,600	326,900
Total Risk Management	256,118	251,837	237,000	240,800	344,700
Workers' Compensation Insurance					
Investment Interest Earnings	20,105	7,460	5,000	2,000	1,500
Miscellaneous	-	47,556	3,000	89,400	-
Departmental Charges	159,800	162,000	162,000	162,000	371,900
Total Worker's Compensation	179,905	217,016	170,000	253,400	373,400
Asset Replacement					
Investment Interest Earnings	63,087	30,430	25,000	9,600	9,000
Proceeds from Capital Lease	-	704,000	-	-	-
Miscellaneous Revenues	-	28,500	-	-	-
Departmental Charges	-	389,100	308,200	308,200	302,600
Total Asset Replacement	63,087	1,152,030	333,200	317,800	311,600
TOTAL GENERAL FUND	14,806,460	15,317,074	14,209,500	13,912,800	14,093,400

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
SPECIAL REVENUE FUNDS (Minor Funds)					
State Gas Tax Fund					
Investment Interest Earnings	5,455	3,552	2,500	2,200	1,900
State Gas Taxes 2105/2106/2107/2107.5	244,814	204,269	244,000	222,900	222,000
Reimbursements	23,129	-	-	-	-
Proposition 42	-	114,321	127,700	127,700	134,400
Total State Gas Tax Fund	273,398	322,142	374,200	352,800	358,300
MID 33 Highway 101					
Property Tax	78,618	83,149	83,600	83,600	82,400
Benefit Fees	12,201	12,370	11,500	11,500	11,500
State HOE	773	787	600	600	600
Investment Interest Earnings	2,714	1,625	1,000	500	300
Total MID 33 Highway 101	94,306	97,931	96,700	96,200	94,800
MID 9C Santa Fe Hills					
Property Tax	150,923	154,920	165,000	157,400	155,300
Benefit Fees	95,215	94,600	95,000	95,000	95,000
State HOE	1,482	1,463	1,400	1,300	1,200
Investment Interest Earnings	5,195	1,880	1,000	300	300
Total MID 9C Santa Fe Hills	252,815	252,863	262,400	254,000	251,800
MID 9E Isla Verde					
Benefit Fees	5,912	5,809	6,000	6,000	6,000
Investment Interest Earnings	17	9	-	-	-
Total MID 9E Isla Verde	5,929	5,818	6,000	6,000	6,000
MID 9H San Elijo #2					
Property Tax	52,005	55,857	60,400	56,600	55,800
Benefit Fees	36,306	34,170	34,200	34,200	34,200
State HOE	531	528	400	400	400
Investment Interest Earnings	1,106	628	300	100	100
Total MID 9H San Elijo #2	89,948	91,183	95,300	91,300	90,500
Coastal Rail Trail Maintenance District					
Investment Interest Earnings	180	103	-	-	-
Benefit Fees	64,404	66,473	67,500	67,500	67,500
Total CRT Maintenance District	64,584	66,576	67,500	67,500	67,500
Street Light District					
Property Tax	320,826	336,523	345,000	341,100	336,400
Benefit Fees	78,303	3,111	75,500	76,700	76,700
State HOE	3,167	3,196	2,800	3,200	3,200
Investment Interest Earnings	41,497	25,315	17,000	8,100	7,500
Total Street Light District	443,793	368,145	440,300	429,100	423,800
Fire Mitigation Fees					
Investment Interest Earnings	2,882	1,635	900	300	200
Charges for Services	10,984	4,575	5,000	2,000	2,000
Total Fire Mitigation Fees	13,866	6,210	5,900	2,300	2,200
Department of Boating & Waterways					
Investment Interest Earnings	-	456	-	-	-
Intergovernmental	84,000	-	224,800	170,000	54,800
Total Dept. of Boating & Waterways	84,000	456	224,800	170,000	54,800
Transnet - Motorized					
Intergovernmental	445,000	84,619	-	-	-
Investment Interest Earnings	49,791	21,579	10,000	8,100	7,800
Total Transnet - Motorized	494,791	106,198	10,000	8,100	7,800

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
COPS					
Intergovernmental	100,866	109,194	-	100,000	-
Investment Interest Earnings	5,473	3,446	1,200	400	300
Total COPS	106,339	112,640	1,200	100,400	300
TDA					
Intergovernmental	1,150,000	-	-	-	25,000
Investment Interest Earnings	-	-	-	-	-
Total TDA	1,150,000	-	-	-	25,000
Transnet II					
Intergovernmental	-	-	762,100	-	933,500
Service Charge	-	3,522	-	-	-
Investment Interest Earnings	-	-	600	-	-
Total Transnet II	-	3,522	762,700	-	933,500
CDBG					
Intergovernmental	-	163,981	-	-	131,760
CALTRANS					
Investment Interest Earnings	-	293	-	100	-
Intergovernmental	-	57,811	-	-	-
Total CMAQ/CALTRANS	-	58,104	-	100	-
TEA21/ISTEA					
Intergovernmental	1,060,985	-	-	-	-
Miscellaneous Grants					
Investment Interest Earnings	-	4,218	-	2,000	1,000
Intergovernmental	400,000	-	-	-	-
Total Miscellaneous Grants	400,000	4,218	-	2,000	1,000
Coastal Business/Visitors TOT					
Transient Occupancy Tax - Hotels	37,359	50,932	72,400	55,400	56,000
TOT - Short-term Vacation Rentals	11,035	13,656	21,200	19,000	19,000
Investment Interest Earnings	-	728	-	500	400
Miscellaneous	-	31,725	-	-	-
Total Coastal Business/Visitors	48,394	97,041	93,600	74,900	75,400
Housing					
Investment Interest Earnings	16,564	9,398	6,000	2,800	2,600
RDA Low/Moderate Housing					
Investment Interest Earnings	3,278	2,026	1,000	1,200	1,100
Public Safety Special Revenues					
Intergovernmental	-	-	-	-	19,500
TOTAL SPECIAL REVENUE FUNDS	4,602,990	1,768,452	2,447,600	1,658,700	2,547,660
DEBT SERVICE FUNDS (Minor Funds)					
Public Facilities					
Investment Interest Earnings	11,488	9,362	6,500	11,000	6,000
RDA Debt Service					
Investment Interest Earnings	39,166	12,313	10,000	2,900	2,700
Tax Increment	744,917	882,281	975,000	840,000	833,000
Proceeds from Long Term Debt	-	-	-	-	-
Total RDA Debt Service	784,083	894,594	985,000	842,900	835,700
TOTAL DEBT SERVICE FUNDS	795,571	903,956	991,500	853,900	841,700

REVENUES BY MAJOR CATEGORIES AND SOURCES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
CAPITAL PROJECTS FUNDS (Minor Funds)					
Redevelopment Capital Projects					
Investment Interest Earnings	24,207	4,905	2,500	100	-
Miscellaneous	-	-	-	-	-
Total RDA Capital Projects	24,207	4,905	2,500	100	-
Sand Replenishment					
Transient Occupancy Tax - Hotels	74,717	101,864	144,800	110,800	112,000
TOT - Short-term Vacation Rentals	22,091	27,290	42,400	38,000	38,000
Investment Interest Earnings	-	2,275	-	-	-
Total Sand Replenishment	96,808	131,429	187,200	148,800	150,000
Miscellaneous Capital Projects					
Intergovernmental	-	7,419	-	-	-
Investment Interest Earnings	68,938	32,128	5,000	8,000	5,000
Miscellaneous	160,037	173,841	-	25,500	-
Total Misc. Capital Projects	228,975	213,388	5,000	33,500	5,000
Assessment Districts					
Contributions from Property Owners	-	732,846	-	-	-
Investment Interest Earnings	10,561	4,885	-	1,300	1,100
Total Assessment Districts	10,561	737,731	-	1,300	1,100
TOTAL CAPITAL PROJECTS FUNDS	360,551	1,087,453	194,700	183,700	156,100
PROPRIETARY FUNDS (Major Fund)					
Sanitation					
Service Charges	4,084,886	4,283,087	4,380,000	4,371,800	4,417,100
Investment Interest Earnings/Rentals	488,749	261,554	175,000	73,100	63,000
Intergovernmental	1,821,970	-	-	-	-
Miscellaneous	14,009	13,802	62,000	62,000	62,000
Total Sanitation	6,409,614	4,558,443	4,617,000	4,506,900	4,542,100
TOTAL PROPRIETARY FUNDS	6,409,614	4,558,443	4,617,000	4,506,900	4,542,100
TOTAL - CITY & RDA FUNDS	26,975,186	23,635,378	22,460,300	21,116,000	22,180,960
OTHER SOURCES OF FUNDS					
Transfers In					
General Fund					
Risk Management	-	-	118,527	118,527	-
Asset Replacement	-	280,000	-	-	-
Miscellaneous Capital Projects	-	115,000	67,341	165,641	-
Worker's Compensation					
General Fund - Undesignated	-	-	25,199	25,199	-
Risk Management	-	89,000	-	-	-
Asset Replacement					
General Fund - Designated	-	246,000	-	-	-
Risk Management	-	34,000	-	-	-
Special Revenue Funds:					
RDA Low/Moderate Housing	148,983	176,456	195,000	168,000	166,600
Debt Service Funds:					
Public Facilities	324,000	325,000	321,000	205,152	164,000
Capital Lease	-	153,400	154,400	154,400	154,400
Capital Projects Funds:					
Miscellaneous Capital Projects	287,800	43,000	-	22,100	76,000
RDA Capital Projects	144,804	133,223	165,000	141,200	213,100
Total Transfers In	905,587	1,595,079	1,046,467	1,000,219	774,100
TOTAL OTHER SOURCES OF FUNDS	905,587	1,595,079	1,046,467	1,000,219	774,100
GRAND TOTAL REVENUES	27,880,773	25,230,457	23,506,767	22,116,219	22,955,060

EXPENDITURE SUMMARY BY FUND

FUND	DESCRIPTION	2007-2008	2008-2009	2009-2010	2009-2010	2010-2011
		ACTUAL	ACTUAL	ADOPTED	PROJECTED	PROPOSED BUDGET
001	GENERAL FUND	13,979,340	14,351,178	13,744,839	13,672,014	13,659,560
120	RISK MANAGEMENT/INSURANCE	171,674	301,183	343,527	339,727	357,000
125	WORKER'S COMPENSATION INS	385,414	241,996	160,000	354,000	273,300
135	EQUIPMENT REPLACEMENT	-	1,243,643	182,400	263,871	154,400
202	GAS TAX	255,042	157,038	250,000	380,270	250,000
203	MID 33 HIGHWAY 101	76,246	81,627	77,800	65,317	72,200
204	MID 9C SANTA FE HILLS	281,830	289,643	276,100	291,000	290,900
205	MID 9E ISLA VERDE	6,114	5,088	5,900	5,900	5,900
207	MID 9H SAN ELIJO #2	91,768	81,300	83,100	83,100	83,100
208	CRT MAINTENANCE DISTRICT	55,751	78,771	67,500	67,500	67,100
211	STREET LIGHT DISTRICT	327,366	295,955	546,000	385,069	445,100
212	PROPOSITION A/TRANSNET NM	-	100,172	-	-	-
214	FIRE MITIGATION FEES	7,243	18,215	15,000	20,634	15,000
215	BOATING & WATERWAYS	525	68,950	255,000	214,851	-
218	TRANSNET MOTORIZED	1,739,515	-	1,036,900	-	980,000
219	COPS	106,339	112,516	100,000	112,771	100,000
220	TDA	1,150,000	-	21,000	-	25,000
228	TRANSNET II	-	-	673,000	6,985	933,500
240	CDBG	1,528	162,599	-	131,760	-
241	CALTRANS	-	-	-	-	-
243	SEEG/EEM	-	-	-	-	-
244	TEA21/ISTEA	905,289	-	-	-	-
246	MISCELLANEOUS GRANT FUND	-	77,803	52,800	298,886	23,300
250	COASTAL BUSINESS/VISTORS	-	54,534	33,500	41,651	33,500
263	HOUSING	-	-	-	-	-
264	RDA LOW/MODERATE HOUSING	-	672	25,000	21,895	25,000
270	PUBLIC SAFETY SPECIAL REVENUE	-	-	-	-	19,500
317	PUBLIC FACILITIES	320,945	324,896	320,700	322,432	321,300
320	CAPITAL LEASE	-	151,016	154,400	154,325	154,400
362	RDA DEBT SERVICE	717,651	801,505	818,300	995,000	900,000
416	RDA CAPITAL PROJECTS	234,286	191,193	391,300	488,837	237,300
450	SAND REPLENISHMENT/RETENTION CIP	-	31,842	50,000	86,186	111,800
459	MISC. CAPITAL PROJECTS	898,565	647,622	859,541	561,998	789,500
47X	ASSESSMENT DISTRICTS CIP	124,262	644,551	-	-	-
509	SANITATION	4,000,878	6,497,295	5,141,800	7,789,526	5,158,900
TOTAL CITY & RDA FUNDS		25,837,571	27,012,803	25,685,407	27,155,505	25,486,560

EXPENDITURES & OTHER FINANCING USES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
GENERAL FUND (Major Fund)					
General Government					
City Council	259,162	251,223	233,500	220,167	225,740
City Clerk	349,743	327,950	331,440	314,293	325,045
City Attorney	472,878	504,860	355,100	431,022	443,200
City Manager	439,807	453,015	414,800	441,197	404,320
Finance	667,713	707,888	658,200	677,131	655,250
Non-Departmental	44,837	36,922	39,400	36,100	37,430
Human Resources	233,367	240,897	245,800	222,712	260,005
Information Services	300,723	331,952	315,400	317,928	310,300
Total General Government	2,768,230	2,854,707	2,593,640	2,660,550	2,661,290
Community Development					
Planning	871,035	796,429	704,200	681,585	676,975
Building Services	456,061	287,292	331,700	226,500	237,600
Total Community Development	1,327,096	1,083,721	1,035,900	908,085	914,575
Public Safety					
Law Enforcement	2,705,602	2,852,309	2,891,300	2,983,900	2,943,700
Fire Department	3,284,335	3,558,805	3,340,800	3,605,558	3,609,800
Animal Regulation	76,668	75,415	71,700	71,700	84,700
Code/Parking Enforcement	207,794	224,871	331,500	256,102	252,080
Emergency Preparedness	40,387	21,401	27,700	18,200	25,800
Marine Safety	653,273	707,592	740,600	695,739	694,100
Junior Lifeguards	112,918	151,732	123,500	154,473	140,900
Shoreline Protection	69,891	67,000	68,900	70,156	50,900
Total Public Safety	7,150,868	7,659,125	7,596,000	7,855,829	7,801,980
Public Works					
Engineering	509,885	476,927	421,700	388,337	376,000
Storm Water Management	306,120	286,781	351,900	317,643	274,800
Street Maintenance	383,414	437,146	401,600	397,724	404,200
Traffic Safety	198,386	200,020	234,600	159,200	199,200
Street Sweeping	41,820	37,756	31,700	31,700	40,900
Park Maintenance	258,756	264,547	304,100	303,771	325,900
Public Facilities	127,745	134,796	160,200	165,200	155,000
Total Public Works	1,826,126	1,837,973	1,905,800	1,763,575	1,776,000
Community Services					
Community Services	123,744	132,544	93,200	80,793	92,940
Recreation	171,476	169,108	174,100	150,732	172,775
Total Community Services	295,220	301,652	267,300	231,525	265,715
Subtotal General Fund	13,367,540	13,737,178	13,398,640	13,419,563	13,419,560
Risk Management Insurance	171,674	178,183	225,000	221,200	357,000
Workers' Compensation Insurance	385,414	241,996	160,000	354,000	273,300
Asset Replacement	-	810,243	28,000	109,471	-
TOTAL GENERAL FUND	13,924,628	14,967,600	13,811,640	14,104,234	14,049,860

EXPENDITURES & OTHER FINANCING USES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
SPECIAL REVENUE FUNDS (Minor Funds)					
State Gas Tax Fund	255,042	157,038	250,000	380,270	250,000
Special Districts					
MID 33 Highway 101	76,246	81,627	77,800	65,317	72,200
MID 9C Santa Fe Hills	281,830	289,643	276,100	291,000	290,900
MID 9E Isla Verde	6,114	5,088	5,900	5,900	5,900
MID 9H San Elijo #2	91,768	81,300	83,100	83,100	83,100
Coastal Rail Trail Maint District	55,751	78,771	67,500	67,500	67,100
Street Light District					
Public Works	243,661	258,519	269,200	272,017	266,600
Capital Projects	83,705	37,436	276,800	113,052	178,500
Total Street Light District	327,366	295,955	546,000	385,069	445,100
Total Special Districts	839,075	832,384	1,056,400	897,886	964,300
Transnet Non-Motorized/Proposition A	-	100,172	-	-	-
Fire Mitigation Fees	7,243	18,215	15,000	20,634	15,000
Dept of Boating & Waterways	525	68,950	255,000	214,851	-
Transnet - Motorized	1,739,515	-	1,036,900	-	980,000
COPS	106,339	112,516	100,000	112,771	100,000
Transet II	-	-	673,000	6,985	933,500
TDA	1,150,000	-	21,000	-	25,000
CDBG	1,528	162,599	-	131,760	-
CALTRANS	-	-	-	-	-
TEA21/ISTEA	905,289	-	-	-	-
Miscellaneous Grants	-	77,803	52,800	298,886	23,300
Coastal Business/Visitors TOT	-	54,534	33,500	41,651	33,500
Housing	-	-	-	-	-
RDA Low/Moderate Housing	-	672	25,000	21,895	25,000
Public Safety Special Revenues	-	-	-	-	19,500
TOTAL SPECIAL REVENUE FUNDS	5,004,556	1,584,883	3,518,600	2,127,589	3,369,100
DEBT SERVICE FUNDS (Minor Funds)					
Public Facilities	320,945	324,896	320,700	322,432	321,300
Capital Lease	-	151,016	154,400	154,325	154,400
RDA Debt Service					
Pass Through Payments/Other	218,250	260,083	226,500	454,000	286,100
Debt Service	205,614	231,743	231,800	231,800	234,200
Total Redevelopment Debt Service	423,864	491,826	458,300	685,800	520,300
TOTAL DEBT SERVICE FUNDS	744,809	967,738	933,400	1,162,557	996,000
CAPITAL PROJECTS FUNDS (Minor Funds)					
Redevelopment Capital Projects					
Administration	145,338	124,253	166,100	142,907	156,100
Capital Projects	88,948	66,940	225,200	345,930	81,200
Total Redevelopment CIP	234,286	191,193	391,300	488,837	237,300
Sand Replenishment	-	31,842	50,000	86,186	111,800
Miscellaneous Capital Projects	898,565	532,622	792,200	396,357	789,500
Assessment Districts	124,262	644,551	-	-	-
TOTAL CAPITAL PROJECTS FUNDS	1,257,113	1,400,208	1,233,500	971,380	1,138,600

EXPENDITURES & OTHER FINANCING USES

	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 PROPOSED BUDGET
PROPRIETARY FUNDS (Major Fund)					
Sanitation					
Maintenance	2,196,775	2,672,055	2,618,400	2,625,332	2,642,800
Debt Service	1,448,347	1,481,291	1,437,800	1,437,800	1,440,500
Improvements (San Elijo JPA)	290,609	131,148	341,400	341,400	319,100
Equipment	-	-	-	-	-
Capital Projects	65,147	2,212,801	744,200	3,384,994	756,500
Total Sanitation	4,000,878	6,497,295	5,141,800	7,789,526	5,158,900
TOTAL PROPRIETARY FUNDS	4,000,878	6,497,295	5,141,800	7,789,526	5,158,900
TOTAL - CITY & RDA FUNDS	24,931,984	25,417,724	24,638,940	26,155,286	24,712,460
OTHER SOURCES OF FUNDS					
Transfers Out					
General Fund					
Undesignated					
Debt Service-Public Facilities	324,000	325,000	321,000	205,152	164,000
Miscellaneous Capital Projects	161,600	43,000	-	-	-
Workers Compensation	-	-	25,199	25,199	-
Reserved for Public Facilities					
Miscellaneous Capital Projects	-	-	-	22,100	76,000
Designated					
Miscellaneous Capital Projects	126,200	-	-	-	-
Asset Replacement	-	246,000	-	-	-
Risk Management					
Asset Replacement	-	34,000	-	-	-
Workers Compensation	-	89,000	-	-	-
General Fund	-	-	118,527	118,527	-
Asset Replacement					
General Fund	-	280,000	-	-	-
Capital Leases	-	153,400	154,400	154,400	154,400
RDA Debt Service					
RDA Low/Moderate Housing	148,983	176,456	195,000	168,000	166,600
Redevelopment Capital Projects	144,804	133,223	165,000	141,200	213,100
Miscellaneous Capital Projects					
General Fund	-	115,000	67,341	165,641	-
Total Transfers Out	905,587	1,595,079	1,046,467	1,000,219	774,100
TOTAL OTHER USES OF FUNDS	905,587	1,595,079	1,046,467	1,000,219	774,100
TOTAL EXPENDITURES-ALL FUNDS	25,837,571	27,012,803	25,685,407	27,155,505	25,486,560

GRAPHS AND SUMMARIES

ALL FUNDS FISCAL YEAR 2010-2011

	General Fund (001)	Self- Insurance & Asset Replcmnt (120, 125, 135)	Gas Tax (202)	Municipal Improvmnt Districts (203-205) (207,208)	Redevelopment Agency Funds (264, 362, 416)
<u>Resources</u>					
<u>Revenue</u>					
Property Tax	5,244,800	-	-	293,500	-
Sales Tax	2,626,400	-	-	-	-
Other Taxes and Fees	2,265,700	-	-	214,200	-
Licenses and Permits	297,300	-	-	-	-
Fines, Forfeits and Penalties	319,000	-	-	-	-
Use of Money and Property	115,600	13,500	1,900	700	3,800
Intergovernmental	1,437,900	-	356,400	2,200	-
Service Charges	344,000	-	-	-	-
Other Revenue	413,000	1,016,200	-	-	-
Tax Increment	-	-	-	-	833,000
Total Revenue	13,063,700	1,029,700	358,300	510,600	836,800
<u>Other Sources of Funds</u>					
Proceeds from Long-Term Debt	-	-	-	-	-
Transfers In	-	-	-	-	379,700
Total Other Sources of Funds	-	-	-	-	379,700
Total 2009/10 Resources	13,063,700	1,029,700	358,300	510,600	1,216,500
07/01/10 Estimated Fund Balance	7,122,382	2,463,997	402,468	295,586	1,514,876
Total Resources	20,186,082	3,493,697	760,768	806,186	2,731,376
<u>Appropriations</u>					
<u>Operating Expenses</u>					
Salaries	4,675,000	-	-	12,600	70,000
Fringe Benefits	1,954,200	-	-	4,100	21,100
Materials, Supplies, Services	5,926,560	630,300	-	501,600	371,200
Capital, Debt Service & Charges	863,800	-	-	900	4,900
Total Operating Expenses	13,419,560	630,300	-	519,200	467,200
<u>Other Uses of Funds</u>					
Debt Service	-	-	-	-	234,200
Capital Improvements	-	-	250,000	-	81,200
Transfers Out	240,000	154,400	-	-	379,700
Total Other Uses of Funds	240,000	154,400	250,000	-	695,100
Total 2009/10 Use of Funds	13,659,560	784,700	250,000	519,200	1,162,300
Designated Reserves (Est.)	4,407,341	2,708,997	510,768	286,986	1,569,076
Undesignated Reserves (Est.)	2,119,181	-	-	-	-
Total Appropriations	20,186,082	3,493,697	760,768	806,186	2,731,376

Street Light District (211)	Special Revenue (212-263)	Debt Service (317/320)	Capital Imprvmt (450, 459, 46X)	Sanitation (509)	Total All Funds
336,400	-	-	-	-	5,874,700
-	-	-	-	-	2,626,400
76,700	75,000	-	150,000	-	2,781,600
-	-	-	-	-	297,300
-	-	-	-	-	319,000
7,500	12,300	6,000	6,100	63,000	230,400
3,200	1,164,560	-	-	-	2,964,260
-	2,000	-	-	4,417,100	4,763,100
-	-	-	-	62,000	1,491,200
-	-	-	-	-	833,000
<u>423,800</u>	<u>1,253,860</u>	<u>6,000</u>	<u>156,100</u>	<u>4,542,100</u>	<u>22,180,960</u>
-	-	-	-	-	-
-	-	318,400	76,000	-	774,100
-	-	318,400	76,000	-	774,100
423,800	1,253,860	324,400	232,100	4,542,100	22,955,060
<u>1,217,313</u>	<u>1,685,274</u>	<u>196,863</u>	<u>1,210,111</u>	<u>13,486,115</u>	<u>29,594,985</u>
<u>1,641,113</u>	<u>2,939,134</u>	<u>521,263</u>	<u>1,442,211</u>	<u>18,028,215</u>	<u>52,550,045</u>
73,900	-	-	-	256,700	5,088,200
25,100	-	-	-	83,000	2,087,500
162,500	153,000	-	-	2,153,100	9,898,260
5,100	15,000	-	-	469,100	1,358,800
<u>266,600</u>	<u>168,000</u>	<u>-</u>	<u>-</u>	<u>2,961,900</u>	<u>18,432,760</u>
-	-	475,700	-	1,440,500	2,150,400
178,500	1,961,800	-	901,300	756,500	4,129,300
-	-	-	-	-	774,100
<u>178,500</u>	<u>1,961,800</u>	<u>475,700</u>	<u>901,300</u>	<u>2,197,000</u>	<u>7,053,800</u>
445,100	2,129,800	475,700	901,300	5,158,900	25,486,560
1,196,013	809,334	45,563	540,911	12,869,315	24,944,304
-	-	-	-	-	2,119,181
<u>1,641,113</u>	<u>2,939,134</u>	<u>521,263</u>	<u>1,442,211</u>	<u>18,028,215</u>	<u>52,550,045</u>

GRAPHS AND SUMMARIES

Schedule IA - Reserves/Designations - General Fund - Fiscal Year 2010-11

<u>Description</u>	<u>Estimated 07/01/10 Balances</u>	<u>Estimated 10/11 Revenues</u>	<u>Estimated 10/11 Transfers In</u>	<u>Estimated 10/11 Expenditures</u>	<u>Estimated 10/11 Transfers Out</u>	<u>Estimated 06/30/11 Balance</u>
Reserve for public facilities	115,613	12,000	-		(76,000)	51,613
Reserve for park fees	26,703	-	-	-	-	26,703
Reserve for community television production	-	27,000	-	(27,000)	-	-
Reserved for cable equipment	-	-	-	-	-	-
Reserve for street sweeping	105,142	43,000	-	(40,900)	-	107,242
Reserve for LSF Median	68,500	-	-	-	-	68,500
Reserve sand beaches	15,321	-	-	-	-	15,321
Reserve for beverage container recycling	3,304	-	-	-	-	3,304
Reserve for in-lieu housing fees	100,786	-	-	-	-	100,786
Parks & Recreation	17,074					17,074
Public Arts	23,630					23,630
Reserve for solid waste revenue	97,243	-	-	(25,000)	-	72,243
Total Reserves	573,316	82,000	-	(92,900)	(76,000)	486,416
Designated for beach related	23,800	-	-	-	-	23,800
Designated for Fletcher Cove Master Plan	25	-	-	-	-	25
Designated for Highway 101 Improvements	-	-	-	-	-	-
Designated for infrastructure improvements	-	-	-	-	-	-
Designated for contingencies	2,335,600 **	-	-	-	-	2,335,600
Designated for housing	1,561,500	-	-	-	-	1,561,500
Total Designations	3,920,925	-	-	-	-	3,920,925
Total Designated and Reserved	4,494,241	82,000	-	(92,900)	(76,000)	4,407,341
Total Undesignated	2,628,141	12,981,700	-	(13,326,660)	(164,000)	2,119,181
Totals	7,122,382	13,063,700	-	(13,419,560)	(240,000)	6,526,522

** City Financial Policy

GRAPHS AND SUMMARIES

Schedule IIA - Changes in Fund Balance - General Fund - Fiscal Year 2010-2011

<u>Description</u>	<u>Undesignated</u>	<u>Restricted Reserves</u>	<u>Designated</u>	<u>Total</u>	<u>Page Reference</u>
Estimated Fiscal 2010/11 Activity:					
Resources					
Estimated Revenues	12,981,700	82,000	-	13,063,700	B - 6
Expenditures					
Estimated Expenditures	(13,326,660)	(92,900)	-	(13,419,560)	B - 11
Resources less					
Operating Expenditures	(344,960)	(10,900)	-	(355,860)	
Operating Transfers Out To:					
Debt Service	(164,000)	-	-	(164,000)	B - 16
Subtotal - Net Activity					
Prior to Other Transfers	(508,960)	(10,900)	-	(519,860)	
Other Transfers:					
Transfers-In					
Reserve Transfers	-	-	-	-	
Transfers-Out					
Transfer to Worker Compensation	-	-	-	-	
Transfer to Capital Projects	-	(76,000)	-	(76,000)	B - 16
Reserve Transfers	-	-	-	-	
Total Other Transfers	-	(76,000)	-	(76,000)	
Change in Fund Balance	(508,960)	(86,900)	-	(595,860)	

	<u>Undesignated</u>	<u>Restricted Reserves</u>	<u>Designated</u>	<u>Total</u>
Estimated Beginning Fund Balance - 07/01/10	2,628,141	573,316	3,920,925	7,122,382
Net Fiscal 2010/11 Activity	(508,960)	(86,900)	-	(595,860)
Estimated Ending Fund Balance - 06/30/11	2,119,181	486,416	3,920,925	6,526,522

INTERFUND TRANSFERS

Fiscal Year 2010-2011

TRANSFER FROM	TRANSFER TO						TOTAL
	GENERAL FUND	PUBLIC FACILITIES	CAPITAL LEASES	RDA CAPITAL PROJECTS FUND	MISC CAPITAL PROJECTS	RDA LOW/MOD HOUSING	
GENERAL FUND							-
UNDESIGNATED RESERVES		164,000					164,000
DESIGNATED RESERVES					76,000		76,000
ASSET REPLACEMENT			154,400				154,400
RISK MANAGEMENT							-
MISCELLANEOUS CAPITAL PROJECTS							-
RDA DEBT SERVICE FUND				213,100		166,600	379,700
TOTAL IN:	-	164,000	154,400	213,100	76,000	166,600	774,100

Transfers To:

264-4910 166,600
 317-4910 164,000
 320-4910 154,400
 416-4910 213,100
 459-4910 76,000

774,100

Transfers From:

001-6810 240,000
 135-6810 154,400
 362-6810 379,700
 -

774,100

GRAPHS AND SUMMARIES

General Fund Operating Expenditures by Object Code

OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	3,582,075	3,923,273	4,079,700	3,929,144	3,844,100
6102	Part Time & Temporary Salaries	654,551	594,749	538,900	621,032	491,500
6103	Overtime	499,282	457,307	261,600	385,215	263,600
6104	Special Pay	70,009	88,952	75,900	44,553	75,800
6105	Temporary Non-Payroll	58,217	29,597	-	10,314	-
6205	Retirement	1,285,827	1,312,255	1,407,900	1,312,756	1,245,300
6210	Medicare	67,517	70,354	71,900	70,804	67,700
6211	Social Security	21,502	19,824	17,000	20,816	16,300
6220	Health, Dental & Vision Ins	470,811	496,581	498,600	458,886	484,400
6245	Life Insurance	12,219	13,310	14,100	11,612	13,000
6260	Unemployment Insurance	4,483	6,481	4,400	4,037	4,400
6270	Retirees Health Insurance	56,346	69,879	76,000	65,870	93,000
6280	Auto Allowance	9,990	13,264	13,000	14,581	16,500
6285	Uniform Allowance	1,500	1,500	900	1,500	1,500
6290	Phone Allowance	7,984	8,395	7,100	7,250	7,100
6295	Rideshare	-	2,218	5,000	3,456	5,000
TOTAL		6,802,313	7,107,939	7,072,000	6,961,826	6,629,200
MATERIALS, SUPPLIES & SERV						
6310	Insurance and Surety Bonds	10,524	10,802	10,600	10,600	10,600
6315	Travel, Conferences & Meetings	46,826	44,130	30,700	30,511	38,420
6320	Training	39,978	24,983	12,700	9,309	7,705
6325	Strike Team	50	7,186	-	-	-
6330	Membership and Dues	77,477	83,129	83,140	80,353	80,143
6340	Clothing and Personal Expenses	11,536	30,418	21,700	28,200	35,700
6341	Tuition Reimbursement	4,277	1,171	4,000	4,878	4,000
6350	Pre-Employment	9,845	6,043	2,900	2,896	2,900
6351	Recruitments	-	107	250	100	250
6415	Election Supplies	621	1,566	600	600	11,100
6416	Office Supplies	13,827	9,200	11,200	7,200	9,280
6417	Postage	17,562	12,560	13,000	8,420	9,130
6418	Books, Subscriptions & Printing	77,411	58,395	29,860	26,145	24,385
6419	Minor Equipment	56,705	44,281	28,500	30,500	31,100
6420	Departmental Special Supplies	128,412	112,502	86,525	94,211	108,267
6421	Small Tools	299	495	-	-	-
6427	Vehicle Operating Supplies	45,556	33,651	41,400	37,500	37,400
6428	Vehicle Maintenance	48,519	48,364	36,000	51,800	36,200
6522	Advertising	13,046	5,575	11,200	8,806	9,900
6523	Communications	47,207	44,941	58,500	50,805	50,700
6524	Utilities - Electric	102,365	111,047	116,400	113,900	113,900
6525	Rents and Leases	66,509	37,433	45,340	46,740	43,200
6526	Maint. of Buildings & Grounds	158,808	143,331	167,300	166,000	165,800
6527	Utilities - Other	30,528	26,171	34,500	30,750	29,500
6529	Mileage	1,932	2,211	3,900	3,086	3,550
6530	Professional Services	4,647,143	4,497,655	4,447,400	4,595,389	4,680,575
6531	Maint. & Operation of Equipment	57,450	68,561	58,200	66,300	50,865
6532	Contribution to Other Agencies	126,802	92,398	67,625	73,756	72,600
6535	Community Television Production	44,534	35,308	36,200	36,200	36,200
6537	Summer Day Camp	-	6,224	7,000	6,931	7,000
6538	Special Events	31,660	39,926	19,800	23,103	18,740
6539	Contingency	38,852	32,484	33,100	33,100	33,100
6540	Damage Claims	67,000	33,000	-	-	-
6570	Other Charges	164,734	157,273	162,800	135,348	164,350
6572/3	Fire/Local Incidents	8,420	1,249	-	-	-
TOTAL		6,196,415	5,863,770	5,682,340	5,813,437	5,926,560
CAPITAL, DEBT SVC & CHRGS						
6630	Improvements	-	9,037	7,400	7,400	-
6640	Equipment	28,606	12,349	-	-	-
6650	Vehicles	-	1,949	-	-	-
6720	Debt Service	23,034	23,034	23,300	23,300	23,300
6910	Claims Liability Charges	161,000	175,000	150,100	150,100	181,300
6920	Worker's Comp Charges	154,500	156,100	155,300	155,300	356,600
6930	Asset Replacement Chrgs	-	388,000	308,200	308,200	302,600
TOTAL		367,140	765,469	644,300	644,300	863,800
ACTIVITY TOTALS		13,365,895	13,737,178	13,398,640	13,419,563	13,419,560

GRAPHS AND SUMMARIES

Insurance and Asset Replacement Funds

<u>Description</u>	Fund 120	Fund 125	Fund 135	Total
	Risk Management	Worker's Compensation	Asset Replacement	
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
	2010-2011	2010-2011	2010-2011	2010-2011
Revenue:				
Interest	3,000	1,500	9,000	13,500
Miscellaneous	14,800	0	-	14,800
Departmental Charges	326,900	371,900	302,600	1,001,400
Total Revenue	344,700	373,400	311,600	1,029,700
Other Sources of Funds				
Transfers In	-	-	-	-
Total Other Sources of Funds	-	-	-	-
Total Source of Funds	344,700	373,400	311,600	1,029,700
Estimated Fund Balance	512,361	399,920	1,551,716	2,463,997
Total Resources	857,061	773,320	1,863,316	3,493,697
Expenditures				
Insurance and Surety Bonds	184,900	96,300	-	281,200
Professional Services	22,100	52,000	-	74,100
Damage Claims	150,000	125,000	-	275,000
Capital Outlay	-	-	0	0
Total Expenditures	357,000	273,300	0	630,300
Other Uses of Funds				
Transfers Out	-	-	154,400	154,400
Total Other Uses of Funds	-	-	154,400	154,400
Total Use of Funds	357,000	273,300	154,400	784,700
Estimated Fund Balance at Fiscal Year End	500,061	500,020	1,708,916	2,708,997
Total Uses	857,061	773,320	1,863,316	3,493,697

GRAPHS AND SUMMARIES

Municipal Improvement Districts

<u>Description</u>	Fund 203	Fund 204	Fund 205	Fund 207	Fund 208	Total
	Hwy 101 Railroad	Santa Fe Hills	Isla Verde	San Elijo Hills II	Coastal Rail Trail Maint District	
	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
Revenue:	2010-2011	2010-2011	2010-2011	2010-2011	2010-2011	2010-2011
Property Tax	82,400	155,300	-	55,800	-	293,500
Benefit Fees	11,500	95,000	6,000	34,200	67,500	214,200
Interest Earnings	300	300	-	100	-	700
State HOE	600	1,200	-	400	-	2,200
Total Revenue	94,800	251,800	6,000	90,500	67,500	510,600
Estimated Fund Balance	148,379	54,548	2,264	73,071	17,324	295,586
Total Resources	243,179	306,348	8,264	163,571	84,824	806,186
Expenditures						
Salaries	12,600	-	-	-	-	12,600
Fringe Benefits	4,100	-	-	-	-	4,100
Materials, Supplies, Services	54,600	290,900	5,900	83,100	67,100	501,600
Capital, Debt Service & Charges	900	-	-	-	-	900
Total Expenditures	72,200	290,900	5,900	83,100	67,100	519,200
Estimated Fund Balance at Fiscal Year End	170,979	15,448	2,364	80,471	17,724	286,986
Total Uses	243,179	306,348	8,264	163,571	84,824	806,186

GRAPHS AND SUMMARIES

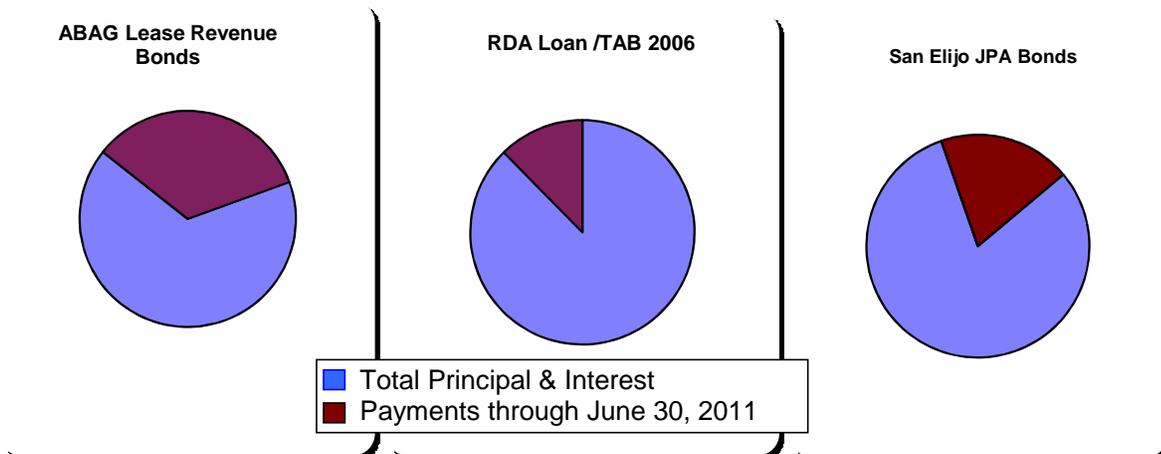
Redevelopment Agency

<u>Description</u>	Fund 264	Fund 362	Fund 416	Total
	RDA - Low/Moderate Housing Fund	RDA - Debt Service Fund	RDA - Capital Projects Fund	
	<u>Fiscal Year</u>	<u>Fiscal Year</u>	<u>Fiscal Year</u>	<u>Fiscal Year</u>
Revenue:	<u>2010-2011</u>	<u>2010-2011</u>	<u>2010-2011</u>	<u>2009-2010</u>
Tax Increment	-	833,000	-	833,000
Benefit Fees	-	-	-	-
Interest Earnings	1,100	2,700	-	3,800
Other Revenue	-	-	-	-
Total Revenue	<u>1,100</u>	<u>835,700</u>	<u>-</u>	<u>836,800</u>
<u>Other Sources of Funds</u>				
Transfers In	166,600	-	213,100	379,700
Total Other Sources of Funds	<u>166,600</u>	<u>-</u>	<u>213,100</u>	<u>379,700</u>
Total Source of Funds	<u>167,700</u>	<u>835,700</u>	<u>213,100</u>	<u>1,216,500</u>
Estimated Fund Balance	<u>679,478</u>	<u>810,300</u>	<u>25,098</u>	<u>1,514,876</u>
Total Resources	<u><u>847,178</u></u>	<u><u>1,646,000</u></u>	<u><u>238,198</u></u>	<u><u>2,731,376</u></u>
<u>Expenditures</u>				
Salaries	-	-	70,000	70,000
Fringe Benefits	-	-	21,100	21,100
Materials, Supplies, Services	25,000	286,100	60,100	371,200
Other Charges	-	-	4,900	4,900
Total Operating Expenditures	<u>25,000</u>	<u>286,100</u>	<u>156,100</u>	<u>467,200</u>
<u>Other Uses of Funds</u>				
Debt Service	-	234,200	-	234,200
Capital Improvements	-	-	81,200	81,200
Transfers Out	-	379,700	-	379,700
Total Other Uses of Funds	<u>-</u>	<u>613,900</u>	<u>81,200</u>	<u>695,100</u>
Total Use of Funds	<u>25,000</u>	<u>900,000</u>	<u>237,300</u>	<u>1,162,300</u>
Estimated Fund Balance at Fiscal Year End	<u>822,178</u>	<u>746,000</u>	<u>898</u>	<u>1,569,076</u>
Total Uses	<u><u>847,178</u></u>	<u><u>1,646,000</u></u>	<u><u>238,198</u></u>	<u><u>2,731,376</u></u>

GRAPHS AND SUMMARIES

Schedule III - Debt Service - All Funds

Fiscal Year 2010-2011	ABAG 2001-02 Lease Rev Bonds*	Redevelopment Agency	Wastewater Revenue & San Elijo JPA	Total Debt Service
Debt Service Expenditures for Fiscal Year	\$ 321,263	234,158	1,440,493	1,995,913
Outstanding Debt per Debt per Capita	\$ 161	423	1,669	2,253
* Funded by the General Fund				
	ABAG 2001-02 Lease Rev Bonds	Redevelopment Agency	Wastewater Revenue & San Elijo JPA	Total Debt Service
Total Principal & Interest Prior years'	\$ 5,197,579	7,059,320	32,080,819	\$ 44,337,718
(payments)/advances	(2,654,719)	(993,755)	(7,638,616)	(11,287,090)
10/11 (payment)/advance	(321,263)	(234,158)	(1,440,493)	(1,995,913)
Balance, Fiscal Year Ending June 30, 2010	\$ 2,221,596	5,831,408	23,001,711	\$ 31,054,715
11/12 (payment)	(173,894)	(231,358)	(1,442,093)	(1,847,344)
Balance, Fiscal Year Ending June 30, 2010	\$ 2,047,703	\$ 5,600,050	\$ 21,559,619	\$ 29,207,371
2012/13 payment	(174,019)	(233,330)	(1,437,518)	(1,844,866)
2013/14 payment	(173,894)	(235,043)	(1,441,758)	(1,850,694)
2014/15 payment	(168,644)	(231,503)	(1,438,588)	(1,838,734)
Thereafter	(1,531,147)	(4,900,175)	(17,241,756)	(23,673,078)



GRAPHS AND SUMMARIES

Departmental Charges for Risk Management, Workers' Compensation & Asset Replacement for Fiscal Year 2010-2011

Department:	Risk Mgmt Dept Contribution	Wrkrs Comp Dept Contribution	Asset Replacement Contribution	Total Dept Contribution
General Fund:				
City Council	1,700	2,000	-	3,700
City Clerk	6,100	7,000	1,100	14,200
City Attorney	500	500	-	1,000
City Manager	7,800	8,900	5,200	21,900
Finance	10,900	12,700	14,600	38,200
Human Resources	3,200	3,500	-	6,700
Information Systems	3,400	3,900	28,900	36,200
Community Development	20,600	17,000	-	37,600
Fire	60,500	203,900	131,100	395,500
Code Enforcement	4,400	8,700	4,800	17,900
Marine Safety	13,900	33,700	50,100	97,700
Engineering	14,100	8,700	-	22,800
Environmental Services	2,500	2,800	-	5,300
Streets Maint	24,000	34,500	66,800	125,300
Park Maint	2,500	2,900	-	5,400
Community Services	1,700	1,900	-	3,600
Recreation	3,500	4,000	-	7,500
Total General Fund	181,300	356,600	302,600	840,500
All Other Funds:				
Sanitation	140,500	9,500	-	150,000
Mid 33	400	500	-	900
Street Lighting	2,400	2,700	-	5,100
RDA Admin	2,300	2,600	-	4,900
Total All Funds	326,900	371,900	302,600	1,001,400

The City uses a combination of factors to allocate charges to departments. The allocation factors consist of: 1) The departments proposed payroll (exposure) 2) Actual claims as calculated and averaged over the prior five fiscal years (losses) and 3) Equipment operated by the department. The factors are input into the following formula to calculate Claims and Worker's Compensation charges:

$$C = T \times [(W \times I/L) + ((1-W) \times e/E)]$$

Where:

C = Contribution of department

T = Total cost of risk allocated

W = Weight placed on department loss experience

I = Losses of the department

L = Total losses of all departments

e = Exposure of the department (payroll)

E = Total exposure of all departments

BUDGET GRAPHS AND SUMMARIES

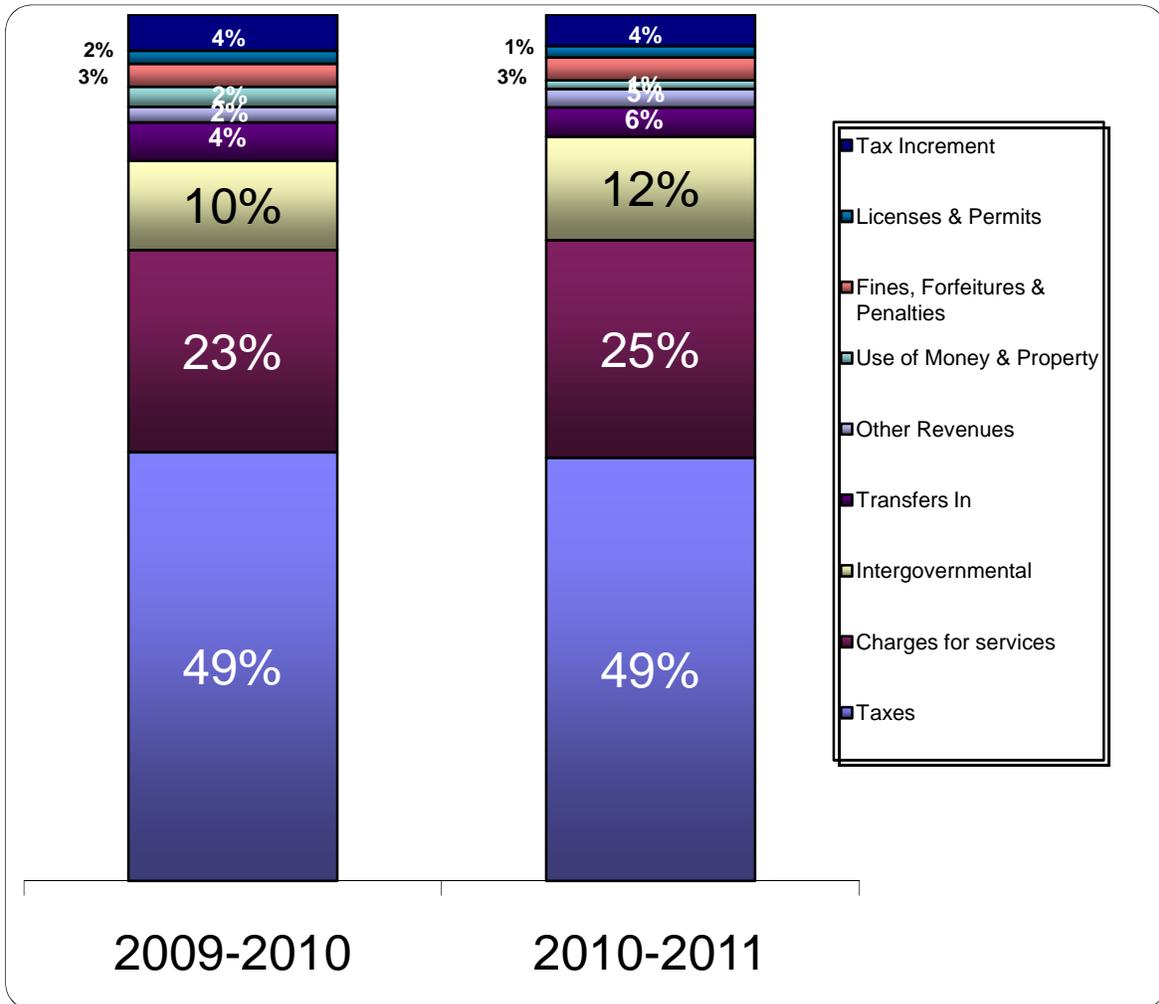
Budget Schedule IVA - Asset Replacement Fund by Department - Fiscal Year 2010-2011

		Balance	Scheduled	Available	2010/11	Ending
		July 1, 2010	Charges	2010/11	Replacements	Balance
			for 2010/11			June 30, 2011
<u>Vehicles:</u>						
Fire Department	7	\$ 462,100	100,500	562,600	(154,400)	408,200
Marine Safety	2	106,500	24,500	131,000	-	131,000
Public Works	8	301,800	41,800	343,600	-	343,600
Parking and Codes	2	48,600	3,900	52,500	-	52,500
<i>Total Vehicles</i>	<u>19</u>	<u>919,000</u>	<u>170,700</u>	<u>1,089,700</u>	<u>(154,400)</u>	<u>935,300</u>
<u>Equipment: ⁽¹⁾</u>						
Fire Department		231,500	30,600	262,100	-	262,100
Marine Safety		3,100	25,600	28,700	-	28,700
Parking and Codes		37,600	900	38,500	-	38,500
Public Works		49,700	25,000	74,700	-	74,700
Community Services		26,300	-	26,300	-	26,300
City Clerk		41,700	1,100	42,800	-	42,800
Finance		65,700	14,600	80,300	-	80,300
City Manager		200,600	5,200	205,800	-	205,800
Information Systems		60,600	28,900	89,500	-	89,500
<i>Total Equipment</i>		<u>716,800</u>	<u>131,900</u>	<u>848,700</u>	<u>-</u>	<u>848,700</u>
Total reserved		1,635,800	302,600	1,938,400	(154,400)	1,784,000
Interest earnings		-	9,000	9,000		9,000
Total Asset Replacement		<u>\$ 1,635,800</u>	<u>-</u>	<u>1,947,400</u>	<u>(154,400)</u>	<u>1,793,000</u>

⁽¹⁾ The equipment identified on this schedule are those items having a replacement cost of \$5,000 or greater. Certain items on this schedule are not capitalized as fixed assets within the City's financial statements due to type of equipment not being recognized as capitalizable by generally accepted accounting principals.

GRAPHS AND SUMMARIES

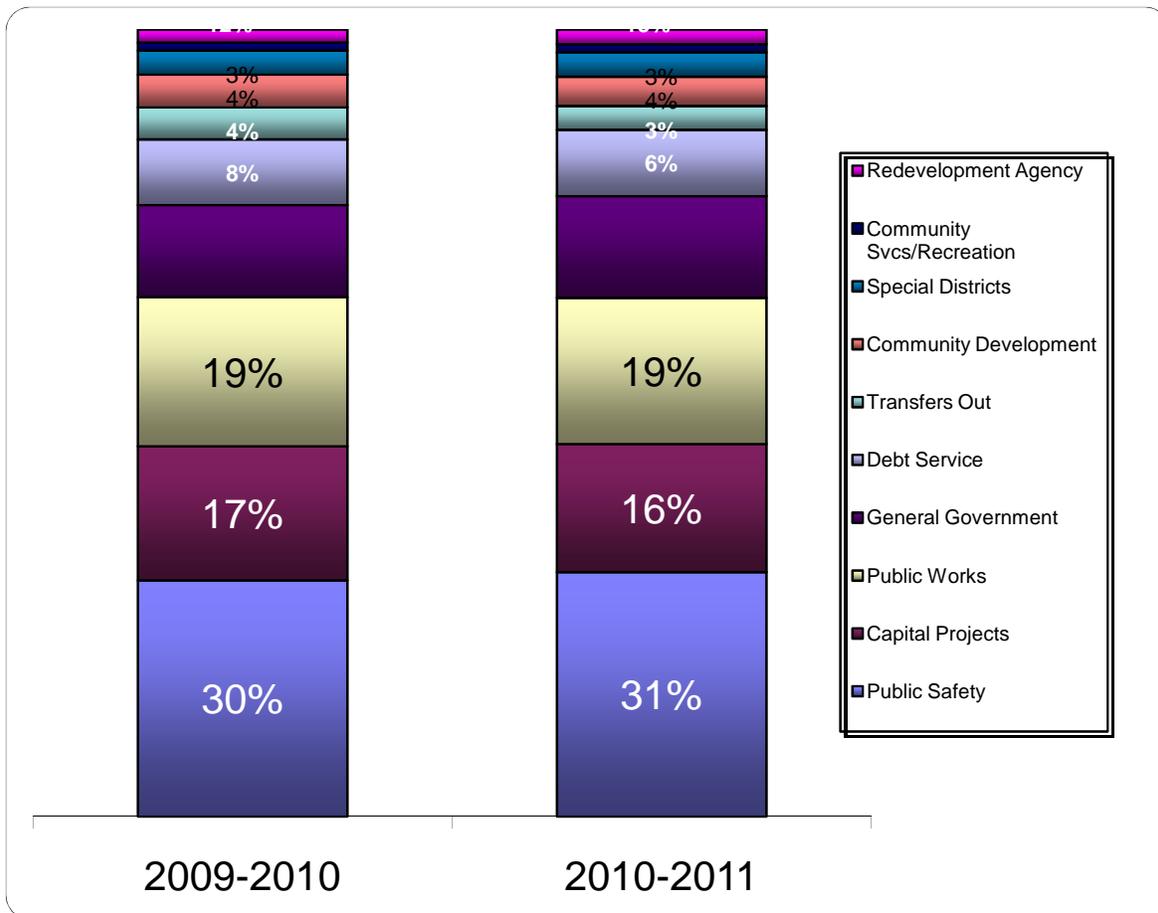
TOTAL FUNDING SOURCES (Combined City and Redevelopment Agency)



Resources:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Taxes	12,269,600	11,635,000	11,186,900	11,214,200
Charges for services	5,006,200	5,484,400	5,472,200	5,764,500
Intergovernmental	2,246,800	2,416,800	1,718,400	2,742,260
Use of Money & Property	653,800	539,100	251,900	230,000
Transfers In	1,311,700	1,046,467	1,000,219	774,100
Fines, Forfeitures & Penalties	634,500	623,700	607,200	609,900
Licenses & Permits	351,500	358,600	288,900	297,300
Other Revenues	366,200	427,700	750,500	489,800
Tax Increment	775,000	975,000	840,000	833,000
TOTAL	23,615,300	23,506,767	22,116,219	22,955,060

GRAPHS AND SUMMARIES

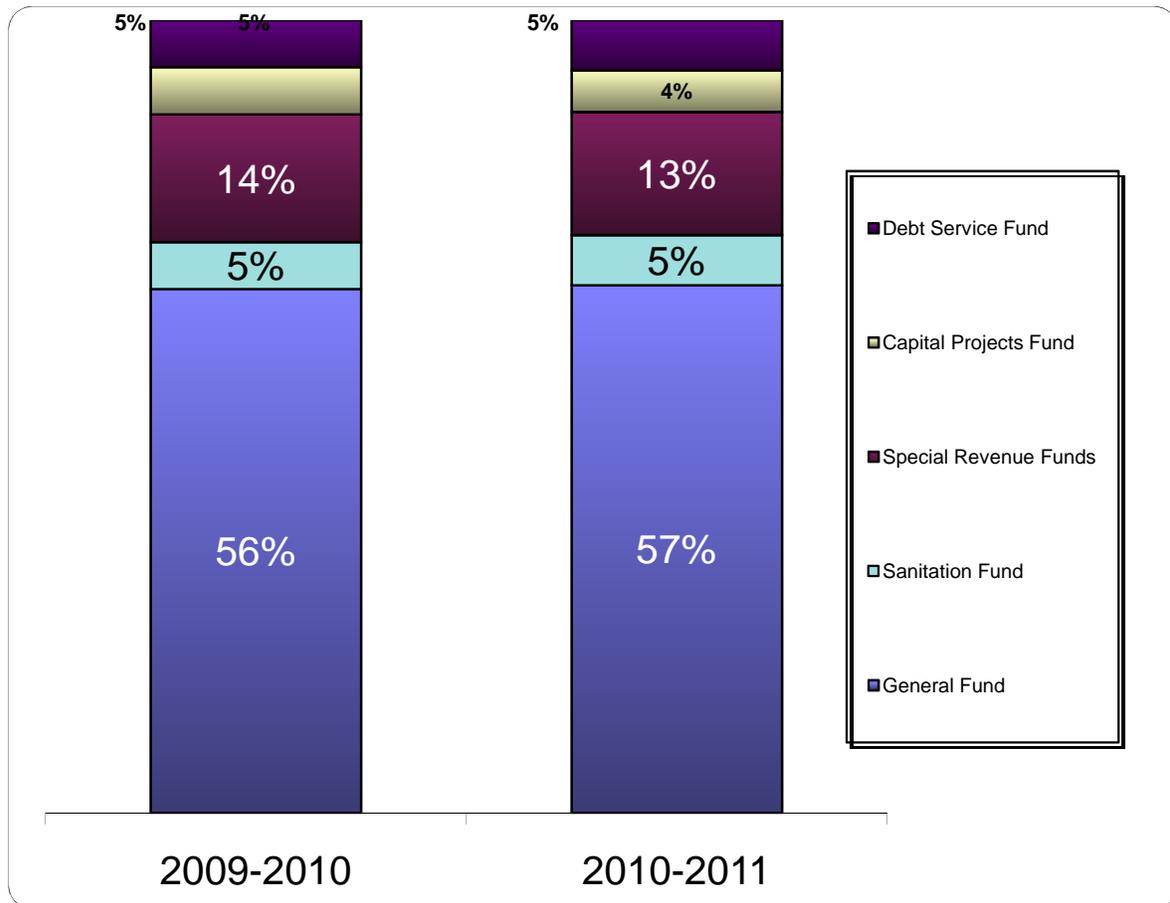
TOTAL EXPENDITURES BY FUNCTION (Combined City and Redevelopment Agency)



Expenditures:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Public Safety	7,502,300	7,711,000	7,989,234	7,916,980
Capital Projects	4,381,050	4,377,100	5,359,271	4,148,800
Public Works	4,962,450	4,865,600	4,730,307	4,737,900
General Government	3,825,000	3,006,640	3,345,221	3,291,590
Debt Service	2,133,800	2,144,700	2,146,357	2,150,400
Transfers Out	1,311,700	1,046,467	1,000,219	774,100
Community Development	1,255,880	1,069,400	949,736	948,075
Special Districts	823,500	779,600	784,834	785,800
Community Svcs/Recreation	337,400	267,300	231,525	265,715
Redevelopment Agency	401,700	417,600	618,802	467,200
TOTAL	26,934,780	25,685,407	27,155,505	25,486,560

GRAPHS AND SUMMARIES

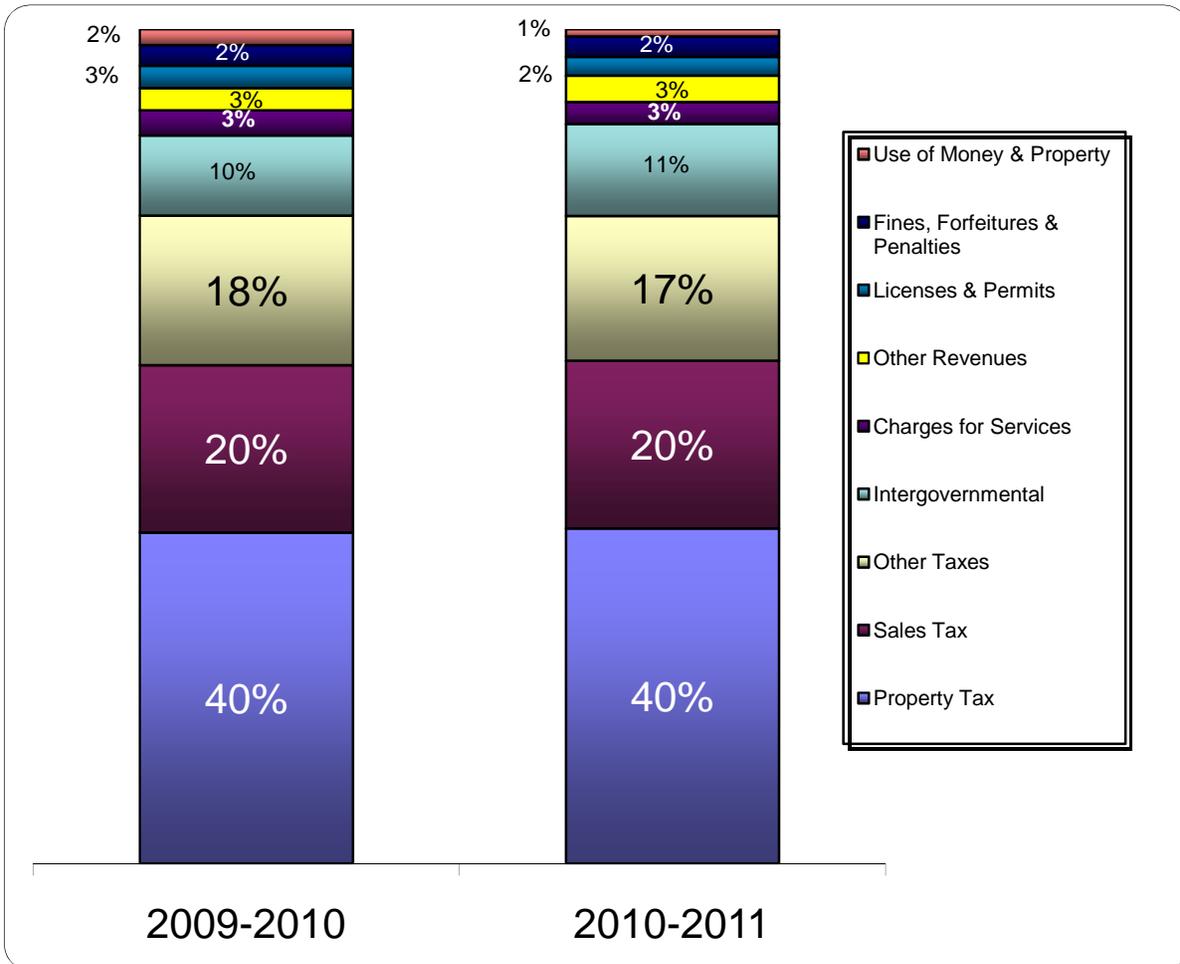
TOTAL EXPENDITURES BY FUND (Combined City and Redevelopment Agency)



Funds:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Governmental Funds				
General Fund	15,460,230	14,430,766	14,629,612	14,444,260
Special Revenue Funds	3,683,200	3,518,600	2,127,589	3,369,100
Capital Projects Fund	1,587,250	1,300,841	1,137,021	1,138,600
Debt Service Fund	1,625,200	1,293,400	1,471,757	1,375,700
Total Governmental Funds	22,355,880	20,543,607	19,365,979	20,327,660
Enterprise Funds				
Sanitation Fund	4,578,900	5,141,800	7,789,526	5,158,900
TOTAL	26,934,780	25,685,407	27,155,505	25,486,560

GRAPHS AND SUMMARIES

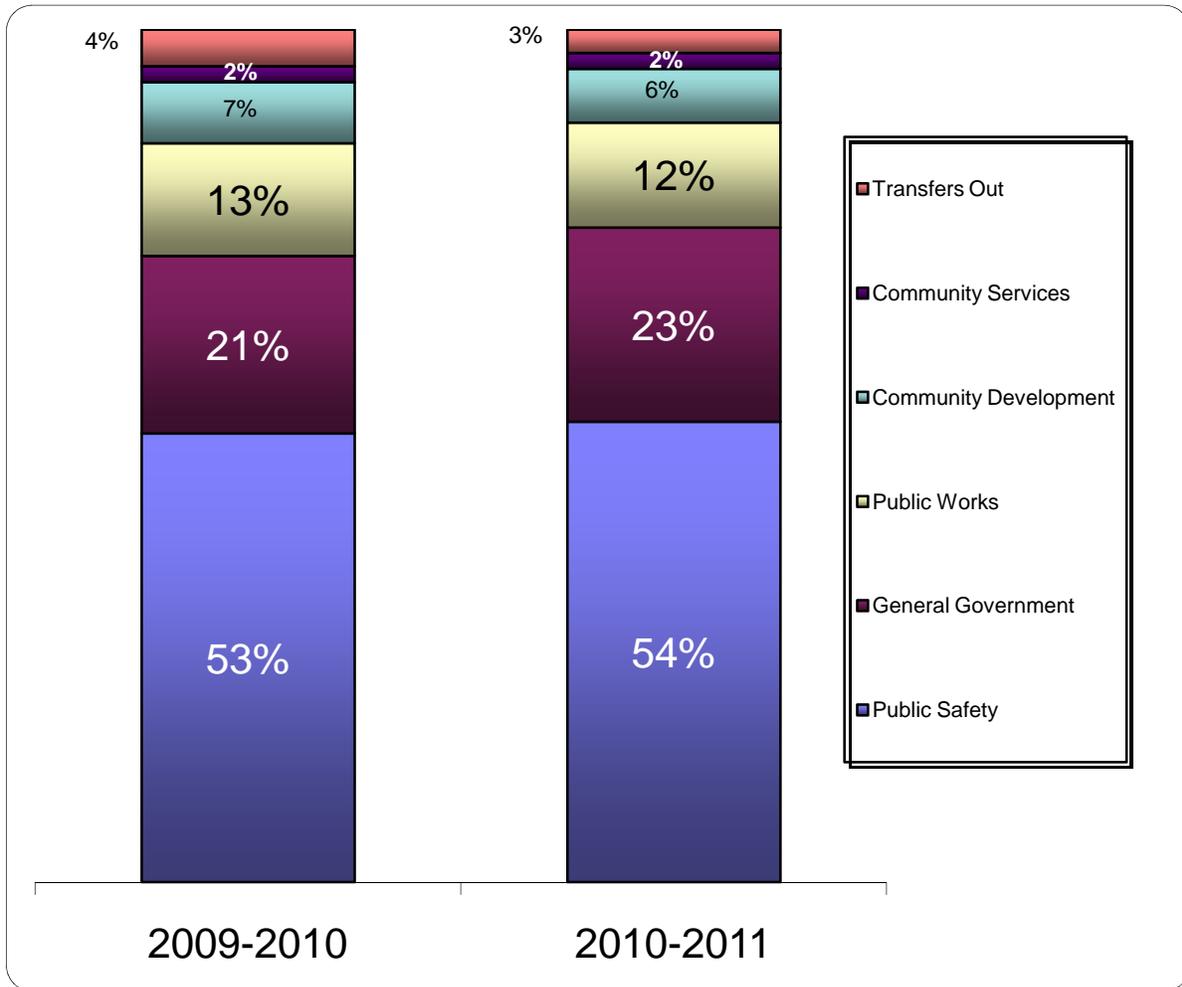
GENERAL FUND REVENUES AND SOURCES



Revenues & Sources:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Property Tax	5,670,100	5,341,000	5,343,900	5,244,800
Sales Tax	2,913,000	2,700,000	2,493,000	2,626,400
Other Taxes	2,511,900	2,415,200	2,264,700	2,265,700
Intergovernmental	1,372,800	1,297,000	1,315,200	1,437,900
Charges for Services	424,600	404,200	392,600	344,000
Use of Money & Property	237,000	258,600	114,600	115,600
Licenses & Permits	351,500	358,600	288,900	297,300
Fines, Forfeitures & Penalties	346,000	334,000	316,300	319,000
Other Revenues	299,200	360,700	571,600	413,000
TOTAL	14,126,100	13,469,300	13,100,800	13,063,700

GRAPHS AND SUMMARIES

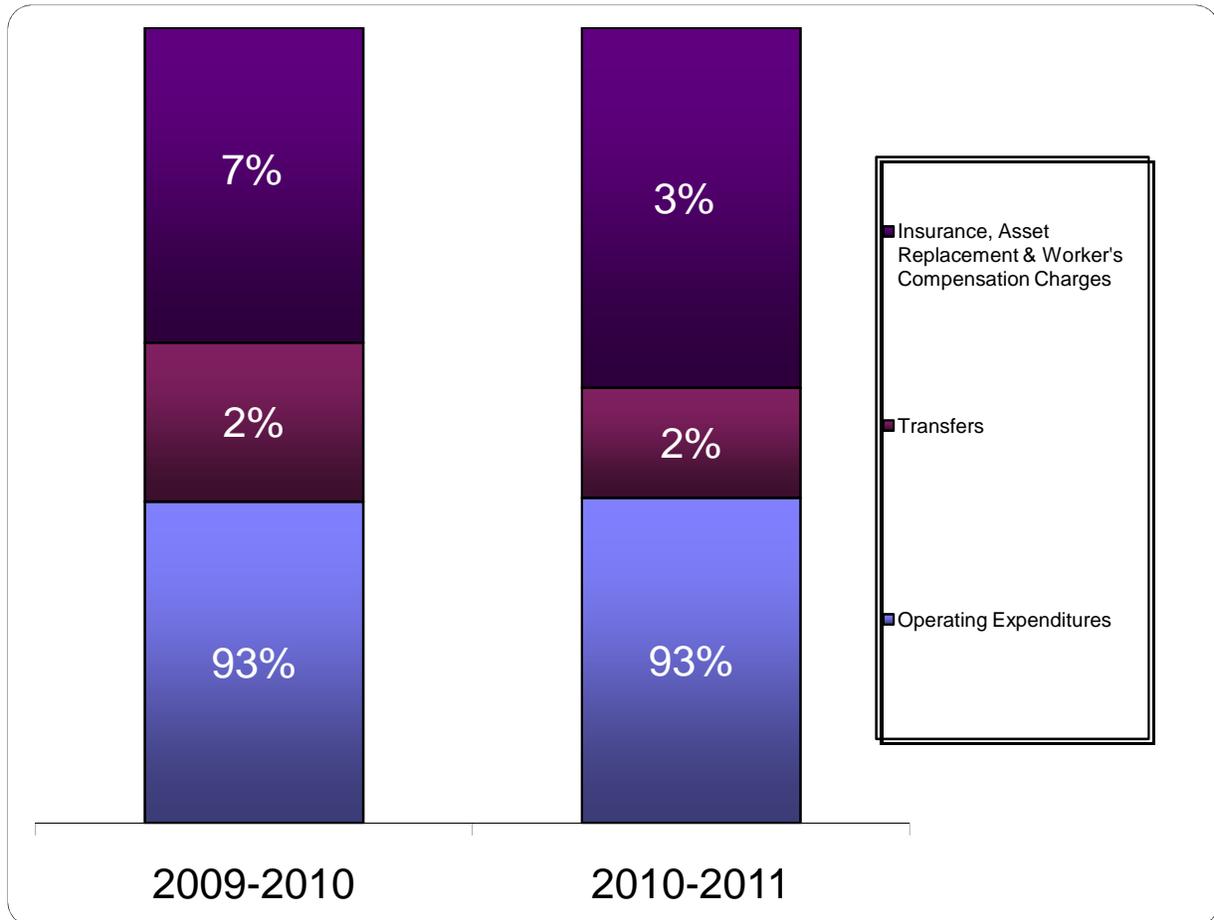
GENERAL FUND EXPENDITURES BY FUNCTION (includes Self-Insurance & Asset Replacement)



Function:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Public Safety	7,387,300	7,596,000	7,855,829	7,801,980
General Government	3,825,000	3,006,640	3,345,221	3,291,590
Public Works	2,064,650	1,905,800	1,763,575	1,776,000
Community Development	1,240,880	1,035,900	908,085	914,575
Community Services	337,400	267,300	231,525	265,715
Transfers Out				
Debt Service	325,000	475,400	359,552	318,400
Capital Projects	-	-	22,100	76,000
Workers Compensation	-	25,199	25,199	-
Risk Management	-	118,527	118,527	-
Asset Replacement Fund	280,000	-	-	-
TOTAL	15,460,230	14,430,766	14,629,612	14,444,260

GRAPHS AND SUMMARIES

GENERAL FUND EXPENDITURES BY TYPE (includes Self-Insurance & Asset Replacement)



Category:	2008-2009 Adopted	2009-2010 Adopted	2009-2010 Projected	2010-2011 Adopted
Operating Expenditures	13,791,930	13,398,640	13,419,563	13,419,560
Transfer to:				
Debt Service	325,000	321,000	205,152	164,000
Capital Improvement Projects	-	-	22,100	76,000
Workers Compensation	-	25,199	25,199	-
Asset Replacement Fund	280,000	-	-	-
Insurance, Asset Replacement & Worker's Compensation Charges	1,063,300	685,927	957,598	784,700
TOTAL	15,460,230	14,430,766	14,629,612	14,444,260

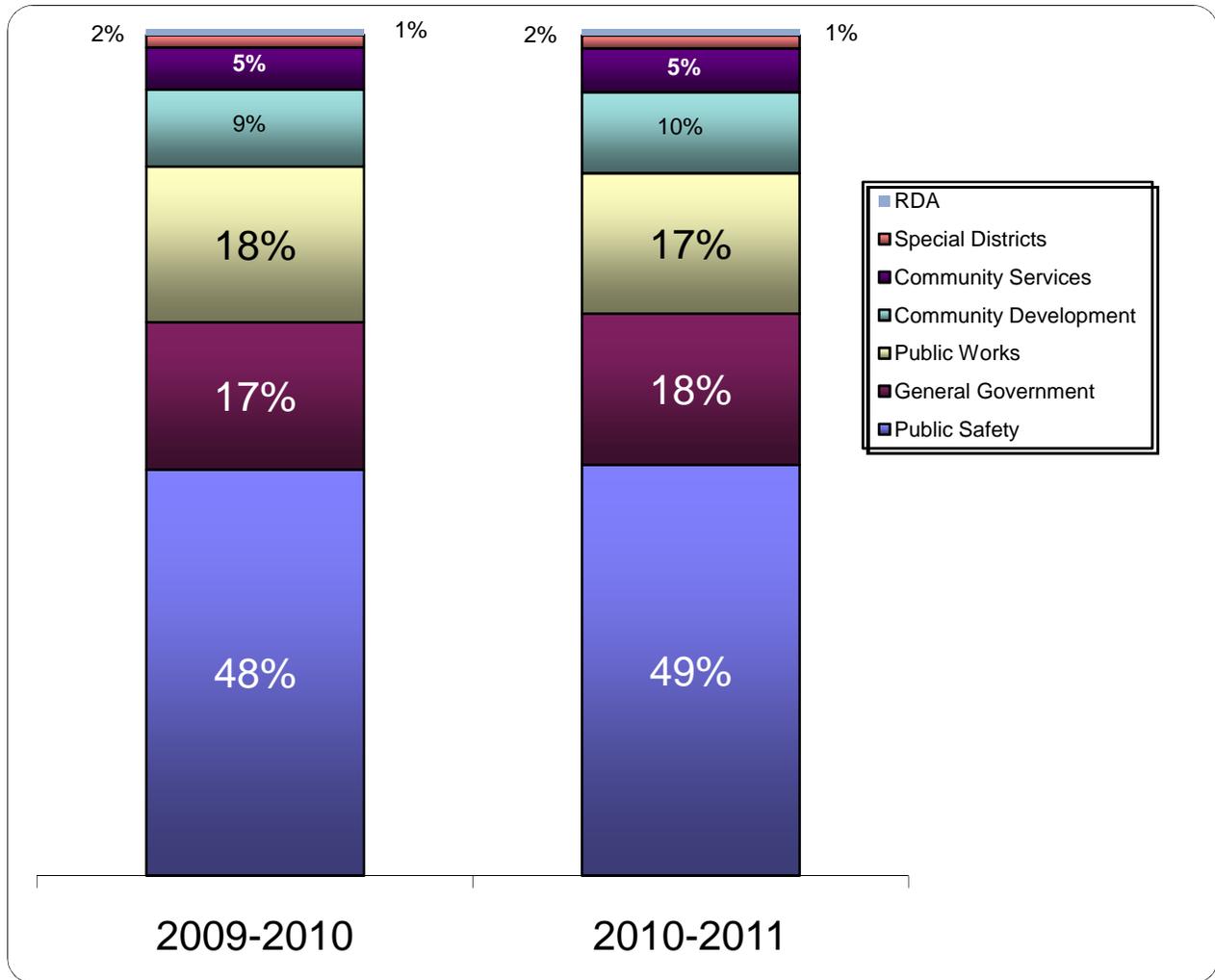
GRAPHS AND SUMMARIES

Schedule V - Authorized and Funded Positions (Full-Time Equivalents FTEs)

DEPARTMENT/ POSITION TITLE	CLASS CODE/ SALARY RANGES	APPROVED POSITIONS FY 08-09	APPROVED POSITIONS FY 09-10	APPROVED POSITIONS FY 10-11
CITY CLERK				
City Clerk	1101	1.00	1.00	1.00
Deputy City Clerk	1104	1.00	1.00	1.00
Administrative Assistant I	3066	1.00	1.00	1.00
Total		3.00	3.00	3.00
CITY MANAGER				
City Manager	contract	1.00	1.00	1.00
Admin Serv Director/Deputy CM	1101	1.00	1.00	1.00
Assistant to CM/Sr. Mngmnt Analyst	1102	1.00	1.00	0.00
Management Analyst	1104	0.00	0.00	1.00
Administrative Assistant IV	3108	1.00	1.00	1.00
Total		4.00	4.00	4.00
FINANCE				
Finance Director/City Treasurer	1101	1.00	1.00	1.00
Finance Manager	1103	1.00	1.00	1.00
Accountant	2128	1.00	1.00	1.00
Fiscal Services Specialist	2109	1.00	1.00	1.00
Total		4.00	4.00	4.00
HUMAN RESOURCES				
A2CM / Sr. Management Analyst	1102	0.00	0.00	0.00
Management Analyst	1104	0.00	0.00	0.00
Total		0.00	0.00	0.00
INFORMATION SYSTEMS				
Network Systems Engineer	1103	1.00	1.00	1.00
COMMUNITY DEVELOPMENT				
Community Development Director	1101	1.00	1.00	1.00
Principal Planner	1103	1.00	1.00	1.00
Senior Planner	1104	1.00	0.00	0.00
Associate Planner	3136	1.00	1.00	1.00
Assistant Planner	3123	2.00	1.00	1.00
Junior Planner	3107	0.00	0.00	0.00
Administrative Assistant III	3108	1.00	1.00	1.00
Total		7.00	5.00	5.00
COMMUNITY SERVICES/RECREATION				
Recreation Supervisor	1104	1.00	1.00	1.00
FIRE				
Director of Public Safety	1101	1.00	1.00	0.00
Deputy Fire Chief	1102	1.00	1.00	1.00
Fire Captain II	5109	3.00	3.00	3.00
Fire Captain I	5094 - 5099	3.00	3.00	3.00
Fire Engineer	5091-A	6.00	6.00	6.00
Firefighter/Paramedic	5091	4.00	4.00	4.00
Firefighter	5080	2.00	2.00	2.00
Administrative Assistant IV	3108	1.00	1.00	1.00
Total		21.00	21.00	20.00
CODES & PARKING				
Code Compliance Officer	3116	1.00	1.00	1.00
Total		1.00	1.00	1.00
MARINE SAFETY				
Marine Safety Captain	1103	1.00	1.00	1.00
Marine Safety Lieutenant	4138	1.00	1.00	1.00
Marine Safety Sergeant	4118	1.00	1.00	1.00
Senior Marine Safety Officer	2013	0.00	0.00	0.00
Total		3.00	3.00	3.00
ENGINEERING/PUBLIC WORKS				
City Engineer/Public Works Director	1101	1.00	1.00	1.00
Principal Civil Engineer	1103	1.00	1.00	1.00
Associate Civil Engineer	3153	1.00	1.00	1.00
Senior Engineering Technician	3125	1.00	1.00	1.00
Environmental Specialist	3128	1.00	1.00	0.00
Public Works Inspector	3131	1.00	1.00	0.00
Associate Civil Engineer/PW Inspector	XXXX	0.00	0.00	1.00
Public Works Operations Manager	1104	1.00	1.00	1.00
Lead Maintenance Worker	3111	1.00	1.00	1.00
Administrative Assistant III	3108	1.00	1.00	1.00
Maintenance Worker II	3097	2.00	2.00	2.00
Total		11.00	11.00	10.00
Grand Total full-time equivalents		56.00	54.00	52.00
Part-Time/Seasonal full-time equivalents		13.49	14.49	13.37
Grand Total		69.49	68.49	65.37

GRAPHS AND SUMMARIES

AUTHORIZED POSITIONS BY FUNCTION



Function:	2008-2009 APPROVED	2009-2010 APPROVED	APPROVED 2010-2011	
			Full-Time FTE's	Part -Time FTE's
Public Safety	32.65	32.85	24.00	7.73
General Government	12.24	11.94	10.44	1.25
Public Works	12.01	12.60	9.85	1.00
Community Development	7.25	6.25	5.00	1.25
Community Services	3.29	3.39	1.25	2.14
Special Districts	1.64	1.01	1.01	-
RDA	0.41	0.45	0.45	-
TOTAL	69.49	68.49	52.00	13.37

GRAPHS AND SUMMARIES

Schedule VI - List of Positions Split Between Funds & Departments

	Fiscal Year 2009-2010	Fiscal Year 2010-2011	Change
	Percent	Percent	Percent
<u>City Manager *</u>			
City Manager	64%	64%	0%
Sanitation	11%	11%	0%
Street Lighting	5%	5%	0%
RDA	20%	20%	0%
Total	100%	100%	0%
<u>Director of Public Safety</u>			
Fire	34%	0%	-34%
Codes / Parking	33%	0%	-33%
Marine Safety	33%	0%	-33%
Total	100%	0%	-100%
<u>Admin Serv Dir./Deputy CM</u>			
City Manager	50%	50%	0%
Human Resources	25%	25%	0%
Information Systems	5%	5%	0%
Codes / Parking	20%	20%	0%
Total	100%	100%	0%
<u>Director of Public Works/</u>			
<u>City Engineer</u>			
Engineering	36%	36%	0%
Street Maintenance	20%	20%	0%
Sanitation	28%	28%	0%
Street Lighting	11%	11%	0%
RDA	5%	5%	0%
Total	100%	100%	0%
<u>Finance Director</u>			
Finance	65%	65%	0%
Sanitation	20%	20%	0%
RDA	15%	15%	0%
Total	100%	100%	0%
<u>Principal Civil Engineer</u>			
Engineering	45%	45%	0%
Environmental Services	10%	10%	0%
Sanitation	25%	25%	0%
Street Lighting	15%	15%	0%
RDA	5%	5%	0%
Total	100%	100%	0%
<u>Finance Manager</u>			
Finance	95%	95%	0%
Sanitation	5%	5%	0%
Total	100%	100%	0%
<u>Environmental Programs Manager</u>			
Environmental Services	85%	0%	-85%
Sanitation	15%	0%	-15%
Total	100%	0%	-100%
<u>Public Works Operations Manager</u>			
Environmental Services	10%	10%	0%
Street Maintenance	20%	20%	0%
Park Maintenance	20%	20%	0%
MID #33	15%	15%	0%
Sanitation	25%	25%	0%
Street Lighting	10%	10%	0%
Total	100%	100%	0%
<u>Sr. Mgmt Analyst/Assistant to the City Manager</u>			
City Manager	25%	0%	-25%
Community Development	25%	0%	-25%
Engineering	25%	0%	-25%
Community Services	12.5%	0%	-13%
Recreation	12.5%	0%	-13%
Total	100%	0%	-100%
<u>Management Analyst</u>			
City Manager	0%	25%	25%
Community Services	0%	12.5%	12.5%
Engineering	0%	25%	25%
Environmental Services	0%	25%	25%
Recreation	0%	12.5%	12.5%
Total	0%	100%	100%
<u>Public Works Inspector</u>			
Engineering	15%	7.5%	-7.5%
Environmental Services	15%	7.5%	-7.5%
Street Maintenance	15%	7.5%	-7.5%
Park Maintenance	15%	7.5%	-7.5%
Sanitation	25%	12.5%	-12.5%
Street Lighting	15%	7.5%	-7.5%
Total	100%	50%	-50%

GRAPHS AND SUMMARIES

Schedule VI - List of Positions Split Between Funds & Departments

	Fiscal Year 2009-2010	Fiscal Year 2010-2011	Change
	Percent	Percent	Percent
<u>Associate Civil Engineer/PW Inspector</u>			
Environmental Services	0%	15%	15%
Engineering	0%	7.5%	7.5%
Street Maintenance	0%	5%	5%
Park Maintenance	0%	5%	5%
Sanitation	0%	12.5%	12.5%
Street Lighting	0%	5%	5%
Total	0%	50%	50%
<u>Associate Civil Engineer</u>			
Engineering	50%	50%	0%
Sanitation	50%	50%	0%
Total	100%	100%	0%
<u>Accountant</u>			
Finance	95%	95%	0%
Sanitation	5%	5%	0%
Total	100%	100%	0%
<u>Code Compliance Officer</u>			
Codes/Parking	80%	80%	0%
Environmental Services	20%	20%	0%
Total	100%	100%	0%
<u>Sr. Engineering Technician</u>			
Engineering	65%	65%	0%
Sanitation	25%	25%	0%
Street Lighting	10%	10%	0%
Total	100%	100%	0%
<u>Administrative Assistant IV (CM/Fire/Codes/Parking/MS)</u>			
City Manager	55%	25%	-30%
Fire Department	55%	25%	-30%
Codes/Parking	25%	25%	0%
Marine Safety	20%	25%	5%
Total	100%	75%	-25%
<u>Fiscal Service Specialist II</u>			
Finance	95%	95%	0%
Sanitation	5%	5%	0%
Total	100%	100%	0%
<u>Deputy City Clerk</u>			
City Clerk	75%	75%	0%
City Attorney	25%	25%	0%
Total	100%	100%	0%
<u>Administrative Assistant IV</u>			
City Council	20%	20%	0%
City Manager	60%	60%	0%
Human Resources	20%	20%	0%
Total	100%	100%	0%
<u>Lead Maintenance Worker</u>			
Environmental Services	10%	10%	0%
Street Maintenance	55%	55%	0%
Park Maintenance	15%	15%	0%
Sanitation	15%	15%	0%
Street Lighting	5%	5%	0%
Total	100%	100%	0%
<u>Administrative Assistant III (Engineering)</u>			
Engineering	48%	48%	0%
Street Maintenance	20%	20%	0%
Sanitation	17%	17%	0%
Street Lighting	15%	15%	0%
Total	100%	100%	0%
<u>P/T Management Analyst</u>			
Engineering	50%	0%	-50%
City Clerk	50%	0%	-50%
Total	100%	0%	-100%
<u>Maintenance Workers II (2)</u>			
Environmental Services	5%	5%	0%
Street Maintenance	55%	55%	0%
Park Maintenance	30%	30%	0%
Sanitation	10%	10%	0%
MID#33	-	-	0%
Total	100%	100%	0%
<u>Temp Maint Worker I</u>			
Environmental Services	5%	5%	0%
Street Maintenance	55%	55%	0%
Park Maintenance	30%	30%	0%
Sanitation	10%	10%	0%
Total	100%	100%	0%

* Per Contract



CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				2010-2011
	GENERAL GOVERNMENT	General Fund			
Risk Management - Insurance				357,000	
Worker's Compensation - Insurance				273,300	
Asset Replacement				0	
				3,291,590	
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	12.29	12.24	11.94	11.94	11.94
SALARIES & FRINGE BENEFITS	1,535,018	1,617,745	1,570,600	1,581,883	1,534,400
MATERIAL, SUPPLIES & SERVICES	1,741,524	1,555,748	1,321,540	1,567,367	1,635,290
CAPITAL, DEBT SVC & CHARGES	48,776	911,636	114,500	195,971	121,900
TOTAL BUDGET	3,325,318	4,085,129	3,006,640	3,345,221	3,291,590

Department Overview:

The General Government function for the City comprises the legislative and administrative support services departments. These departments include the City Council, City Attorney and City Clerk which fulfill the legislative functions while the City Manager, Human Resources, Finance, Information Systems, Risk Management and Support Services departments comprise the administrative support services of the City.

Structure & Services

Solana Beach is a General Law City operated by a Council/Manager form of government. The **City Council** serves as the legislative body and consists of five City Council members, one of whom is chosen to act as Mayor for a one-year term on a rotating basis. The City Council budget is located at C-4 and C-5.

The **City Manager** is appointed by the City Council to serve as the Chief Administrative Officer of the City. The City Manager oversees the implementation of policy and programs established by the City Council and provides overall direction for the administration of City programs and services. Information regarding its mission statement, structure and services, goals, and budget and service indicators can be found beginning at C-11

The **City Clerk's** office is responsible for providing regulatory oversight as per the Government Code and state regulatory agencies as needed and required, including the Fair Political Practices Commission. The Clerk's department records and archives the City Council legislative history into a document imaging system to assist in the research and retrieval process. The department also coordinates with City departments all official records of the City including the records maintenance schedule and destruction of out-dated records. The City Clerk acts as the City's election official and administers all City elections. Other responsibilities include codifying the Municipal Code, certifying official documents, and administering oaths. The City Clerk's department manages front desk operations including greeting, phones, receiving, mail, general

GENERAL GOVERNMENT (continued)

information, and citywide / City Clerk administration. Further information regarding the City Clerk's office, including its budget and service indicators, can be found beginning at C-6.

The **City Attorney** serves as a legal advisor to the City Council, City Manager, the various City departments, commissions, and committees and boards. The office assists in developing strategy and negotiating solutions to City legal problems. The City Attorney prepares and approves for legality the majority of proposed City ordinances, resolutions, contracts, and other legal documents. The City Attorney also manages all litigation for the City and represents the City in certain cases. City attorney services are provided by an outside law firm on a contract basis. The department's budget is located at C-14 and C-15

The **Finance Department** manages its budget unit and the budgets for Support Services, Risk Management, Workers Compensation, and Asset Replacement. Information regarding its mission statement, structure and services, goals, and budget and service indicators can be found beginning at C-17.



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
CITY COUNCIL		5100			001-5000-5100	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	46,986	50,737	54,800	44,070	52,900
6102	Part Time & Temporary Salaries	-	429	-	6,513	-
6103	Overtime	1,426	1,740	400	23	400
6205	Retirement	10,645	10,749	11,700	10,751	10,100
6210	Medicare	876	927	800	907	800
622X	Flex Credit Benefit	43,085	43,525	44,600	42,663	44,600
6245	Life Insurance	35	36	-	-	-
TOTAL		103,053	108,143	112,300	104,927	108,800
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	12,118	9,362	6,200	4,200	4,200
6320	Training	-	-	2,200	1,000	1,000
6330	Membership and Dues	67,402	72,189	71,000	70,743	70,743
6418	Books, Subscriptions, and Printing	1,082	843	300	300	300
6420	Departmental Special Supplies	667	616	75	197	197
6529	Mileage	91	25	100	100	100
6530	Professional Services	-	-	200	100	100
6532	Contribution to Other Agencies	72,266	58,345	39,025	36,500	36,500
6570	Other Charges	783	-	100	100	100
TOTAL		154,409	141,380	119,200	113,240	113,240
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	1,000	1,000	1,200	1,200	1,700
6920	Workers' Comp Charges	700	700	800	800	2,000
TOTAL		1,700	1,700	2,000	2,000	3,700
ACTIVITY TOTALS		259,162	251,223	233,500	220,167	225,740

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
CITY COUNCIL	5100	001-5000-5100

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
2121	Mayor	-	6,600	-	8,600	-	8,600
	Council Members	-	26,300	-	34,100	-	34,100
	Executive Assistant	0.20	11,300	0.20	12,100	0.20	10,200
	Overtime		400		400		400
	Total Salaries		44,600		55,200		53,300
	Total Benefits		54,900		57,100		55,500
Total		0.20	99,500	0.20	112,300	0.20	108,800

DETAIL:		FY 10/11
6315:	League of California Cities meetings	1,700
	Closed Session Council meetings	1,200
	DC - Marlowe meetings	1,300
		4,200
6320:	Professional development	
	Reg.Training Center (RTC) & LCC - Governance Workshops	1,000
6330:	San Dieguito River JPA	56,620
	League of California Cities (state)	5,507
	LAFCO	5,216
	SANDAG	2,400
	League of California Cities (SD Chapter)	1,000
		70,743
6420:	Special awards to volunteers and employees	
6532:	Community Grant Program	22,500
	Friends of the Library	10,000
	211 San Diego	2,000
	Winter Shelter	2,000
		36,500
6570:	Council photos, event invitations, ground breaking and special recognition supplies.	

City Clerk's Office

Mission Statement:

Promote the openness of government by providing quality service through access to information and records, oversight of legislative obligations and proceedings, recording the City's actions, and ensuring the highest integrity in election proceedings.

Structure & Services

Legislative Administration

The City Clerk's department is responsible for facilitating the execution of official and legislative processes including publishing and posting of Council and other official agendas, attesting to all official actions of the City Council, codifying the municipal code, and certifying City documents. The department manages the required annual noticing of the Fair Political Practices Commission filings and biennial review and update of the City's Conflict of Interest Code, tracks required ethics training, receives and announces bid openings, coordinates the citizen commission annual vacancies and recruitment, processes agreements and recorded documents, and acts as the filing office for all claims, subpoenas and summons. The City Clerk's department responds to all inquiries to meet the requirements of the Public Records Act including timely responses, required redactions and assistance in identifying records.

Records Management

The City Clerk's department is responsible for maintaining the City's official records and manages the records management program which includes the retention, storage, and destruction of records. The department implements an official Retention Schedule and coordinates storage and destruction among citywide departments. The department archives all legislative documents, and certain historical documents, to a document imaging system to aid in records research and retrieval. The goals of the program allow the department to provide information and research to the public and staff, providing efficient and effective management of records, in order to promote government transparency.

Election

As the elections official, the City Clerk conducts all general and special elections including administering the candidate nomination process, publishing candidate notices within legal guidelines, accepting and processing petitions for citizen initiatives, notifying and receiving campaign statements, and monitoring changes in laws and regulations. The department ensures compliance with the Political Reform Act, Ca. Elections Code, and the Ca. Code of Regulations (FPPC).

Customer Service

The City Clerk's department manages the front desk operations which includes routing of all incoming calls, directs public inquiries, serves all incoming public, handles all in-person receipting, providing general information on programs/services and permits/applications, processes insurance certificates, distributes and processes citywide mail, schedules conference rooms, and acts as City Clerk counter administration.

The City Clerk's budget and service indicators are located at C-8 and C-9.

CITY CLERK'S OFFICE (continued)

Goals:

- Process legislative documents including resolutions, ordinances, contracts, and recorded documents and improve production of meeting minutes with new technology tool in Granicus product.
- Meet deadline requirements (Public Records Act) for public records requests and appropriately provide resolutions.
- Comply with the Political Reform Act, Fair Political Practices Commission, Municipal Code, Conflict of Interest Code and various state codes in a timely and efficient manner in order to meet obligations such as noticing and publication requirements.
- Continue to prepare and maintain the indexing, storage, and archival of official current records and the manual review and organization of historical records. Maintain the archiving of documents into the document imaging system to assist in the research and retrieval process and refine the City's Records Retention Schedule.
- Maintain and track new election laws to ensure professional and fair election process for the community.
- Manage excellent citywide front desk and City Clerk department customer service and provide direction to the public.

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
CITY CLERK		5150			001-5000-5150	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	174,629	187,146	187,800	180,758	189,400
6102	Part Time & Temporary Salaries	18,034	12,904	12,900	4,326	-
6103	Overtime	354	566	100	1,289	100
6105	Temporary Non-Payroll	14,101	-	-	7,892	-
6205	Retirement	44,485	44,193	44,800	41,126	37,900
6210	Medicare	2,961	3,021	2,900	2,935	2,700
6211	Social Security	357	-	-	-	-
622X	Flex Credit Benefit	24,627	26,183	25,700	23,504	23,600
6245	Life Insurance	605	658	700	551	600
6280	Auto Allowance	3,060	3,145	3,100	3,154	3,100
6290	Phone Allowance	600	617	600	619	600
TOTAL		283,813	278,433	278,600	266,153	258,000
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	27	1,780	-	-	-
6320	Training	5,971	3,035	-	-	400
6330	Membership and Dues	804	955	540	540	600
6415	Election Supplies	621	1,566	600	600	11,100
6416	Office Supplies	430	-	-	-	-
6417	Postage	12,775	7,596	12,200	8,000	9,000
6418	Books, Subscriptions, and Printing	15,274	5,308	5,100	5,200	5,500
6419	Minor Equipment	1,282	1,313	100	100	-
6420	Departmental Special Supplies	8,251	7,637	8,900	7,900	7,320
6522	Advertising	2,787	2,077	4,600	3,700	3,900
6525	Rents and Leases	5,884	5,883	6,600	6,600	6,700
6529	Mileage	182	30	400	100	250
6530	Professional Services	3,317	3,316	3,600	5,500	6,300
6531	Maint. & Operation of Equipment	-	-	200	100	125
6570	Other Charges	1,125	1,821	1,700	1,500	1,650
TOTAL		58,730	42,317	44,540	39,840	52,845
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	4,300	4,300	4,300	4,300	6,100
6920	Workers' Comp Charges	2,900	2,900	2,900	2,900	7,000
6930	Asset Replacement Charges	-	-	1,100	1,100	1,100
TOTAL		7,200	7,200	8,300	8,300	14,200
ACTIVITY TOTALS		349,743	327,950	331,440	314,293	325,045

**CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL**

DEPARTMENT	DEPT. NO.	BUDGET UNIT
CITY CLERK	5150	001-5000-5150

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	City Clerk	1.00	100,700	1.00	104,300	1.00	104,300
1-104	Deputy City Clerk	0.75	43,000	0.75	43,000	0.75	43,000
3066	Admin Assistant I	1.00	38,600	1.00	40,500	1.00	42,100
1-104	PT Mgmt Analyst	0.25	12,900	0.25	12,900	-	-
	Overtime		100		100		100
	Total Salaries		195,300		200,800		189,500
	Total Benefits		77,200		77,800		68,500
	Total	3.00	272,500	3.00	278,600	2.75	258,000

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Resolutions adopted	211	155	125	150
Ordinances adopted	21	17	16	18
Council agendas - public meetings	33	26	25	25
Records requests	194	231	203	220
Receipt processing	n/a	1,715	1,755	1,750

DETAIL:

- 6330: National Notary Assoc., International Institute of Municipal Clerks, City Clerks Association of California
- 6417: Postage for Citywide departments, FED EX, UPS, Bulk mail permits.
- 6418: Municipal Code updates, printing of various forms, North County Times subscription, City Clerks Handbook. Annual election code update. Records reproduction.
- 6420: Supplies for official filing system, meeting and agenda preparation, election, audio and video reproduction, record requests, archivable materials for vital records. Gavel, plaques, etc. Chamber supplies. Misc. front desk operations.
- 6522: Required publication of ordinances/resolutions/hearing notices, noticing of vacancies Committee/Commissions.
- 6525: Records storage leasing - offsite. Postage machine.
- 6530: Document imaging and content mgmt software support/maintenance and training. Front desk unplanned temporary staffing, consultants, website assistance.
- 6531: Postage meter & scale, dedicated scanner, official bid date stamper,
- 6570: Records retrieval, research, and destruction.





City Manager

Mission Statement:

We are here to assist the entire community to accomplish their vision with our skills, resources, and abilities while providing services that promote and sustain a high quality of life for all.

Structure & Services

The **City Manager** provides leadership, direction, support and coordination for the various City departments, provides policy recommendations to the City Council, represents City interests in local and regional issues and assures the governmental processes succeed in maintaining and improving the quality of life in Solana Beach. The department enforces all applicable Federal and State laws as well as municipal ordinances and administers the budget. The City Manager's budget is located at C-12 and C-13.

Human Resources provides the City with effective human resource programs in the areas of personnel recruitment and selection, employee training and development, labor and employee relations and negotiations, salary and benefit administration, performance evaluations, classification and position studies and allocations and employee awards and programs. Additionally, the Human Resources department assumes responsibility for administering claims for the City's self-funded Worker's Compensation Insurance. The budget and service indicators for Human Resources are located at C-22 and C-23.

The **Information/Communication Systems** department is managed is responsible for ensuring that the City's information technology resources are effectively managed and used as key organizational tools in improving staff productivity, customer service, and public access to City information. The department is responsible for overseeing, maintaining and improving the Local Area Networks for all City sites, Internet access and monitoring, telephone system, voicemail system, computer hardware/software training and staff support. Information/Communication Systems' budget and service indicators are located at C-24 and C-25

The **Communications** division manages the educational/community television programming under the City's cable franchise agreement, produces public service announcements (PSA), and press releases and E-Blast, maintains the City website, coordinates media activities for City programs and services, and produces the Shorelines quarterly newsletter. The budget for communications is derived from various City departments.

Goals:

- Implement all policies and programs adopted by the City Council.
- Prepare a recommended Budget and Workplan and implement the goals of the organization upon adoption.
- Maintain a balanced operating budget and healthy capital improvement plan that provides fiscal sustainability on a three year forecast basis.
- Reduce the City's environmental footprint and develop long-term environmental sustainability for the community.
- Begin a comprehensive review of land use policies and selected zoning ordinances to preserve community character.
- Promote a culture of learning and communication that ensures the community is well informed while providing a high level of confidence in local government.

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
CITY MANAGER		5200			001-5000-5200	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	185,582	248,411	247,700	260,734	254,300
6102	Part Time & Temporary Salaries	62,579	2,742	-	19,539	-
6103	Overtime	4,277	6,035	700	2,015	700
6104	Special Pay	-	7,500	-	-	-
6105	Temporary Non-Payroll	586	-	-	-	-
6205	Retirement	79,788	78,510	79,100	71,705	50,800
6210	Medicare	3,751	3,788	3,600	4,154	3,700
6211	Social Security	233	83	-	-	-
622X	Flex Credit Benefit	18,833	16,386	17,000	17,065	19,200
6245	Life Insurance	587	811	800	755	800
6280	Auto Allowance	471	1,552	1,500	2,880	5,000
6290	Phone Allowance	1,226	900	800	1,231	800
TOTAL		357,913	366,718	351,200	380,077	335,300
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	11,693	7,581	2,500	4,520	4,520
6320	Training	1,241	3,340	-	-	-
6330	Membership and Dues	4,294	3,875	3,950	1,900	1,900
6416	Office Supplies	-	289	-	-	-
6418	Books, Subscriptions, and Printing	1,164	884	300	150	150
6420	Departmental Special Supplies	2,019	1,475	250	250	250
6529	Mileage	132	100	500	200	200
6530	Professional Services	13,599	22,469	9,000	7,000	7,000
6539	Contingency	38,852	32,484	33,100	33,100	33,100
TOTAL		72,994	72,497	49,600	47,120	47,120
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	5,300	5,400	5,200	5,200	7,800
6920	Workers' Comp Charges	3,600	3,700	3,800	3,800	8,900
6930	Asset Replacement Charges	-	4,700	5,000	5,000	5,200
TOTAL		8,900	13,800	14,000	14,000	21,900
ACTIVITY TOTALS		439,807	453,015	414,800	441,197	404,320

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
CITY MANAGER	5200	001-5000-5200

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Contract	City Manager	0.64	115,400	0.64	115,400	0.64	115,400
1-101	Admin Serv Director/DCM	0.50	74,700	0.50	75,000	0.50	75,000
1-102	Assistant to CM	0.25	20,200	0.25	21,200	-	-
1-104	Management Analyst	-	-	-	-	0.25	18,400
2121	Admin Assistant IV	0.60	33,900	0.60	36,100	0.85	45,500
	Overtime		700		700		700
	Total Salaries		244,900		248,400		255,000
	Total Benefits		103,600		102,800		80,300
	Total	1.99	348,500	1.99	351,200	2.24	335,300

NOTES:

6315: League of California Cities, CCMA meetings and luncheons, DC trip for City Manager/Deputy City Manager
6330: ICMA and CCMA dues for City Manager
6530: As needed for Communications/Public Relations Consultants and website support
6539: In line with Financial Policies an amount not to exceed 0.5% of the operating budget is to be included with the City Manager's budget to enhance operating efficiency

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
CITY ATTORNEY		5250			001-5000-5250	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	13,936	14,644	14,300	15,076	14,300
6103	Overtime	-	55	-	110	-
6205	Retirement	3,317	3,191	3,200	3,298	2,900
6210	Medicare	214	235	200	250	200
622X	Flex Credit Benefit	2,067	2,207	2,100	2,145	2,100
6245	Life Insurance	46	48	100	43	-
TOTAL		19,580	20,380	19,900	20,922	19,500
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	-	75	-	-	-
6418	Books, Subscriptions, and Printing	3,325	3,493	2,700	2,600	2,700
6530	Professional Services	381,773	447,112	332,000	407,000	420,000
6540	Damage Claims	67,000	33,000	-	-	-
TOTAL		452,098	483,680	334,700	409,600	422,700
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	1,000	600	300	300	500
6920	Workers' Comp Charges	200	200	200	200	500
TOTAL		1,200	800	500	500	1,000
ACTIVITY TOTALS		472,878	504,860	355,100	431,022	443,200

CITY OF SOLANA BEACH
SUMMARY/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
CITY ATTORNEY	5250	001-5000-5250

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Contract 1-104	City Attorney	-	-	-	-	-	-
	Deputy City Clerk	0.25	14,300	0.25	14,300	0.25	14,300
	Total Salaries		14,300		14,300		14,300
	Total Benefits		5,700		5,600		5,200
	Total	0.25	20,000	0.25	19,900	0.25	19,500

DETAIL:	
6418: Municipal law book update, West Law book and other legal journals subscriptions	
6420: Pleading papers	
6530: City Attorney - General Services	189,000
City Attorney - Other Services	86,000
Outside Legal Services	145,000
	420,000



Finance Department

Mission Statement:

We deliver quality financial management and services to our elected officials, citizens, city departments, and the community by providing accurate and timely information to ensure fiscal sustainability in an environment of teamwork, excellent customer service, innovative business solutions and high ethical standards.

Structure and Services

The Finance Department is responsible for managing Finance, Support Services, Risk Management, Workers' Compensation administration, Asset Replacement, and the administration of the Redevelopment Agency.

The ***Finance Department*** maintains the financial records of the City and the Solana Beach Redevelopment Agency. Responsibilities include financial planning, cash management, purchasing, budgeting, payroll, payables, receivables, collections, accounting, financial reporting, fixed asset tracking, investment and debt administration. Finance's budget and service indicators are located at C-18 and C-19.

Support Services includes costs that affect City Hall in general, but are not easily allocated to the appropriate departments, and its budget is located at C-20 and C-21.

The Finance Director is also the Risk Manager for the City and through participation in the SANDPIPA Insurance Joint Powers Authority, oversees the insurance requirements of the City, manages the loss-control program, and handles all claims made against the City in addition to administering the budget for the self-insured worker's compensation program. The Workers Compensation budget unit was introduced in FY 2003-04 as the City began to self-insure for Workers' Compensation in October 2003. The costs to provide this service are charged to other budget units with payroll accounts on an annual basis.

The budgets and service indicators for ***Risk Management*** and ***Workers Compensation*** are located at C-26 through C-29

Asset Replacement was introduced in FY 2004-05 and is responsible for the replacement of assets greater than \$5,000 according to a replacement schedule. This department also collects charges from other departments whose assets are on the replacement schedule. Its budget is located at C-30 and C-31.

Goals:

- Complete sections of the department procedures manual that implement new processes
- Implement a new city-wide cash receipting system
- Implement an electronic time-keeping system
- Submit the Comprehensive Annual Financial Report and the Adopted Budget for the Government Finance Officers Association (GFOA) awards for Outstanding Financial Reporting and Excellence in Operational Budgeting

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
FINANCE		5300			001-5000-5300	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	331,020	323,384	301,700	310,931	301,700
6102	Part Time & Temporary Salaries	21,550	29,373	30,400	30,973	31,900
6103	Overtime	3,288	10,753	1,200	4,112	1,200
6105	Temporary Non-Payroll	5,005	-	-	-	-
6205	Retirement	84,619	79,036	74,100	76,267	66,700
6210	Medicare	5,047	5,232	4,800	5,050	4,900
6211	Social Security	11	-	-	-	-
622X	Flex Credit Benefit	37,633	39,122	36,500	36,257	36,500
6245	Life Insurance	1,144	1,122	1,100	961	1,100
6280	Auto Allowance	2,601	2,068	2,000	2,050	2,000
6290	Phone Allowance	1,260	1,137	1,000	990	1,000
TOTAL		493,178	491,227	452,800	467,591	447,000
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	875	433	-	20	-
6320	Training	821	2,098	-	100	-
6330	Membership and Dues	1,070	1,260	-	320	-
6418	Books, Subscriptions, and Printing	3,199	2,937	3,700	2,500	400
6419	Minor Equipment	158	254	200	-	-
6420	Departmental Special Supplies	1,763	1,916	1,600	1,500	200
6522	Advertising	295	441	200	400	200
6529	Mileage	59	40	100	-	-
6530	Professional Services	38,929	32,041	35,300	44,000	29,800
6531	Maint. & Operation of Equipment	26,308	28,230	27,000	29,300	20,850
6570	Other Charges	87,058	119,611	110,900	105,000	118,600
TOTAL		160,535	189,261	179,000	183,140	170,050
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	8,000	7,500	7,000	7,000	10,900
6920	Workers' Comp Charges	6,000	5,800	5,300	5,300	12,700
6930	Asset Replacement Charges	-	14,100	14,100	14,100	14,600
TOTAL		14,000	27,400	26,400	26,400	38,200
ACTIVITY TOTALS		667,713	707,888	658,200	677,131	655,250

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

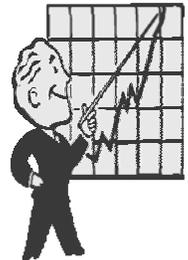
DEPARTMENT	DEPT. NO.	BUDGET UNIT
FINANCE	5300	001-5000-5300

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Finance Director	0.65	89,900	0.65	93,700	0.65	93,700
1-102	Finance Manager	0.95	86,300	0.95	89,300	0.95	89,300
1-102	Assistant to CM	0.25	20,200	-	-	-	-
2128	Accountant	0.95	61,400	0.95	61,400	0.95	61,400
2122	Fiscal Services Specialist II	0.95	56,200	0.95	57,300	0.95	57,300
3066	Admin Assistant II	0.75	29,000	0.75	30,400	0.75	31,900
	Overtime		1,200		1,200		1,200
	Total Salaries		344,200		333,300		334,800
	Total Benefits		125,800		119,500		112,200
	Total	4.50	470,000	4.25	452,800	4.25	447,000

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
A/P checks	3493	3181	3200	3100
Payroll checks/vouchers	2408	2524	2450	2400
W-2 forms	144	154	144	150
1099 forms	58	46	62	60
Bank reconciliations	72	72	72	72
Cash receipts processed	3525	3854	3600	3500
Purchase Orders processed	238	250	240	240

NOTES:

	FY 10/11
6530: Annual Audit	25,000
Sales Tax Reports/Audit	3,900
CAFR Statistics & Debt Statement	900
CAFR Preparation (Auditors)	-
Virtual Assistant	-
	<u>29,800</u>
6531: Pentamation Licenses and Support	
The cost also reflects department expenditures for computer costs associated with the accounting system.	
	-
6570: Property tax administration	64,000
Sales tax administration	27,200
Bank fees	24,000
Koppel and Grubber	1,900
San Diego County Fire Benefit Fee	1,500
	<u>118,600</u>



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
SUPPORT SERVICES		5350			001-5000-5350	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6416	Office Supplies	9,091	6,048	7,500	4,500	6,580
6418	Books, Subscriptions & Printing	10,523	7,405	7,700	7,800	7,700
6420	Departmental Special Supplies	4,020	3,050	3,300	3,300	2,500
6525	Rents and Leases	20,165	20,419	20,400	20,500	20,400
6530	Professional Services	487	-	-	-	-
6531	Maint. & Operation of Equipment	551	-	500	-	250
	TOTAL	44,837	36,922	39,400	36,100	37,430
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	44,837	36,922	39,400	36,100	37,430

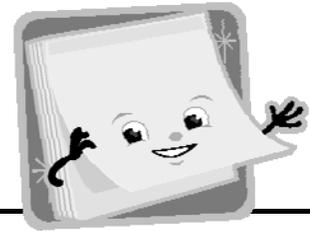
CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
SUPPORT SERVICES	5350	001-5000-5350

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total	-	-	-	-	-	-

NOTES:

- 6416: Office supplies for all City departments excluding Fire and Marine Safety
- 6418: Various books and publications, miscellaneous printing, and excess copy costs
- 6420: Includes paper and toner for copiers/fax machines and water for City Hall
- 6525: Copier leases (all City Hall copiers are paid from this department)



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
HUMAN RESOURCES		5400			001-5000-5400	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	21,989	48,004	49,500	46,734	47,700
6102	Part Time & Temporary Salaries	41,001	42,393	46,600	46,313	46,600
6103	Overtime	1,426	2,318	200	312	200
6205	Retirement	14,987	20,150	21,500	20,821	18,800
6210	Medicare	810	1,202	1,400	1,243	1,400
622X	Flex Credit Benefit	8,131	9,886	10,300	8,604	10,300
6245	Life Insurance	216	313	300	252	300
6260	Unemployment Insurance	4,483	6,481	4,400	4,037	4,400
6270	Retirees Health Insurance	56,346	69,879	76,000	65,870	93,000
6280	Auto Allowance	235	776	800	789	800
6290	Phone Allowance	46	152	200	155	200
6295	Rideshare Program	-	2,218	5,000	3,456	5,000
TOTAL		149,670	203,772	216,200	198,585	228,700
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	2,750	13	1,400	1,056	1,400
6320	Training	8,670	991	2,400	1,239	1,105
6330	Membership and Dues	670	1,345	1,350	1,145	1,350
6341	Tuition Reimbursement	4,277	1,171	4,000	4,878	4,000
6350	Pre-Employment	9,845	6,043	2,900	2,896	2,900
6351	Recruitment	-	107	250	100	250
6418	Books, Subscriptions & Printing	1,768	133	200	135	200
6419	Minor Equipment	-	-	-	-	-
6420	Special Department Supplies	115	423	-	-	-
6522	Advertising	3,562	145	500	100	500
6529	Mileage	48	140	300	100	300
6530	Professional Services	25,724	5,194	6,200	4,480	6,200
6538	Special Events	-	9,649	2,000	2,000	2,000
6570	Other Charges	16,668	2,071	4,400	2,298	4,400
TOTAL		74,097	27,425	25,900	20,427	24,605
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	8,100	8,300	2,200	2,200	3,200
6920	Workers' Comp Charges	1,500	1,400	1,500	1,500	3,500
TOTAL		9,600	9,700	3,700	3,700	6,700
ACTIVITY TOTALS		233,367	240,897	245,800	222,712	260,005

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
HUMAN RESOURCES	5400	001-5000-5400

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Admin Serv Director/DCM	0.25	37,400	0.25	37,400	0.25	37,500
2124	H/R Specialist	0.75	46,600	0.75	46,600	0.75	46,600
2121	Administrative Assistant IV	0.20	11,300	0.20	12,100	0.20	10,200
	Overtime		200		200		200
	Total Salaries		95,500		96,300		94,500
	Total Benefits		34,700		34,500		31,800
	Health Insurance Retirees		68,000		76,000		93,000
	Unemployment Insurance		8,000		4,400		4,400
	Rideshare Program		5,000		5,000		5,000
	Total	1.20	211,200	1.20	216,200	1.20	228,700

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
New employees hired	38	21*	30*	20*
Average to complete recruitment (days)	90	60	35	35
Separations/Terminations	24	32**	26	10**
MOUs negotiated	1	1	0	3
In-service training programs offered	3	10	5	6
Employee (avg) participants per in-service training	40	30	30	30

* Includes temporary/seasonal employees
** Includes 3 retirements, 3 resignations, 19 temporary/seasonal, 1 termination

NOTES:

6320: LCW and RTC trainings, city wide trainings, sexual harassment, team building, ethics training, etc.
6330: Membership/Dues: IPMA-HR, CalPACS, SD Employment Consortium, IPMA HR (SD Chapter)
6341: Tuition reimbursement for all City employees
6350: Pre-employment medical exams, Livescan fingerprinting, vaccinations
6351: Material related to recruitments: panel meals, binders, supplies, etc.
6530: Wage Works (Flexible Spending Accounts), Employee Assistance Program, Website support, labor relations, miscellaneous materials
6538: Annual Employee Appreciation Event



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
INFO/COMMUNICATION SYSTEMS		5450			001-5000-5450	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	94,460	111,762	104,600	107,790	104,600
6103	Overtime	-	58		58	-
6205	Retirement	22,462	24,820	23,300	24,055	20,900
6210	Medicare	1,397	1,603	1,500	1,596	1,500
6211	Social Security					-
622X	Flex Credit Benefit	8,472	9,480	9,000	9,009	9,000
6245	Life Insurance	307	369	400	314	300
6280	Auto Allowance	94	304	200	158	200
6290	Phone Allowance	619	676	600	649	600
TOTAL		127,811	149,072	139,600	143,628	137,100
MATERIALS, SUPPLIES & SERV						
6320	Training	7,392	3,255	3,200	2,500	-
6418	Books, Subscriptions & Printing	-	-	500	-	-
6419	Minor Equipment	11,216	13,831	21,700	21,700	21,700
6420	Departmental Special Supplies	22,822	9,852	7,300	7,300	7,300
6523	Communications	31,362	29,474	33,700	33,700	33,700
6525	Rents/Leases	1,139	1,186	1,300	1,300	1,300
6529	Mileage	-	-	300	-	300
6530	Professional Services	29,208	23,094	21,000	21,000	19,500
6531	Maint. & Operation of Equipment	19,063	26,087	19,000	19,000	17,000
6535	Community Television Production	44,534	35,308	36,200	36,200	36,200
TOTAL		166,736	142,087	144,200	142,700	137,000
CAPITAL, DEBT SVC & CHRGS						
6640	Equipment	2,176	10,093	-	-	-
6910	Claims Liability Charges	2,400	2,300	2,200	2,200	3,400
6920	Workers' Comp Charges	1,600	1,600	1,600	1,600	3,900
6930	Asset Replacement Charges	-	26,800	27,800	27,800	28,900
TOTAL		6,176	40,793	31,600	31,600	36,200
ACTIVITY TOTALS		300,723	331,952	315,400	317,928	310,300

**CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL**

DEPARTMENT	DEPT. NO.	BUDGET UNIT
INFO/COMMUNICATION SYSTEMS	5450	001-5000-5450

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Admin Serv Director/DCM	0.10	14,900	0.05	7,500	0.05	7,500
1-103	Network Systems Engineer	1.00	92,500	1.00	97,100	1.00	97,100
1-102	Assistant to CM	-	-	-	-	-	-
1-101	Finance Director	-	-	-	-	-	-
	Total Salaries		107,400		104,600		104,600
	Total Benefits		36,900		35,000		32,500
	Total	1.10	144,300	1.05	139,600	1.05	137,100

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
PC's supported	55	59	63	65
Physical servers supported	14	18	17	18
Virtual servers supported	2	2	4	4
Printers supported	27	27	27	27
Telephones supported	74	75	75	75
Voicemail boxes supported	60	80	87	90
Email boxes supported	n/a	105	110	112

NOTES:

6320: Training network systems engineer on continuing certification and citywide computer training

6419: Printers, PC's, fax machines, wireless cards, replacement parts, server room equipment

6420: Employee software licenses

6523: AT&T site to site connection, phone and DSL, Cox internet connection

6525: Cost to host City website and to post Municipal Codes on the MSRC website

6530: Technical support for LAN-Email/Web Filter

IT Technical Support

Web Development

FY 10/11

2,500

16,500

500

19,500

6531: Computer and printer repairs, Firewall security & LAN maintenance. Costs associated with website and Internet access plus maintenance of voice-mail and phone systems

6535: Community access channel programming and web streaming



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
RISK MANAGEMENT - INSURANCE		5460			120-5000-5460	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6310	Insurance and Surety Bonds	161,307	153,877	174,400	160,300	184,900
6315	Travel-Meeting	-	-	400	100	100
6530	Professional Services	10,367	15,381	25,200	35,800	22,000
6540	Damage Claims	-	8,925	25,000	25,000	150,000
	TOTAL	171,674	178,183	225,000	221,200	357,000
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	171,674	178,183	225,000	221,200	357,000

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
RISK MANAGEMENT - INSURANCE	5460	120-5000-5460

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Liability claims filed	2	15	3	3
Value of claims*	\$45,900	\$289,633	\$65,000	\$50,000

*value claims includes claims for Sanitation Fund

NOTES:

The proposed expenditures are for insurance, third party services including (claims administration and legal) and damage claims. Sanitation claims are paid from the Sanitation budget.

The costs to provide this service are charged to other budget units with payroll accounts on an annual basis.

6310: General Liability, Property & Automobile and Miscellaneous Insurance Premiums
 6530: Third party administration services, Armored Transport
 6540: Damage Claims



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
WORKERS' COMPENSATION - INSURANCE		5465			125-5000-5465	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6310	Insurance and Surety Bonds	65,457	61,842	65,000	83,200	96,300
6530	Professional Services	35,277	20,444	30,000	24,400	52,000
6540	Damage Claims	284,680	159,710	65,000	246,400	125,000
	TOTAL	385,414	241,996	160,000	354,000	273,300
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	385,414	241,996	160,000	354,000	273,300

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
WORKERS' COMPENSATION - INSURANCE	5465	125-5000-5465

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Number of claims outstanding	10	21	14	13
Outstanding value of claims filed	\$422,300	\$457,847	\$323,554	\$254,604

NOTES:	<p>6310: Excess premium through CSAC; State of California Self Insurance Fee 6530: Third party administration services - Tri-Star 6540: Claims</p>	
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CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
ASSET REPLACEMENT		5470			135-5000-5470	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
	TOTAL	-	-	-	-	-
	CAPITAL, DEBT SVC & CHRGS					
6630	Improvements	-	-	-	-	-
6640	Equipment	-	33,716	28,000	109,471	-
6650	Vehicles	-	776,527	-	-	-
	TOTAL	-	810,243	28,000	109,471	-
	ACTIVITY TOTALS	-	810,243	28,000	109,471	-

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
ASSET REPLACEMENT	5470	135-5000-5470

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

NOTES:

The transfer of \$154,400 from the Asset Replacement Fund to the Capital Lease Fund (#320) is for the capital lease payment for the purchase of the fire truck that was made in FY 2008/09. This lease payment will be made from the Capital Leases Fund.





CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				
					2010-2011
COMMUNITY DEVELOPMENT	General Fund				914,575
	Coastal Business/Visitors				33,500
					948,075
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	6.25	7.25	6.25	6.25	6.00
SALARIES & FRINGE BENEFITS	549,536	620,625	646,600	625,385	608,500
MATERIAL, SUPPLIES & SERVICES	724,809	430,640	397,700	299,251	301,975
CAPITAL, DEBT SVC & CHARGES	52,751	32,456	25,100	25,100	37,600
TOTAL BUDGET	1,327,096	1,083,721	1,069,400	949,736	948,075

Mission Statement:

We build community into everything we do. We engage the community in the planning and development of a sustainable City by protecting the environment, preserving community character, providing building safety and a high quality of life for the citizens of Solana Beach.

Department Overview:

The Community Development Department provides a variety of services to the public, including administration of local subdivision and zoning regulations and building services. The department process applications for all types of development permits, manages housing programs for the City related to affordable housing and administers and implements the City's General Plan. The department also provides professional and technical support to the City Council and City Staff. The department includes three divisions – the Planning Division, Building Services Division and Shoreline Management Division.

Structure & Services:

The **Planning Division** administers and implements the City's General Plan, zoning and subdivision regulations and special projects such as the Local Coastal Program/Land Use Plan. This division consists of planners and technical staff who manage the day-to-day development services for current planning projects, provides assistance to customers and also develops strategies for long range planning functions. The Planning Division budget and service indicators are located at C-36 and C-37

The **Building Division** is responsible for the application processing, plan review, permit issuance and inspections services for the City's building permits. The City contracts these services with a professional building services firm that provide technical staff to assist customers and process building plan review, permitting and on-site inspections. The costs for these services are offset by the revenue received. The Building Division budget and service indicators are located at C-38 and C-39.

COMMUNITY DEVELOPMENT (continued)

The ***Shoreline Management Division*** administers comprehensive local, state and federal efforts to maintain and improve the City's shoreline and beach nourishment programs. These programs remain a top priority for Solana Beach in order to provide recreational opportunities for the City's residents and visitors and to protect the City's bluff properties and structures. Programs that the City is pursuing in Shoreline Management include sand replenishment and nourishment involving local jurisdiction partnerships as well as regional stewardship. Funds for these programs involve local, state and federal funding. The Shoreline Management Division budget and service indicators are located at C-68 and C-69.

Goals:

The department has a variety of identified goals and objectives identified in the City's Workplan. Those goals include:

- Adoption of a Local Coastal Plan/Land Use Plan
- Comprehensive update to the City's General Plan and the Housing Element (3-year timeline)
- Progress on the City's Sand Replenishment & Retention Program
- View Assessment Ordinance Update
- Development Review Ordinance Update, and
- Redevelopment of the Fletcher Cove Community Center



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
COMMUNITY DEVELOPMENT		5550			001-5500-5550	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	349,247	406,671	443,700	423,124	423,600
6102	Part Time & Temporary Salaries	47,392	30,820	35,900	35,491	35,900
6103	Overtime	12,568	2,858	1,800	6,837	1,800
6105	Temporary Non-Payroll	1,399	29,597	-	2,421	-
6205	Retirement	90,382	92,868	107,100	102,393	91,900
6210	Medicare	6,063	6,438	7,000	7,035	6,700
6211	Social Security	503	1,050	-	2	-
622X	Flex Credit Benefit	37,625	44,412	45,100	42,446	42,900
6245	Life Insurance	1,212	1,388	1,500	1,245	1,400
6280	Auto Allowance	2,118	3,145	3,100	3,154	3,100
6290	Phone Allowance	1,027	1,378	1,400	1,237	1,200
TOTAL		549,536	620,625	646,600	625,385	608,500
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences & Meetings	1,252	3,329	300	300	300
6320	Training	-	703	1,200	1,200	1,200
6330	Membership and Dues	788	945	900	900	900
6418	Books, Subscriptions and Printing	5,416	4,384	5,600	4,750	3,975
6419	Minor Equipment	90	140	-	-	-
6420	Departmental Special Supplies	2,016	2,580	2,000	1,750	2,000
6522	Advertising	6,139	2,690	4,700	4,000	4,100
6529	Mileage	95	504	200	600	800
6530	Professional Services	276,103	130,329	17,600	17,600	17,600
TOTAL		291,899	145,604	32,500	31,100	30,875
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	20,800	21,600	17,800	17,800	20,600
6920	Workers' Comp Charges	8,800	8,600	7,300	7,300	17,000
TOTAL		29,600	30,200	25,100	25,100	37,600
ACTIVITY TOTALS		871,035	796,429	704,200	681,585	676,975

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
COMMUNITY DEVELOPMENT	5550	001-5500-5550

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Community Dev. Director	1.00	150,000	1.00	150,000	1.00	150,000
1-102	Assistant to CM	0.25	20,200	0.25	21,200	-	-
1-103	Principal Planner	1.00	87,600	1.00	90,700	1.00	90,700
1-104	Senior Planner	1.00	85,600	-	-	-	-
3136	Associate Planner	1.00	62,000	1.00	69,900	1.00	69,900
3123	Assistant Planner	2.00	118,600	1.00	61,500	1.00	61,500
3108	Administrative Assistant III	1.00	47,300	1.00	50,400	1.00	51,500
6087	Planning Tech (Part-time)	-	-	1.00	35,900	1.00	35,900
	Overtime		1,800		1,800		1,800
	Total Salaries		573,100		481,400		461,300
	Total Benefits		206,800		165,200		147,200
	Total	7.25	779,900	6.25	646,600	6.00	608,500

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Structure development permit applications	13	15	8	10
Discretionary review project applications	20	22	27	20
Business Certificates				
- New	361	465	328	450
- Renewals	1,292	1,169	1,622	1,600



NOTES:

- 6530: American Planning Association, Association of Environmental Professionals and various other professional dues
- 6418: Planning related books and reference materials, printing of blueprints, forms, and public notices, annual charge for Assessor's Office data from Data Quick, business certificates & renewal forms
- 6420: Film and graphics supplies
- 6522: Legally required public hearing advertisements
- 6529: Mileage reimbursement for staff
- 6530: Consultants for DRP and other professional and consulting services

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
BUILDING SERVICES		5560			001-5500-5560	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6330	Membership & Dues	-	-	1,000	1,000	1,000
6418	Books, Subscriptions & Printing	1,829	1,258	700	500	600
6419	Minor Equipment	18,548	7,407	-	-	-
6420	Special Department Supplies	1,901	850	-	-	-
6525	Rents and Leases	25,548	-	-	-	-
6530	Professional Services	385,084	275,521	330,000	225,000	233,500
6570	Other Expense	-	-	-	-	2,500
	TOTAL	432,910	285,036	331,700	226,500	237,600
	CAPITAL, DEBT SVC & CHRGS					
6640	Equipment	23,151	2,256	-	-	-
6650	Vehicles	-	-	-	-	-
	TOTAL	23,151	2,256	-	-	-
	ACTIVITY TOTALS	456,061	287,292	331,700	226,500	237,600

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
BUILDING SERVICES	5560	001-5500-5560

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
New housing units	17	8	3	5
Total value of construction (in millions)	\$26.01	\$13.56	\$7.30	\$11.00
Officially submitted plans reviewed	380	391	281	300

NOTES:	<p>6330: Memberships: International Codes Council (ICC) and American Institute of Architects (AIA)</p> <p>6418: Printing of building permit forms and handouts</p> <p>6530: Contract services with Esgil Corporation for processing building permits (offset by permit fees collected)</p>	
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CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
COASTAL BUSINESS/VISITORS		5570			250-5500-5570	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6530	Professional Services	-	31,780	-	1,128	-
6532	Contribution to Agencies	-	20,500	27,000	27,000	27,000
6538	Special Events	-	2,254	6,500	13,523	6,500
	TOTAL	-	54,534	33,500	41,651	33,500
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	-	54,534	33,500	41,651	33,500

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
COASTAL BUSINESS/VISITORS	5570	250-5500-5570

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						

NOTES:		FY 10/11
6532: Contribution to Agencies;		
Solana Beach Chamber of Commerce Visitors Center		15,000
Solana Beach Chamber of Commerce Fiesta Del Sol		7,000
North County Convention & Visitors Bureau		5,000
		<u>27,000</u>
6538: Special Events:		
Spring Festival & Egg Hunt		2,500
Beach Blanket Movie Night		2,500
Paws in the Park		1,500
		<u>6,500</u>





CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION					2010-2011
	PUBLIC SAFETY	General Fund				
	Fire Mitigation Fees					15,000
	COPS					100,000
						7,916,980
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED	
TOTAL REGULAR POSITIONS	32.40	32.65	32.85	32.85	31.48	
SALARIES & FRINGE BENEFITS	3,660,805	3,773,562	3,782,300	3,753,679	3,520,200	
MATERIAL, SUPPLIES & SERVICES	3,407,289	3,561,323	3,549,300	3,856,155	3,862,380	
CAPITAL, DEBT SVC & CHARGES	196,356	454,971	379,400	379,400	534,400	
TOTAL BUDGET	7,264,450	7,789,856	7,711,000	7,989,234	7,916,980	

Department Overview:

Public Safety is divided into the following departments:

Law Enforcement	Emergency Preparedness
Fire	Marine Safety
Animal Control	Junior Lifeguards
Code & Parking Enforcement	Shoreline Protection

Structure & Services

The City contracts with the County of San Diego for law enforcement and animal control services. Law Enforcement is provided by the County of San Diego Sheriff's department and its budget and service indicators are located at C-44 and C-45. Animal Control is provided by the County of San Diego's Department of Animal Services and its budget and service indicators are located at C-50 and C-51.

Shoreline Protection, while classified in the Public Safety function, is overseen by the Community Development Department whose department overview and structure are located beginning C-33. Shoreline Protection's budget and service indicators are located at C-68 and C-69.

Mission statements, structure and services, goals, and budget and service indicators for the remaining departments in Public Safety can be found beginning at the following pages:

<u>Department</u>	
Fire	C-47
Code & Parking Enforcement	C-53
Emergency Preparedness	C-57
Marine Safety	C-61
Junior Lifeguards	C-65

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
LAW ENFORCEMENT		6110			001-6000-6110	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
6530	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
	Professional Services	2,705,602	2,852,309	2,891,300	2,983,900	2,943,700
	TOTAL	2,705,602	2,852,309	2,891,300	2,983,900	2,943,700
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
ACTIVITY TOTALS	2,705,602	2,852,309	2,891,300	2,983,900	2,943,700	

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
LAW ENFORCEMENT	6110	001-6000-6110

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

COMMENTARY:

This budget unit provides between 97% of the City's total cost for law enforcement.
The Special Revenue, "COPS" Fund, located at page C-72, provides the remaining as follows:

	FY 10/11	
Law Enforcement	\$ 2,943,700	97%
COPS	100,000	3%
	<u>\$ 3,043,700</u>	



SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Response Calls:				
Priority 1	10	12		
Priority 2	708	716		
Priority 3	2,010	1,775		
Priority 4	183	1,309		
Hazard traffic citations issued for every 1 injury/ /fatal traffic accidents	109	107		
FBI index crimes	304	315		

NOTES:

<i>Total cost of services breakdown:</i>	FY 10/11
Deputy Patrol	937,200
Deputy Traffic	305,400
Deputy Motor	141,400
Deputy SPO	290,800
CSO	31,000
Sergeant	197,600
Detective	138,300
Detective Sgt.	17,100
Station Staff	173,300
<i>General Fund Funded Subtotal</i>	<u>2,232,100</u>
<i>Less: Amount funded by COPS Special Revenue Grant</i>	<u>(100,000)</u>
<i>General Fund Funded Subtotal</i>	2,132,100
Ancillary Support	382,700
Supply	61,800
Vehicles	158,200
Space	78,200
Management Support	124,900
Liability	26,100
<i>Less: Beat Factor</i>	(20,300)
Adjustment: CCCA: Contract City Cooperative Agreement	-
<i>Total General Fund Funded</i>	<u><u>2,943,700</u></u>



Fire Department

Mission Statement:

We serve the community and one another with compassion, professionalism, integrity, respect and accountability.

Structure & Services

Management of the Fire Department is being provided through a Management Services Agreement that consists of a Fire Chief, three Deputy Chiefs and three Battalion Chiefs. Under the Direction of the Fire Chief, the three Deputy Chiefs are responsible for overseeing day-to-day operation of the Fire Department while the Battalion Chiefs are responsible for emergency response and emergency management services as well as mid-level management/supervisory responsibilities over the Fire Captains. The Fire Department operates with a three shift work schedule to provide 24 hour a day, 7 days a week service. Each shift consists of two Fire Captains, two Engineers and two Firefighter Paramedics working a 24 hour work shift. Each shift is responsible for emergency response, training, fire prevention and station and equipment maintenance.

Ongoing responsibilities include:

- Provide an all hazard response to emergencies
- Conduct fire prevention inspections
- Conduct training for emergency responders
- Review building plans and fire code inspections
- Maintain the fire station and equipment
- Develop a budget and monitor revenues and expenditures
- Provide support for Emergency Preparedness
- Conduct public education presentations

The Fire Department's budget and service indicators are located at C-48 and C-49 and the budget for Fire Mitigation funds, which helps support the capital acquisitions for the department, is located at C-70 and C-71.

Goals:

- Respond to 90% of all emergencies in less than 8 minutes from dispatch to arrival on scene
- Review building plans in less than 10 days
- Conduct annual fire prevention inspections on 100% of City businesses
- Provide annual maintenance to all fire hydrants
- Conduct annual testing and inventory of fire hose
- Create and maintain pre-fire plans for high hazard occupancies
- Create and maintain pre-fire plans for wildland-urban interface areas
- Conduct a minimum of 4,000 hours training
- Implement a customer service survey
- Assist the County to conduct additional fuel modification as outlined in the San Elijo Vegetation Management Plan
- Continue inspections in the Wildland Urban Interface
- Deliver preparedness and mitigation information to residents in high-risk areas
- Increase membership in CERT by 50%

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
FIRE		6120			001-6000-6120	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	1,443,554	1,544,888	1,611,800	1,564,087	1,531,800
6102	Part Time & Temporary Salaries	58,452	39,222	4,500	64,337	-
6103	Overtime	466,227	416,483	243,500	360,222	243,500
6104	Special Pay	51,377	60,628	54,700	28,197	54,300
6205	Retirement	660,637	676,704	709,700	678,594	686,900
6210	Medicare	26,993	27,705	27,800	27,459	26,500
6211	Social Security	881	734	-	2,618	-
622X	Flex Credit Benefit	162,237	169,571	170,600	150,785	165,200
6245	Life Insurance	4,904	5,057	5,400	4,507	5,100
6290	Phone Allowance	788	797	800	619	600
TOTAL		2,876,050	2,941,789	2,828,800	2,881,424	2,713,900
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences & Meetings	1,117	3,133	-	-	-
6320	Training	7,204	3,454	600	470	600
6325	Strike Team	50	7,186	-	-	-
6330	Membership and Dues	595	620	700	700	100
6340	Clothing and Personal Expenses	2,946	4,950	3,200	3,200	3,200
6416	Office Supplies	1,233	927	500	600	500
6417	Postage	-	37	100	50	-
6418	Books, Subscriptions & Printing	2,432	561	-	-	-
6419	Minor Equipment	7,173	15,622	1,100	1,100	500
6420	Departmental Special Supplies	19,178	13,681	7,400	11,700	3,800
6421	Small Tools	137	258	-	-	-
6427	Vehicle Operating Supplies	23,532	15,728	24,000	20,600	20,000
6428	Vehicle Maintenance	33,966	37,989	26,000	42,000	26,200
6523	Communications	10,253	10,026	17,000	10,200	10,300
6524	Utilities - Electric	17,823	19,013	20,000	18,800	18,000
6525	Rents and Leases	1,240	1,086	1,700	1,300	1,200
6526	Maint. of Buildings & Grounds	11,240	9,337	7,700	7,700	6,000
6527	Utilities - Other	3,341	1,485	3,000	2,150	3,000
6529	Mileage	537	329	800	200	-
6530	Professional Services	85,554	100,577	103,000	291,464	363,100
6531	Maint. & Operation of Equipment	7,125	9,865	3,200	10,000	5,000
6532	Contribution to Other Agencies	31,475	14,518	7,100	17,000	15,600
TOTAL		268,151	270,382	227,100	439,234	477,100
CAPITAL, DEBT SVC & CHRGS						
6640	Equipment	-	-	-	-	-
6650	Vehicles	-	-	-	-	-
6720	Debt Service - 800 MHZ Radios	23,034	23,034	23,300	23,300	23,300
6910	Claims Liability Charges	49,700	50,400	47,300	47,300	60,500
6920	Workers' Comp Charges	67,400	75,100	88,000	88,000	203,900
6930	Asset Replacement Charges	-	198,100	126,300	126,300	131,100
TOTAL		140,134	346,634	284,900	284,900	418,800
ACTIVITY TOTALS		3,284,335	3,558,805	3,340,800	3,605,558	3,609,800

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
FIRE	6120	001-6000-6120

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Director of Public Safety	0.34	50,200	0.34	50,200	-	-
1-102	Deputy Fire Chief /Marshal	1.00	121,000	1.00	121,000	1.00	121,000
5109	Fire Captain II	3.00	270,500	3.00	270,500	3.00	270,500
5099	Fire Captain I (fully qualified)	2.00	176,800	2.00	168,400	2.00	168,400
5094	Fire Captain I (other qualified)	1.00	84,200	1.00	84,300	1.00	85,000
N/A	Fire Engineer	6.00	457,000	6.00	460,400	5.00	374,100
N/A	Fire Engineer+Paramedic	-	-	-	-	1.00	79,700
5091	Firefighter + Paramedic	4.00	296,600	4.00	287,200	4.00	281,300
5080	Firefighter	2.00	136,700	2.00	136,700	2.00	136,700
	Firefighter - P/T	0.12	4,300	0.12	4,400	-	-
3108	Administrative Asst IV	0.55	33,100	0.55	33,200	0.25	15,100
	Overtime		243,500		243,500		243,500
	EMT Re-Certification Pay		2,000		2,000		2,000
	Holiday Pay		53,300		52,700		52,300
	Total Salaries		1,929,200		1,914,500		1,829,600
	Total Benefits		935,100		914,300		884,300
	Total	20.01	2,864,300	20.01	2,828,800	19.25	2,713,900

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Emergency responses	1590	1439	1414	1450
Training hours	1731	4101	5470	5000
Fire plan checks	198	159	99	100
Response type %:				
Fire	5.0%	3.0%	3.5%	3.0%
Medical	52.0%	59.0%	63.0%	62.0%
Other emergencies	43.0%	38.0%	33.5%	35.0%



NOTES:

- 6330: FTA, Chief's Assoc., S. D. County Fire Chief's Assoc., S. D. County Fire Chief Association Admin
- 6419: Equipment for new truck 2471
- 6420: Shop supplies, dry goods and drinking water and misc. fire station supplies (janitorial etc.)
- 6427: Gasoline for all engines and vehicles
- 6523: Phones, cell and long distance, dispatch data and fax line, wireless cards
- 6530: City of Encinitas (Fire Management)
- Rancho Santa Fe Fire Protection District (Fire Management)
- NCDPJPA Dispatch Services
- Physicals
- 6531: Maintenance, repair of equipment other than vehicles, including annual ladder stress tests, emergency phones and NCDPJPA Video Conferencing
- 6532: Palomar College Training
- Palomar College Testing
- NCDPJPA Annual Program Assessment
- Trauma Intervention Program

	FY 10/11
	215,200
	83,400
	63,000
	1,500
	<u>363,100</u>
	2,500
	3,000
	8,000
	2,100
	<u>15,600</u>

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
ANIMAL CONTROL		6130			001-6000-6130	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
6530	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
	Professional Services	76,668	75,415	71,700	71,700	84,700
	TOTAL	76,668	75,415	71,700	71,700	84,700
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
ACTIVITY TOTALS	76,668	75,415	71,700	71,700	84,700	

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
ANIMAL CONTROL	6130	001-6000-6130

Pay Range	Position Title	2007/2008		2008/2009		2009/2010	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Proposed FTE Hours	Proposed Budget
N/A							

SERVICE INDICATORS	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Projected
Impounded animals	85	66	81	80
Claimed animals	24	24	31	30
Adopted animals	25	24	20	25
Euthanized animals	15	17	9	10
Licenses sold	560	568	685	650

NOTES:

	FY 10/11
6530: Appropriation for animal control services though the County of San Diego	81,180
Removal of dead animals	2,020
SNAPS	1,500
	<u>84,700</u>

Some of the costs for this budget unit are offset by revenue received by the County of San Diego for animal licenses.





Codes and Parking Enforcement

Mission Statement:

The Code Compliance Department works with the residents and business owners to maintain the appearance and safety of the community and protect the quality of life through the diligent application of our City ordinances and land use regulations. Our officers are dedicated to work in partnership with all and to be responsive and solution-oriented.

Structure & Services

Under the direction of the Deputy City Manager, the Codes and Parking Enforcement Department consists of one full time senior code compliance officer and one part time parking control officer. This department plans, organizes and monitors all activities related to the Municipal Code, parking law, stormwater and regulation enforcement activities within the City.

Ongoing responsibilities include:

- Conduct inspections to monitor construction for compliance to applicable codes
- Monitor parking in the City
- Issue Short Term Vacation Rental permits in the City
- Issue massage permits in the City
- Respond and investigate complaints

The Codes and Parking Enforcement Fire Department's budget and service indicators are located at C-54 and C-55.

Goals:

- Respond to written complaints within 48 hours
- Produce educational materials
- Streamline processes

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
CODE & PARKING ENFORCEMENT		6140			001-6000-6140	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	56,820	69,165	145,300	115,201	96,600
6102	Part Time & Temporary Salaries	49,895	47,292	39,000	27,568	32,800
6103	Overtime	2,606	2,411	2,100	385	2,100
6205	Retirement	13,527	14,874	51,200	25,958	25,900
6210	Medicare	1,548	1,610	2,700	2,000	1,900
6211	Social Security	856	713	-	-	-
622X	Flex Credit Benefit	14,916	15,987	20,000	15,551	17,200
6245	Life Insurance	292	333	600	375	400
6280	Auto Allowance	-	41	600	631	600
6290	Phone Allowance	183	183	300	124	100
TOTAL		140,643	152,609	261,800	187,792	177,600
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences & Meetings	88	79	-	20	-
6320	Training	1,450	1,718	-	-	-
6330	Membership and Dues	150	150	200	150	150
6340	Clothing and Personal Expenses	906	259	400	400	400
6416	Office Supplies	1,962	843	2,000	1,000	1,000
6417	Postage	86	-	100	20	30
6418	Books, Subscriptions & Printing	1,907	1,880	760	760	760
6419	Minor Equipment	357	536	-	-	-
6420	Departmental Special Supplies	21	17	-	-	-
6427	Vehicle Operating Supplies	3,795	3,176	3,600	3,000	3,600
6428	Vehicle Maintenance	2,090	1,630	1,000	1,000	1,000
6522	Advertising	-	43	-	-	-
6523	Communications	808	919	1,000	820	1,000
6525	Rents and Leases	3,101	2,598	3,940	3,940	2,400
6526	Maint of Buildings & Grounds	-	-	500	1,000	-
6530	Professional Services	19,580	15,714	18,000	18,000	18,000
6531	Maint. & Operation of Equipment	-	-	1,000	1,000	840
6570	Other Charges	23,178	29,500	23,800	23,800	27,400
TOTAL		59,479	59,062	56,300	54,910	56,580
CAPITAL, DEBT SVC & CHRGS						
6650	Vehicles	1,672	-	-	-	-
6910	Claims Liability Charges	3,500	3,600	4,200	4,200	4,400
6920	Workers' Comp Charges	2,500	5,100	4,600	4,600	8,700
6930	Asset Replacement Charges	-	4,500	4,600	4,600	4,800
TOTAL		7,672	13,200	13,400	13,400	17,900
ACTIVITY TOTALS		207,794	224,871	331,500	256,102	252,080

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
CODE & PARKING ENFORCEMENT	6140	001-6000-6140

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Admin Serv Director/DCM	-	-	0.20	29,900	0.20	29,900
1-101	Director of Public Safety	0.33	48,700	0.33	48,700	-	-
3126	Sr. Code Compliance Officer	0.80	50,600	0.80	51,600	0.80	51,600
3108	Administrative Asst IV	0.25	15,100	0.25	15,100	0.25	15,100
6084	Temp. Code Compl. Asst.	0.75	36,300	0.75	39,000	0.75	32,800
	Overtime		2,100		2,100		2,100
	Total Salaries		152,800		186,400		131,500
	Total Benefits		65,700		75,400		46,100
	Total	2.13	218,500	2.33	261,800	2.00	177,600

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2009/10 Projected
Cases opened	1215	821	510	800
Cases closed	1202	816	506	775
Inspections:				
Building	180	182	144	185
Zoning	86	34	27	35
Signs	49	66	128	200
Stormwater	55	220	23	300
Vacation rental	320	174	158	160
Miscellaneous	450	319	201	350
Permits issued	250	156	71	95



NOTES:
6330: Southern California Association of Code Enforcement Officers
6340: Uniforms for Parking and Code Enforcement personnel
6416: Specialized office supplies and lamination of certificates
6418: Electrical, Mechanical and California Vehicle Code Book, Uniform Fire Code Book replacement
6523: Cellular phone charges, long distance, radios
6530: Processing costs for parking citations - Data Ticket, DOJ fingerprinting
6531: Maintenance and repair of computer, radar and all service equipment, telephone system and office equipment
6570: Parking Citation fees required by State - fee amount is calculated as a percentage of parking fees



Emergency Preparedness

Structure & Services

This department includes maintenance and operation of the City's Emergency Operations Center (EOC), the City's membership in the Regional Hazardous Incident Response Team, and the Unified Disaster Council of San Diego County. The Community Emergency Response Team is under the direction of the City's Emergency Preparedness Department. This department operates under the direction of the deputy fire chief with the support of the fire department personnel.

Ongoing responsibilities include:

- Assist the City and the public prepare for a large scale incident
- Participate as a contract member in the Hazardous Incident Response Team
- Participate as a member of the Unified Disaster Council
- Conduct CERT training
- Assist other organizations in the community with emergency preparedness planning
- Maintain the EOC in a ready state

The Emergency Preparedness Department's budget and service indicators are located at C-58 and C-59.

Goals:

- Train 30 new CERT members
- Participate in regional training exercises
- Assist City employees receive ICS/NIMS training
- Explore opportunities to improve the infrastructure of the EOC
- Participate in all regional exercises

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
EMERGENCY PREPAREDNESS		6150			001-6000-6150	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6523	Communications	94	210	-	200	300
6525	Rents & Leases	-	-	200	-	-
6531	Maint. & Operation of Equipment	1,265	-	500	500	500
6532	Contribution to Other Agencies	19,535	19,535	18,000	16,500	17,000
6570	Other Charges	9,223	407	9,000	1,000	8,000
6572	Local Fire Incidents	1,469	-	-	-	-
6573	Other Local Incidents	6,951	1,249	-	-	-
	TOTAL	38,537	21,401	27,700	18,200	25,800
	CAPITAL, DEBT SVC & CHRGS					
6640	Equipment	1,850	-	-	-	-
	TOTAL	1,850	-	-	-	-
	ACTIVITY TOTALS	40,387	21,401	27,700	18,200	25,800

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
EMERGENCY PREPAREDNESS	6150	001-6000-6150

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

NOTES:

- 6531: Emergency generator maintenance agreement, diesel fuel costs and computer maintenance
- 6532: Contribution to Hazardous Materials Response
- 6570: Community Emergency Response Team, earthquake management, gas shut-off tools, Red Cross kits





Marine Safety Department

Mission Statement:

The mission of the Solana Beach Marine Safety Department is to mitigate the threat to life and property from medical and other emergencies on the beaches, in the ocean, surrounding waterways, and coastal bluffs through education, prevention, emergency response and recovery programs.

Structure & Services

The City of Solana Beach Marine Safety Department is in charge of the city's 1.7 miles of coastline. The Marine Safety Department operates with three full-time employees, complimented with 35 seasonal employees. The department primarily handles waterborne emergencies in the City of Solana Beach 24 hours a day, answering calls for help from beachgoers, swimmers, surfers, and boaters. It also conducts animal rescues, dive rescues and recovery, cliff rescues, and EMS rescues.

Ongoing responsibilities include:

- Provide response to waterborne & coastal emergencies
- Conduct training for lifeguard staff
- Maintain the Marine Safety Headquarters and rescue equipment
- Develop a budget and monitor revenues and expenditures
- Conduct public education presentations
- Oversee the cities Junior Lifeguard Program

The Marine Safety Department's budget and service indicators are located at C-62 and C-63.

Goals:

- Conduct a minimum of 500 hours training.
- Continued participation in SDR ALERT (San Diego Regional Aquatic Lifesaving Emergency Response Taskforce) developing and maintaining relationships with neighboring organizations involved in aquatic rescue...developing procedures and protocols for incidents.
- Place a new rescue boat in service.
- Replace DMS portable tower with a station built on the access at Del Mar Shores.
- Replace a seven year old rescue vehicle.
- Oversee the City's Junior Lifeguard Program with an estimated 5% growth

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
MARINE SAFETY		6170			001-6000-6170	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	217,267	224,084	271,000	231,346	230,700
6102	Part Time & Temporary Salaries	204,643	204,145	188,000	209,304	188,000
6103	Overtime	1,082	885	1,000	1,876	1,000
6104	Special Pay	10,772	11,185	10,500	5,732	10,800
6205	Retirement	95,797	93,541	114,500	93,772	94,700
6210	Medicare	6,299	6,118	6,800	6,372	6,200
6211	Social Security	12,695	11,648	11,700	12,727	11,700
622X	Flex Credit Benefit	26,945	28,172	30,300	27,027	27,900
6245	Life Insurance	695	728	900	665	800
6285	Uniform Allowance	1,500	1,500	900	1,500	1,500
6290	Phone Allowance	783	792	200	619	600
TOTAL		578,478	582,798	635,800	590,939	573,900
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences & Meetings	151	288	-	-	-
6320	Training	1019	2775	1,000	1,000	1,000
6330	Membership and Dues	195	160	-	-	-
6340	Clothing and Personal Expenses	3218	2596	1,700	1,700	1,700
6416	Office Supplies	528	452	400	400	400
6417	Postage	31	-	-	-	-
6418	Books, Subscriptions & Printing	1183	772	500	500	500
6419	Minor Equipment	3591	2483	900	900	900
6420	Departmental Special Supplies	3208	3375	1,700	1,700	1,500
6421	Small Tools	56	23	-	-	-
6427	Vehicle Operating Supplies	5144	4773	4,400	4,400	4,400
6428	Vehicle Maintenance	978	2239	2,500	2,500	2,500
6523	Communications	1496	2503	3,200	3,200	2,800
6525	Rents and Leases	3228	3041	3,900	3,900	3,300
6526	Maint. of Buildings & Grounds	1889	655	600	600	600
6530	Professional Services	568	1380	700	700	700
6531	Maint. & Operation of Equipment	1612	2142	2,200	2,200	2,200
		-	-	-	-	-
TOTAL		28,095	29,657	23,700	23,700	22,500
CAPITAL, DEBT SVC & CHRGS						
6630	Improvements	-	1,637	-	-	-
6910	Claims Liability Charges	10,200	10,300	9,900	9,900	13,900
6920	Workers' Comp Charges	36,500	23,600	13,700	13,700	33,700
6930	Asset Replacement Charges	-	59,600	57,500	57,500	50,100
TOTAL		46,700	95,137	81,100	81,100	97,700
ACTIVITY TOTALS		653,273	707,592	740,600	695,739	694,100

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
MARINE SAFETY	6170	001-6000-6170

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Director of Public Safety	0.33	48,700	0.33	48,700	-	-
1-103	Marine Safety Captain	1.00	85,800	1.00	85,800	1.00	85,800
4138	Marine Safety Lieutenant	1.00	71,400	1.00	71,400	1.00	71,400
4118	Marine Safety Sergeant	1.00	53,000	1.00	53,000	1.00	58,400
Hourly	Sr. Lifeguard + EMT (P/T 3,435Hrs)	1.65	73,200	1.65	73,200	1.65	73,200
Hourly	Lifeguard (P/T 7,265HRS)	3.49	114,800	3.49	114,800	3.49	114,800
3108	Administrative Asst IV	0.20	12,100	0.20	12,100	0.25	15,100
	Overtime		1,000		1,000		1,000
	Holiday Pay		10,500		10,500		10,800
	Total Salaries		470,500		470,500		430,500
	Total Benefits		164,800		165,300		143,400
	Total	8.67	635,300	8.67	635,800	8.39	573,900

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Rescues	173	148	194	175
Medical aids	363	322	295	300
Municipal Code enforcements	5980	6796	5139	6500
Public education	958	628	625	700



NOTES:

	FY 10/11
6320: CPR and First Aid Recertification Training for Returning Staff	
6340: Uniforms for seasonal and permanent staff (hats, trunks, swim suits, long sleeve shirts, board shorts, wetsuits and rash guards)	
6416: Record keeping books, envelopes, poster board and organizers	100
Ink cartridges for printer	300
	<u>400</u>
6418: Annual tide books	300
2009 Log Book and Tower Log Books	200
	<u>500</u>
6419: Minor rescue equipment:	
Rescue equipment, rescue tubes and boards, megaphones	700
SCUBA and cliff rescue equipment	200
	<u>900</u>
6420: Medical supplies,	500
Tower supplies (locks, chairs, binoculars, phones)	500
Rescue vehicle & ATV supplies	500
	<u>1,500</u>
6523: Telephone service costs and repairs/installations	
6530: Fire extinguisher service, annual security charge, annual copier maintenance and support contract, and miscellaneous fees	
6531: Maintenance of Personal Watercraft, ATV, SCUBA and rescue boat/skiff	1,800
Misc. maintenance for beach & tower equipment	400
	<u>2,200</u>



Junior Lifeguard Program

Mission Statement:

The mission of the Solana Beach **Junior Lifeguard Program** is to provide a safe and fun environment where participants learn about the beaches, the ocean, and coastal bluffs through education and activities centered on the local environment. We aim to build healthy bodies through games and exercise, to foster a sense of community, and to build self-esteem among the participants.

Structure & Services

The City of Solana Beach Junior Lifeguard Program operates as a branch of the Marine Safety Department and is located approximately 100 yards north of the Seascape Public Access. The Junior Lifeguard Program is in session for 10 weeks during the summer, and has just under 600 participants ages 7-16, representing about 500 local families. The program employs 35 seasonal staff members.

The Junior Lifeguard Program's budget and service indicators are located at C-66 and C-67.

Goals:

- To reach and maintain an enrollment of 600 participants.
- To maintain an affordable high quality youth program, which is self-sustaining.
- To play a significant role in educating the local kids to beach safety hazards like bluffs and rip currents.
- To become a significant source of lifeguard candidates for the Marine Safety Department.

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
JUNIOR LIFEGUARDS		6180			001-6000-6180	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6102	Part Time & Temporary Salaries	60,902	86,413	48,800	79,459	47,800
6103	Overtime	109	184	-	-	-
6205	Retirement	-	4,559	4,000	9,398	3,900
6210	Medicare	876	1,116	700	1,147	700
6211	Social Security	3,747	4,094	2,400	3,520	2,400
TOTAL		65,634	96,366	55,900	93,523	54,800
MATERIALS, SUPPLIES & SERV						
6310	Insurance and Surety Bonds	10,524	10,802	10,600	10,600	10,600
6315	Travel, Conferences, & Meetings	11,262	14,228	16,800	16,500	24,500
6320	Training	539	415	500	500	500
6340	Clothing and Personal Expenses	2,453	19,906	14,000	20,500	28,000
6416	Office Supplies	583	641	500	500	500
6417	Postage	16	48	-	50	-
6418	Books, Subscriptions & Printing	69	-	-	-	-
6419	Minor Equipment	9,092	1,669	4,000	6,000	7,500
6420	Departmental Special Supplies	6,877	4,771	3,500	3,000	7,000
6427	Vehicle Operating Supplies	401	43	200	100	200
6428	Vehicle Maintenance	1,283	246	1,500	300	1,500
6525	Rents and Leases	1,850	1,822	2,800	2,100	2,800
6530	Professional Services	2,335	775	2,000	800	3,000
6570	Other Charges	-	-	11,200	-	-
TOTAL		47,284	55,366	67,600	60,950	86,100
CAPITAL, DEBT SVC & CHRGS						
TOTAL		-	-	-	-	-
ACTIVITY TOTALS		112,918	151,732	123,500	154,473	140,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
JUNIOR LIFEGUARDS	6180	001-6000-6180

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Hourly	Program Director (440hrs)	0.21	9,700	0.21	9,700	0.21	9,700
Hourly	Assistant Prog Dir (390hrs)	0.19	7,600	0.19	7,700	0.19	6,600
Hourly	Senior Instructors (500hrs)	0.24	8,700	0.24	8,600	0.24	8,700
Hourly	Regular Instructors (495hrs)	0.24	6,300	0.24	6,300	0.24	6,300
Hourly	Program Assistants (2,000hrs)	0.96	16,500	0.96	16,500	0.96	16,500
	Total Salaries		48,800		48,800		47,800
	Total Benefits		3,700		7,100		7,000
	Total Salaries	1.84	52,500	1.84	55,900	1.84	54,800

SERVICE INDICATOR	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Program participants	470	590	636	625



NOTES:

	FY 10/11
6310: Insurance for the program and program participants	
6315: Awards ceremonies	8,600
Junior Lifeguard competitions	4,400
Field Trip to Wild Rivers	6,000
Staff Appreciation	300
Miscellaneous	1,000
Bus Transportation	4,200
	<u>24,500</u>
6340: Cost of uniforms for program staff (hats, trunks, swim suits, t-shirts)	7,500
Jr. Guard Uniforms	20,500
	<u>28,000</u>
6416: Record keeping books, poster board, stamps, organizers and office supplies	
6419: Body boards	500
Soft surfboards and paddleboards	4,000
Miscellaneous equipment	3,000
	<u>7,500</u>
6420: Jr. Guard patches	1,500
First Aid Supplies	1,500
Misc. supplies	2,000
Marketing and Promotional Materials	2,000
	<u>7,000</u>
6525: Rental of summer office trailer	2,100
Copier lease	700
	<u>2,800</u>
6530: DVD Production, Sewing JG Patches, Signs and Banners	

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
SHORELINE MANAGEMENT		6190			001-6000-6190	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
TOTAL		-	-	-	-	-
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	9	119	-	-	-
6330	Membership and Dues	-	1,000	1,100	1,100	1,100
6530	Professional Services	66,356	65,881	64,300	65,300	46,300
6532	Contribution to Other Agencies	3,526	-	3,500	3,756	3,500
TOTAL		69,891	67,000	68,900	70,156	50,900
CAPITAL, DEBT SVC & CHRGS						
TOTAL		-	-	-	-	-
ACTIVITY TOTALS		69,891	67,000	68,900	70,156	50,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
SHORELINE MANAGEMENT	6190	001-6000-6190

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Bluff failures:				
Major	3	2	3	1
Minor	4	2	2	1
Beach closures	1	0	0	0

NOTES:

	FY 10/11
6330: California Coastal Coalition	1,000
IMPAC Government Membership	100
	<u>1,100</u>
6530: Marlowe & Company (Beach Sand)	28,000
Coastal Frontiers (Annual Shoreline Beach Monitor Survey)	10,000
Moffatt & Nichols (SCOUP Project)	8,300
	<u>46,300</u>
6532: SANDAG	



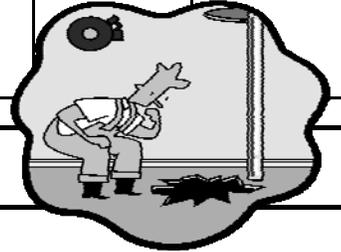
CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
FIRE MITIGATION FEES		6120			214-6000-6120	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6340	Clothing	7,243	11,703	15,000	-	15,000
6419	Minor Equipment	-	6,512	-	20,634	-
	TOTAL	7,243	18,215	15,000	20,634	15,000
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	7,243	18,215	15,000	20,634	15,000

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
FIRE MITIGATION FEES	6120	214-6000-6120

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						



NOTES:

This Special Revenue fund is used to account for Fire Mitigation fees that can only be used to build, purchase, finance, or improve the facilities and equipment (per section 3.20 of the SBMC).

6340: Equipment	<table style="margin-left: auto; margin-right: 0;"> <tr> <td style="text-align: right;">FY 10/11</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">15,000</td> </tr> </table>	FY 10/11	15,000
FY 10/11			
15,000			

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
COPS		6110			219-6000-6110	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6523	Communications	-	1,277	-	1,377	-
6530	Professional Services	106,339	100,075	100,000	100,000	100,000
6531	Maint. & Operation of Equipment	-	11,164	-	11,394	-
	TOTAL	106,339	112,516	100,000	112,771	100,000
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	106,339	112,516	100,000	112,771	100,000

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
COPS	6110	219-6000-6110

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						



NOTES:				
<p>This Special Revenue fund is used to account for funding received for Community Oriented Policing Services (COPS) used to fund Law Enforcement.</p>				
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">6530: Professional Services/Law Enforcement</td> <td style="text-align: right; border-top: 1px solid black;">FY 10/11</td> </tr> <tr> <td></td> <td style="text-align: right;">100,000</td> </tr> </table>	6530: Professional Services/Law Enforcement	FY 10/11		100,000
6530: Professional Services/Law Enforcement	FY 10/11			
	100,000			



CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				2010-2011
					General Fund
PUBLIC WORKS					1,776,000
					Sanitation
					4,402,400
					6,178,400
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	11.12	12.01	12.60	12.60	11.13
SALARIES & FRINGE BENEFITS	1,116,501	1,184,391	1,226,200	1,195,707	1,100,300
MATERIAL, SUPPLIES & SERVICES	2,769,671	3,095,288	3,074,900	2,970,100	3,009,700
CAPITAL, DEBT SVC & CHARGES	1,875,685	1,842,788	2,002,300	2,002,300	2,068,400
TOTAL BUDGET	5,761,857	6,122,467	6,303,400	6,168,107	6,178,400

Mission Statement:

Enhancing safety, environment and quality of life by constructing and maintaining public infrastructure through strategic planning and community involvement and to provide state of the art engineering and maintenance services that modernize and enhance City infrastructure.

Department Overview:

The Public Works Department is divided into two primary areas of responsibility: Engineering and Public Works Maintenance.

The Engineering Division includes engineering, environmental services, and portions of traffic safety and sanitation divisions.

The Public Works Maintenance Division includes street maintenance, street sweeping, maintenance of parks and public facilities, portions of traffic safety and sanitation divisions, and responsibility for the Municipal Improvement, Coastal Rail Trail, and Street Lighting special districts.

Structure & Services

Engineering is responsible for all aspects of public and private improvements including streets, public facilities and parks, flood control and street lighting. It also provides engineering support to Council and staff. This department's budget and service indicators are located at C-80 and C-81.

Coordination for all storm water related tasks associated with the Regional Water Quality Control Board permit and maintenance of flood control and drainage is the responsibility of **Environmental Services** and its budget and service indicators are located at C-82 and C-83.

PUBLIC WORKS (continued)

Street Maintenance is responsible for routine street and right-of-way maintenance which includes managing small street patching contracts. Its budget and service indicators are located at C-84 and C-85.

The **Traffic Safety** budget unit is responsible for maintaining the City's traffic control devices, including red light cameras, signals, signs and markings. Signal maintenance is provided by a private company and traffic engineering is provided by a consultant. The traffic safety budget and service indicators are located at C-86 and C-87.

The **Street Sweeping** budget unit ensures that all City streets and municipal parking lots are routinely cleaned and its budget and service indicators are located at C-88 and C-89.

The maintenance of the City's parks and public facilities are serviced by the **Park Maintenance** and **Public Facilities Maintenance** budgets units of the Public Works Maintenance Division. The maintenance of Fletcher Cove, La Colonia and pocket parks, beach accesses, and the Coastal Rail Trail are the responsibility of Park Maintenance and the maintenance of City Hall, the Public Works Yard, and the community centers at La Colonia Park and Fletcher Cove are the responsibility of Public Facilities Maintenance. Their respective budgets are located at C-90 through C-93.

The **Sanitation** department provides administration, capital improvements, maintenance and inspection of the City's sanitation system. Maintenance of sewer lines is provided under contract with a private sanitary sewer company. The San Elijo Treatment Plan, as well as City owned pump stations, are administered and maintained by the San Elijo Joint Powers Agreement (SEJPA). A copy of the SEJPA's complete budget can be obtained from the SEJPA at 2695 Manchester Ave., Cardiff by the Sea, CA 92007. This department's operating budget is located at C-94 and C-95 and sanitation capital improvement projects can be found in Section D of the budget.

The Public Works Maintenance Division is also responsible for maintenance of the City's special districts. Information about the districts' structure and services, budgets, and service indicators are located beginning at page C-105.

Goals:

1. Continue to Provide Engineering Support to Council and Staff

- A. Set specifications for design, testing, management and inspection of Capital Improvement Projects. Obtain bids, recommend contractors/consultants after Public Bid/RFP process. Manage projects to achieve on time completion within budget. Major projects include Marine View Street Improvements, roundabout at LSF/Highland intersection, Highway 101 Streetscape project and improvements to La Colonia Park.
- B. Begin or continue engineering design work on major capital projects. Steps include preliminary design, coastal commission review and environmental review. Projects include Highway 101 Streetscape, La Colonia Park Improvements, Solana Beach Pump Station and Del Mar Shores stairs.
- C. Prepare Engineering comments on Private Project Plans and perform Grading Plan review and permitting.
- D. Issue permits in compliance with SBMC and Best Practice Standards including permits for: Encroachment, Sanitation, Engineering and Transportation (Haul Permits).

PUBLIC WORKS (continued)

2. Expand and Maintain Environmental Services Program

- A. Storm Drain and Stevens Creek Cleaning in compliance with regional permit.
- B. Provide environmental comments on private project plans, Grading BMPs in compliance with standards and with Green Building Incentive Program Construction Standards.
- C. Perform Commercial and Industrial inspections for all sites in city.
- D. Reduce City's environmental footprint; reduce waste, encourage car pooling, conserve resources, promote sustainable building practices, solar and energy efficient public lighting, HVAC, and continue education and promote proper disposal to increase participation in the Household Hazardous Waste Program.
- E. Conduct public workshops; launch Solar Assessment District Program if sufficient interest indicated.
- F. Prevent debris and silt from entering storm drains by routinely sweeping residential streets and parking lots.
- G. Continue use of organic pesticides and herbicides on Coastal Rail Trail.
- H. Administer Construction & Demolition Waste Management Plan for public and private construction projects.

3. Continue Street Maintenance Program and Traffic Safety/Traffic Calming Initiatives.

- A. Respond to citizen reports of potholes, drainage problems, and signage issues.
- B. Inspect and maintain street striping markings.
- C. Review and update Annual Pavement Maintenance Plan and administer street repair and overlay projects.
- D. Respond to citizen concerns about traffic issues, seek consultation with the Technical Traffic Advisor Committee and/or contract traffic engineers to assess options, hold public meetings and develop recommendations and actions. Areas of concentration include South Cedros and North Granados/North Rios.
- E. Develop Parking Management Plan for Highway 101, Plaza, Cedros and western end of Lomas Santa Fe.

4. Maintain Parks, Coastal Rail Trail and Facilities in a Safe and Useable Manner

- A. Maintain landscaping, buildings, play equipment, fields, and beach access points.
- B. Provide routine security patrols during evenings at La Colonia Park. Includes unlocking and locking restrooms each day at La Colonia Park and Fletcher Cove Park.
- C. Remove graffiti from public property within 3 days.

5. Maintain and Improve Street Lighting

- A. Conduct quarterly inspection of lighting systems and respond to citizen concern about street and Coastal Rail Trail lighting and expedite schedule repairs.
- B. Complete construction projects identified in streetlight masterplan update.
- C. Work with consultant to develop recommendations on environmentally sensitive lighting, develop a prioritized list of repairs/retrofit or replacement recommendations.

PUBLIC WORKS (continued)

6. Maintain and Continue the Assessment of Sanitation Systems to prevent sewer backup

- A. Work with contractor to clean 100% and video 33% of sewer lines annually and track service in Beach software.
- B. Analyze reports and video, identify problem areas, determine plan to address permanent repairs.
- C. Complete assessment of east side sewer system.
- D. Complete repairs to priority projects identified in west and east side sewer system assessment reports.
- E. Perform extra cleaning, root foaming and “hot spot” cleaning to manage problem areas until permanent repairs are made.
- F. Maintain siphon.
- G. Continue design of Solana Beach Pump Station.



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

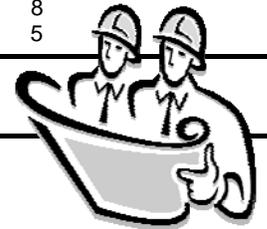
DEPARTMENT		DEPT. NO.			BUDGET UNIT	
ENGINEERING		6510			001-6500-6510	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	271,127	284,317	237,000	239,222	233,500
6102	Part Time & Temporary Salaries	19,057	18,199	24,300	9,460	-
6103	Overtime	-	531	1,000	433	1,000
6105	Temporary Non-Payroll	5,463	-	-	-	-
6205	Retirement	63,016	65,393	55,800	54,041	46,700
6210	Medicare	4,102	4,114	3,800	3,409	3,400
6211	Social Security	419	328	700	318	-
622X	Flex Credit Benefit	28,859	30,780	26,500	25,706	25,700
6245	Life Insurance	808	967	800	712	800
6280	Auto Allowance	1,269	1,761	1,100	1,136	1,100
6290	Phone Allowance	519	613	600	501	600
TOTAL		394,639	407,003	351,600	334,937	312,800
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	3,044	2,192	2,000	2,000	2,000
6320	Training	1,937	1,718	1,000	1,000	1,000
6330	Membership and Dues	347	100	1,100	1,100	1,100
6417	Postage	20	-	100	100	100
6418	Books, Subscriptions & Printing	1,167	734	400	400	300
6419	Minor Equipment	2,461	217	200	200	200
6420	Departmental Special Supplies	1,192	2,023	700	1,500	1,800
6427	Vehicle Operating Supplies	2,037	2,219	2,000	2,000	2,000
6428	Vehicle Maintenance	30	885	1,000	1,000	1,000
6522	Advertising	263	-	200	200	200
6523	Communications	938	-	500	500	500
6529	Mileage	219	83	100	100	100
6530	Professional Services	81,091	38,053	42,500	25,000	30,000
6531	Maint. & Operation of Equipment	-	-	100	100	100
TOTAL		94,746	48,224	51,900	35,200	40,400
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	15,800	17,100	14,200	14,200	14,100
6920	Workers' Comp Charges	4,700	4,600	4,000	4,000	8,700
TOTAL		20,500	21,700	18,200	18,200	22,800
ACTIVITY TOTALS		509,885	476,927	421,700	388,337	376,000

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
ENGINEERING	6510	001-6500-6510

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Director of PW / City Engineer	0.56	80,600	0.36	51,900	0.36	51,900
1-102	Assistant to CM	0.25	20,200	0.25	21,200	-	-
1-103	Principal Civil Engineer	0.19	19,500	0.45	46,300	0.45	46,300
1-104	Management Analyst	-	-	-	-	0.25	18,400
3153	Associate Civil Engineer	1.00	82,900	0.50	41,400	0.50	41,400
XXXX	Associate Civil Engineer	-	-	-	-	0.075	4,300
3131	Public Works Inspector	-	-	0.15	10,000	0.075	5,000
3125	Senior Engineering Technician	0.65	40,800	0.65	40,800	0.65	40,800
3108	Administrative Asst III	0.68	36,000	0.48	25,400	0.48	25,400
1-102	Part Time Mgmt Analyst	0.25	12,900	0.25	12,900	-	-
6047	Temp Engineering Mgmt Intern	0.50	12,000	0.50	11,400	-	-
	Overtime		1,000		1,000		1,000
	Total Salaries		305,900		262,300		234,500
	Total Benefits		105,700		89,300		78,300
	Total	4.08	411,600	3.59	351,600	2.84	312,800

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Encroachment permits issued	147	44	64	100
Marine safety permits issued	5	5	5	5
Grading permits issued	11	6	15	10
Transportation permits issued	-	3	5	4
Capital Project Management:				
Less than \$200,000	7	8	5	6
Greater than \$200,000	4	2	2	3
Street overlays/slurries (square feet)	400,000	300,000		
Improvement & lot adjustment permits	12	12	8	8
Sanitation permits issued	6	2	2	5



NOTES:

6330: Percentage of memberships in American Public Works Association, American Society of Civil Engineers, and Institute of Transportation Engineers for City Engineer

6427: Regular supplies for maintenance of engineering vehicles

	FY 10/11
6530: Service alerts	2,000
Misc studies, staff support, surveys & inspections	20,000
On call testing	5,000
Geological services	3,000
	30,000

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
ENVIRONMENTAL SERVICES		6520			001-6500-6520	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	114,130	121,097	114,300	99,125	73,800
6102	Part Time & Temporary Salaries	-	-	1,800	1,556	1,800
6103	Overtime	984	568	700	617	700
6104	Special Pay	407	375	800	790	800
6205	Retirement	28,605	27,002	25,900	22,195	15,100
6210	Medicare	1,695	1,747	1,700	1,485	1,100
6211	Social Security	-	-	-	6	-
622X	Flex Credit Benefit	13,822	14,398	13,800	12,862	11,200
6245	Life Insurance	377	400	400	284	300
6290	Phone Allowance	570	713	100	124	300
TOTAL		160,590	166,300	159,500	139,043	105,100
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	568	79	1,000	1,200	1,000
6320	Training	860	400	-	-	500
6330	Membership and Dues	700	100	700	500	700
6340	Clothing and Personal Expenses	86	600	600	600	600
6416	Office Supplies	-	-	300	200	300
6417	Postage	-	-	500	200	-
6418	Books, Subscriptions & Printing	137	187	700	200	700
6419	Minor Equipment	1,196	365	300	300	300
6420	Departmental Special Supplies	11,254	11,490	6,800	9,000	9,900
6427	Vehicle Operating Supplies	1,927	796	1,500	1,500	1,500
6428	Vehicle Maintenance	438	388	1,000	1,000	1,000
6522	Advertising	-	-	200	200	200
6523	Communications	260	58	300	300	300
6525	Rents and Leases	-	553	600	600	600
6527	Utilities - Other	-	191	2,000	1,000	2,000
6529	Mileage	-	-	-	-	100
6530	Professional Services	123,904	93,214	163,700	150,000	144,700
6531	Maint. & Operation of Equipment	-	60	500	100	-
TOTAL		141,330	108,481	180,700	166,900	164,400
CAPITAL, DEBT SVC & CHRGS						
6630	Improvements	-	7,400	7,400	7,400	-
6910	Claims Liability Charges	2,500	2,700	2,500	2,500	2,500
6920	Workers' Comp Charges	1,700	1,900	1,800	1,800	2,800
TOTAL		4,200	12,000	11,700	11,700	5,300
ACTIVITY TOTALS		306,120	286,781	351,900	317,643	274,800

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
ENVIRONMENTAL SERVICES	6520	001-6500-6520

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	2010/2011 FTE Hours	Adopted Budget
1-104	Environmental Programs Mgr	1.00	73,600	0.85	62,500	-	-
1-104	Management Analyst	-	-	-	-	0.25	18,400
1-103	Principal Civil Engineer	0.05	5,100	0.10	10,300	0.10	10,300
1-104	Public Works Operations Mgr	0.17	14,200	0.10	8,400	0.10	8,400
XXXX	Associate Civil Engineer	-	-	-	-	0.15	8,600
3131	Public Works Inspector	0.17	11,300	0.15	10,000	0.075	5,000
3111	Lead Maintenance Worker	0.10	5,500	0.10	5,500	0.10	5,500
3097	Maint. Worker II (2 positions)	-	-	0.10	4,700	0.10	4,800
6085	Temp. Maint. Worker I	-	-	0.05	1,900	0.05	1,800
3116	Code Compliance Officer	0.20	12,700	0.20	12,800	0.20	12,800
	Overtime		2,700		700		700
	Stand by Pay (Overtime Rate)		400		800		800
	Total Salaries		125,500		117,600		77,100
	Total Benefits		44,700		41,900		28,000
	Total	1.69	170,200	1.65	159,500	1.13	105,100

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Trash pick-up per year	245	245	245	245
Low flow diverter inspections	245	245	245	245
Diverter repairs & maintenance	7	7	18	18
Spill responses from				
auto accidents	4	0	3	3
Litter removal				
from public rights of way	100	50	88	88
Dog waste bag replacements				
bag replacements	n/a	n/a	30,000	30,000
# of times dispensers refilled	150	52	52	52
Catch basins cleaned	50	50	50	50
Stevens Creek & outfall inspections	4	4	6	6

NOTES:

- 6330: Percentage of membership in APWA for Pubic Works Supervisor
- 6340: Percentage of replacement uniforms for Public Works Supervisor and Lead Maintenance Worker
- 6418: Printing of education material on storm water runoff, public outreach education
- 6420: Spraying materials, weed control, manhole covers, ceramic tiles for catch basins, recycling supplies, dog waste bags, sampling devices

	FY 10/11
6530: Lab tests (water analysis - weather programs)	6,000
State Water Control Board fees	7,500
Permit fees paid to County of S.D. & RWQCB	34,000
Watershed URMP shared costs	11,000
Storm drain cleaning	10,100
Investigations, brochures, public education	5,000
Stevens Creek cleaning	12,000
Household Hazardous Waste programs	22,600
Seascape storm drain cleaning	5,000
TMDL and JURMP updates	10,000
Commercial Industrial Inspection/weather monitoring	7,000
Construction Inspections	10,000
JPA Sediment Drying Pad	4,500
	<u>144,700</u>



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
STREET MAINTENANCE		6530			001-6500-6530	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	159,210	165,600	148,400	153,195	146,300
6102	Part Time & Temporary Salaries	1,514	10,769	20,300	17,110	20,300
6103	Overtime	3,888	5,734	6,100	4,236	6,100
6104	Special Pay	5,560	6,317	6,800	6,712	6,800
6105	Temporary Non-Payroll	15,570	-	-	-	-
6205	Retirement	40,786	38,656	37,700	37,991	33,300
6210	Medicare	2,303	2,550	2,600	2,585	2,600
6211	Social Security	78	29	-	64	-
622X	Flex Credit Benefit	22,504	23,398	20,600	20,595	21,500
6245	Life Insurance	525	544	500	445	500
6280	Auto Allowance	-	-	600	631	600
6290	Phone Allowance	336	345	200	260	200
TOTAL		252,274	253,942	243,800	243,824	238,200
MATERIALS, SUPPLIES & SERV						
6315	Travel-Meetings	161	-	-	-	-
6320	Training	1,689	770	300	100	100
6330	Membership and Dues	117	100	300	100	200
6340	Clothing and Personal Expenses	1,044	1,486	1,200	1,200	1,200
6418	Books, Subscriptions & Printing	132	8	100	100	-
6419	Minor Equipment	215	89	-	100	-
6420	Departmental Special Supplies	8,168	6,859	8,000	5,000	8,000
6421	Small Tools	53	214	-	-	-
6427	Vehicle Operating Supplies	5,001	4,455	3,100	3,100	3,100
6428	Vehicle Maintenance	4,833	2,718	1,000	2,000	1,000
6522	Advertising	-	-	100	-	100
6523	Communications	1,751	334	1,200	500	500
6524	Utilities - Electric	1,248	1,275	2,000	1,500	1,500
6525	Rents and Leases	1,165	423	2,000	2,000	2,000
6526	Maint. of Buildings & Grounds	-	820	-	-	-
6529	Mileage	-	244	200	400	200
6530	Professional Services	45,571	28,629	23,700	23,200	22,800
6531	Maint. & Operation of Equipment	215	931	-	-	-
6570	Other Charges	21,748	-	-	-	-
TOTAL		93,111	49,355	43,200	39,300	40,700
CAPITAL, DEBT SVC & CHRGS						
6640	Equipment	1,429	-	-	-	-
6650	Vehicles	-	849	-	-	-
6910	Claims Liability Charges	24,400	35,200	26,700	26,700	24,000
6920	Workers' Comp Charges	12,200	17,600	16,100	16,100	34,500
6930	Asset Replacement Charges	-	80,200	71,800	71,800	66,800
TOTAL		38,029	133,849	114,600	114,600	125,300
ACTIVITY TOTALS		383,414	437,146	401,600	397,724	404,200

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
STREET MAINTENANCE	6530	001-6500-6530

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Director of PW / City Engineer	-	-	0.20	28,800.00	0.20	28,800
1-104	Public Works Operations Mgr	0.50	41,900	0.20	16,800	0.20	16,800
XXXX	Associate Civil Engineer	-	-	-	-	0.05	2,900
3131	Public Works Inspector	0.56	37,300	0.15	10,000	0.075	5,000
3111	Lead Maintenance Worker	0.90	49,100	0.55	30,000	0.55	30,000
3108	Administrative Asst III	-	-	0.20	10,600	0.20	10,600
3097	Maintenance Worker II (2)	0.76	36,000	1.10	52,200	1.10	52,200
6085	Temp Maint Worker I	0.38	13,400	0.55	20,300	0.55	20,300
N/A	Overtime		2,700		6,100		6,100
	Stand by Pay (Overtime Rate)		400		6,800		6,800
			180,800		181,600		179,500
	Total Benefits		67,300		62,200		58,700
	Total	3.10	248,100	2.95	243,800	2.93	238,200

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Asphalt repairs	3,400	3,500	3,000	5,000
Street name & regulatory sign replacement	90	50	40	40
Curb painting (lineal feet)	2,000	2,000	13,200	13,200
Street striping (lineal feet)	10,000	10,000	10,000	10,000
Graffiti removal	40	120	50	50
Inspect landscape medians	52	52	52	52
Clean under I-5 bridge	52	52	52	52
Public contact regarding street issues	30	35	50	50

NOTES:

- 6330: Percentage of American Public Works Association membership for Public Works Supervisor
- 6340: Percentage of costs for uniforms and boots spread over 7 accounts
- 6420: Signage, barricades, cold process asphalt repair materials, miscellaneous repair materials
- 6428: Regular maintenance of City trucks
- 6523: Cellular phone and radio usage
- 6525: Rental of miscellaneous equipment and tools for street repair; pager charges

	FY 10/11
6530: Pavement repairs, potholes, street markings	15,000
Power Washing-Graffiti removal	1,000
Emergencies	300
North County Dispatch/After hour call back	2,000
Tree trimming/arborist	4,500
	22,800



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
TRAFFIC SAFETY		6540			001-6500-6540	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6315	Travel-Meetings	156	309	500	500	500
6320	Training	8	61	300	200	300
6418	Books, Subscriptions & Printing	77	1,541	100	-	100
6420	Departmental Special Supplies	6,805	17,048	8,500	10,000	30,000
6522	Advertising	-	-	100	-	100
6523	Communications	106	942	1,100	800	800
6524	Utilities - Electric	19,219	19,007	24,000	24,000	24,000
6525	Rents and Leases	1,508	44	1,000	1,000	1,000
6527	Utilities - Other	-	33	-	-	-
6529	Mileage	-	25	100	200	200
6530	Professional Services	170,505	161,010	196,900	120,000	140,200
6531	Maint. & Operation of Equipment	2	-	2,000	2,500	2,000
	TOTAL	198,386	200,020	234,600	159,200	199,200
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	198,386	200,020	234,600	159,200	199,200

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
TRAFFIC SAFETY	6540	001-6500-6540

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							



SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
SERVICE II Preventative maintenance of traffic signals	14	12	12	12
Traffic signal repairs	25	12	35	35
Safety signs installed	100	25	24	24
Sight distance issues	25	20	20	20
Other repairs relating to landscaping, temporary signage	12	12	12	12

NOTES:

- 6418: Printing specifications and plans
- 6420: Striping paint, posts, street name signs, regulatory signs, and street marking templates
Portion of cost of pressure washer, traffic control signs and barricades
- 6524: Miscellaneous utilities and electricity for traffic signals
- 6530: Maintenance contract for signalized intersections including I-5 interchange
Red Flex - third party red light camera administration
RBF traffic engineering consulting
Signal repairs
Traffic signal upgrade
- 6531: Maintenance of striping machine, arrow board, trailer, spray gun, flashing lights, timer, signal cabinet and hardware

FY 10/11
25,000
82,900
20,000
8,400
3,900
<u>140,200</u>

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
STREET SWEEPING		6550			001-6500-6550	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6420	Department Special Supplies	494	151	-	-	-
6526	Maint. of Buildings & Grounds	39,945	-	-	-	-
6530	Professional Services	-	37,605	31,700	31,700	40,900
6570	Other Charges	1,381	-	-	-	-
	TOTAL	41,820	37,756	31,700	31,700	40,900
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	41,820	37,756	31,700	31,700	40,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
STREET SWEEPING	6550	001-6500-6550

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Miles of streets swept	45	45	40	40
Special event street sweepings	15	2	5	5
Maintain signage	5	12	12	12
Street sweeping inspections	52	12	12	12



NOTES:

The cost for the City to provide these services is recovered through an agreement with the City's trash pick-up contractor, negotiated as part of the contract.

6522: Miscellaneous advertising of street closures

6530: Includes cleaning of all city streets at least nine times a year with Lomas Santa Fe Drive, Highway 101, Stevens Avenue, Cedros, and City parking lots being swept once per month. Special event/emergency street sweeping is funded at \$800 for the fiscal year.

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
PARK MAINTENANCE		6560			001-6500-6560	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	34,370	36,258	63,400	65,533	61,300
6102	Part Time & Temporary Salaries	310	10,769	11,100	9,333	11,100
6103	Overtime	1,047	3,717	2,800	1,950	2,800
6104	Special Pay	1,893	2,947	3,100	3,123	3,100
6105	Temporary Non-Payroll	16,093	-	-	-	-
6205	Retirement	6,786	10,095	16,600	16,685	14,500
6210	Medicare	492	772	1,200	1,162	1,100
6211	Social Security	-	29	-	35	-
622X	Flex Credit Benefit	6,281	6,603	9,400	9,437	10,300
6245	Life Insurance	116	120	200	190	200
6290	Phone Allowance	-	-	100	124	100
TOTAL		67,388	71,310	107,900	107,571	104,500
MATERIALS, SUPPLIES & SERV						
6340	Clothing and Personal Expenses	632	551	600	600	600
6419	Minor Equipment	1,289	118	-	100	-
6420	Departmental Special Supplies	9,336	9,270	10,000	14,000	10,000
6421	Small Tools	53	-	-	-	-
6427	Vehicle Operating Supplies	3,719	2,461	2,000	2,000	2,000
6428	Vehicle Maintenance	4,901	2,269	2,000	2,000	2,000
6522	Advertising	-	9	-	-	-
6523	Communications	57	334	500	400	500
6524	Utilities - Electric	25,766	30,021	28,600	28,600	28,600
6525	Rents and Leases	1,166	227	400	1,500	1,000
6526	Maint. of Buildings & Grounds	82,163	95,947	89,900	87,500	89,900
6527	Utilities - Other	25,609	22,711	27,000	25,100	22,000
6529	Mileage	-	-	-	200	100
6530	Professional Services	35,428	26,704	31,300	30,800	58,300
6531	Maint. & Operation of Equipment	249	115	1,000	500	1,000
TOTAL		190,368	190,737	193,300	193,300	216,000
CAPITAL, DEBT SVC & CHRGS						
6650	Vehicles	-	500	-	-	-
6910	Claims Liability Charges	600	1,200	1,700	1,700	2,500
6920	Workers' Comp Charges	400	800	1,200	1,200	2,900
TOTAL		1,000	2,500	2,900	2,900	5,400
ACTIVITY TOTALS		258,756	264,547	304,100	303,771	325,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
PARK MAINTENANCE	6560	001-6500-6560

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-104	Public Works Operations Mgr	-	-	0.20	16,700	0.20	16,700
XXXX	Associate Civil Engineer	-	-	-	-	0.05	2,900
3131	Public Works Inspector	-	-	0.15	10,000	0.075	5,000
3111	Lead Maintenance Worker	-	-	0.15	8,200	0.15	8,200
3097	Maintenance Worker II (2)	0.76	36,000	0.60	28,500	0.60	28,500
6085	Temp Maint Worker I	0.38	13,400	0.30	11,100	0.30	11,100
	Overtime		1,100		2,800		2,800
N/A	Stand by Pay (Overtime Rate)		3,300		3,100		3,100
	Total Salaries		53,800		80,400		78,300
	Total Benefits		18,800		27,500		26,200
	Total Salaries	1.14	72,600	1.40	107,900	1.38	104,500

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Landscape inspections Maintenance to Stevens House	52	52	52	52
Repairs & maintenance to park buildings	10	12	5	5
Playground inspections	245	100	104	104
Plumbing repairs to showers, drinking, fountains, etc.	52	52	52	52
Lighting repairs	28	12	18	18
Beach access and maintenance	40	12	24	24
Signage repairs and installations	200	200	52	52
	42	12	12	12

NOTES:

- 6419: Replacement parts and hoses for spraying & blowing equipment, etc.
- 6420: Irrigation and landscaping miscellaneous supplies and repair parts
- 6421: Miscellaneous hand tools and pruning equipment, sprinklers, etc.
- 6427: Fuel and supplies for pickup truck
- 6523: Radio and telephone usage
- 6525: Pager lease charges for two maintenance workers, rental of large mowers and power sprayers

	FY 10/11
6526: Landscape Maintenance	81,000
Plant replacement/renovation	5,000
Irrigation repairs	3,900
	<u>89,900</u>

6530: Tree trimming/on-call arborist	4,000
Back flow testing	7,500
Maintenance/repairs	4,000
Security	40,000
Fountain Maintenance/Repairs	800
Graffiti removal	2,000
	<u>58,300</u>

6531: Maintenance of beach tractor and front end loader repair (a portion of this cost is in Street Maintenance)



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
PUBLIC FACILITIES MAINTENANCE		6570			001-6500-6570	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6419	Minor Equipment	37	237	-	-	-
6420	Departmental Special Supplies	13,709	14,236	13,500	13,500	13,500
6427	Vehicle Operating Supplies	-	-	600	800	600
6522	Advertising	-	100	100	-	100
6524	Utilities - Electric	38,309	41,731	41,800	41,000	41,800
6525	Rents/Leases	515	151	500	2,000	500
6526	Maint. of Buildings & Grounds	23,571	36,572	68,600	69,200	69,300
6527	Utilities - Other	1,578	1,751	2,500	2,500	2,500
6529	Mileage	-	100	100	200	200
6530	Professional Services	49,812	38,482	31,500	35,000	25,500
6531	Maint. & Operation of Equipment	214	836	1,000	1,000	1,000
	TOTAL	127,745	134,196	160,200	165,200	155,000
	CAPITAL, DEBT SVC & CHRGS					
6650	Vehicles	-	600	-	-	-
	TOTAL	-	600	-	-	-
	ACTIVITY TOTALS	127,745	134,796	160,200	165,200	155,000

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
PUBLIC FACILITIES MAINTENANCE	6570	001-6500-6570

Pay Range	Position Title	2007/2008		2008/2009		2009/2010	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Projected
Painting at City Hall (square feet)	2000	1000	0	0
Plumbing repairs	40	12	30	30
Roof maintenance (times per year)	12	4	6	6
Lighting repairs	35	12	24	24
Restock janitorial supplies	52	52	52	52
Sewer line cleaning at City Hall	15	12	12	12

NOTES:

- 6419: Miscellaneous wrenches etc.
- 6420: Pressure washer (25% of cost), City-wide janitorial supplies, first aid supplies, miscellaneous repair parts & supplies
- 6522: Advertising bids for maintenance contracts
- 6524: City-wide utility costs

	FY 09/10
6526: Anticipated roof repairs at City Hall	10,000
Graffiti Removal	2,000
Elevator service	4,000
Plant replacement, irrigation repair, tree trim	5,000
Heating & air conditioning service	4,000
Janitorial services	29,000
Landscaping maintenance	13,400
Pest control	700
Preventative Drain cleaning	1,200
	<u>69,300</u>



- 6530: Miscellaneous repairs to all facilities/buildings and tree maintenance.

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
SANITATION		7700			509-0000-7700	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	152,837	212,294	262,000	268,812	249,800
6102	Part Time & Temporary Salaries	11,509	-	4,200	3,111	4,200
6103	Overtime	5,490	791	1,300	2,632	1,300
6104	Special Pay	-	-	1,400	1,400	1,400
6105	Temporary Non-Payroll	11,582	-	-	-	-
6205	Retirement	42,851	49,053	62,500	61,776	49,900
6210	Medicare	2,505	2,822	3,900	3,893	3,700
6211	Social Security	86	-	-	12	-
622X	Flex Credit Benefit	12,902	17,928	25,000	25,403	25,800
6245	Life Insurance	505	665	900	771	800
6280	Auto Allowance	746	1,492	1,500	1,738	2,100
6290	Phone Allowance	597	791	700	785	700
TOTAL		241,610	285,836	363,400	370,332	339,700
MATERIALS, SUPPLIES & SERV						
6310	Insurance and Surety Bonds	4,835	-	15,500	15,500	10,000
6315	Travel, Conferences, & Meetings	-	128	1,500	1,500	1,500
6320	Training	-	60	-	100	-
6330	Membership and Dues	1,303	180	1,000	500	1,000
6340	Clothing and Personal Expenses	401	522	500	500	500
6417	Postage	146	-	-	-	-
6418	Books, Subscriptions & Printing	1,104	173	600	500	600
6419	Minor Equipment	639	1,409	500	500	500
6420	Departmental Special Supplies	2,120	1,460	500	1,000	500
6421	Small Tools	-	-	500	800	500
6427	Vehicle Operating Supplies	1,638	2,000	2,000	2,000	2,000
6428	Vehicle Maintenance	-	-	1,000	1,000	1,000
6522	Advertising	504	89	100	100	100
6523	Communications	481	280	200	200	200
6525	Rents and Leases	4,034	264	300	1,000	300
6526	Maintenance of Building	-	-	1,000	-	1,000
6527	Utilities - Other	-	5,671	5,000	5,000	5,000
6529	Mileage	-	19	-	-	-
6530	Professional Services	1,551,825	1,701,893	1,845,000	1,845,000	1,834,300
6540	Damage Claims	53,217	285,526	60,000	60,000	50,000
6560	Depreciation	170,429	237,649	153,500	153,500	153,500
6570	Other Charges	289	-	1,400	1,400	1,400
6580	Administrative Charges	89,200	89,196	89,200	89,200	89,200
TOTAL		1,882,165	2,326,519	2,179,300	2,179,300	2,153,100
CAPITAL, DEBT SVC & CHRGS						
6630	Improve. Other than Buildings	290,609	131,148	341,400	341,400	319,100
6710	Principal - Debt Service	615,000	685,000	705,000	705,000	735,000
6720	Interest - Debt Service	785,782	748,726	732,800	732,800	705,500
67XX	Debt Service Cost	47,565	47,565	-	-	-
6910	Claims Liability Charges	70,300	56,600	71,600	71,600	140,500
6920	Workers' Comp Charges	2,700	3,100	4,100	4,100	9,500
TOTAL		1,811,956	1,672,139	1,854,900	1,854,900	1,909,600
ACTIVITY TOTALS		3,935,731	4,284,494	4,397,600	4,404,532	4,402,400

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
SANITATION	7700	509-0000-7700

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Contract	City Manager	0.11	19,800	0.11	19,800	0.11	19,800
1-101	Director of PW / City Engineer	0.28	40,300	0.28	40,400	0.28	40,400
1-101	Finance Director	0.20	27,700	0.20	28,800	0.20	28,800
1-103	Principal Civil Engineer	0.50	51,400	0.25	25,800	0.25	25,800
1-103	Finance Manager	0.05	4,500	0.05	4,700	0.05	4,700
1-104	Environmental Programs Mgr	-	-	0.15	11,000	-	-
1-104	Public Works Operations Mgr	0.20	16,800	0.25	20,900	0.25	20,900
XXXX	Associate Civil Engineer	-	-	-	-	0.125	7,200
3153	Associate Civil Engineer	-	-	0.50	41,400	0.50	41,400
3131	Public Works Inspector	0.14	9,300	0.25	16,600	0.125	8,200
3125	Senior Engineering Technician	0.25	15,700	0.25	15,700	0.25	15,700
3108	Administrative Asst III	0.17	9,000	0.17	9,000	0.17	9,000
3111	Lead Maintenance Worker	-	-	0.15	8,200	0.15	8,200
3097	Maint. Worker II (2 positions)	-	-	0.20	9,500	0.20	9,500
6085	Temp. Maint. Worker I	-	-	0.10	3,700	0.10	3,700
2128	Accountant	0.05	3,200	0.05	3,300	0.05	3,300
2122	Fiscal Specialist II	0.05	3,000	0.05	3,100	0.05	3,100
	San Elijo JPA Members		3,800		3,800		3,800
	Part-Time		500		500		500
	Overtime		1,600		1,300		1,300
	Stand by Pay (Overtime Rate)		-		1,400		1,400
	Total Salaries		206,600		268,900		256,700
	Total Benefits		72,900		94,500		83,000
	Total	2.00	279,500	3.01	363,400	2.86	339,700

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Miles of collection system maintained	200	50	56	56
Sewer system & wet well inspections	52	250	24	24
Private sewer spills attended to	6	3	2	2
Public sewer spills or blockages	3	5	3	3

NOTES:

6310: Insurance premiums
6522: Advertising for hookup program
6524: Water expenses for Solana Hills pump station
6525: Includes annual lease of right-of-way for Solana Beach pump station

6530: San Elijo JPA Capital Services:	<u>FY 10/11</u>
Wastewater Treatment	1,022,200
Laboratory analysis	163,900
Outfall	27,900
Solana Beach pump stations	<u>273,300</u>
<i>Total San Elijo JPA Services</i>	<u>1,487,300</u>
City Professional Services:	
Sewer line maintenance	260,000
Audit services	5,000
Bond administration	5,000
Miscellaneous City improvements	40,000
Consulting for Lobbying	30,000
Miscellaneous consultants & services	<u>7,000</u>
<i>Total City Services</i>	<u>347,000</u>
Total Professional Services	<u><u>1,834,300</u></u>

6540: Damage claims
6570: County EDP charges
6580: City administrative charges based on cost allocation study
6630: San Elijo JPA Capital Projects:
 Ocean discharge metering system and air scrudder study, outfall and misc.





CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				
COMMUNITY SERVICES/ RECREATION	General Fund				
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	2.90	3.29	3.39	3.39	3.39
SALARIES & FRINGE BENEFITS	182,063	197,452	209,700	175,505	205,500
MATERIAL, SUPPLIES & SERVICES	105,957	98,200	51,700	50,120	49,115
CAPITAL, DEBT SVC & CHARGES	7,200	6,000	5,900	5,900	11,100
TOTAL BUDGET	295,220	301,652	267,300	231,525	265,715

Mission Statement:

We create community through people, parks, and programs. We also enrich our community by creating an atmosphere that nurtures, enhances, and reflects our diverse cultural values and artistic vitality. Parks make life better!

Department Overview:

Community Services/Recreation is responsible for sponsoring various City-sponsored community events and providing the community with enriching cultural experiences and family orientated recreational activities.

Structure & Services

Community Services is responsible for providing various service-oriented activities which include the City's Annual Street Banner program, production of the City Shoreline publication, public art program management, and coordination of City-sponsored community-wide events. The department's budget and service indicators are located at C-100 and C-101.

The **Public Arts Program** provides program management for the City Hall Artist Gallery Exhibits, management of the City's Master Art Policy, oversight of the City's Street Banner Program, coordination of the Arts Alive program with local artists, implementation of public art projects, and provides staff support to the City's Public Arts Advisory Commission. The budget for this program is included in the Community Services budget.

Recreation Services is directly responsible for providing programs and services to the community through City sponsored and contracted programs. The City currently contracts with the San Dieguito Union School District for Adult Recreation Classes and Instruction that are held at La Colonia and Fletcher Cove Community Centers. Recreation Services also includes:

COMMUNITY SERVICES/RECREATION (continued)

rental processing of La Colonia field and Community Center and managing limited use of the Fletcher Cove Community Center for City programs and services; development of joint use agreements with local school districts and other organizations for facility use and program resources; program management for the City's After School Enrichment Program; city-wide special event application processing; and Summer Youth Camps. Recreation Services also includes staff support to the City's Park & Recreation Commission. This department's budget and service indicators are located at C-102 and C-103.

Goals for 2010-2011:

- Evaluate current programs through participant feedback, and conduct periodic studies to enhance Parks and Recreation Department programming to ensure the City is serving the needs of the community.
- To meet community recreational needs with maximum effectiveness and with minimum expense.
- Continue to investigate new technology such as facility reservation booking and on-line registration to increase efficiency and customer service.
- Expand the use of community volunteers and sponsors to maximize program quality and efficiency.
- Transition current programs at Fletcher Cove Community Center into other facilities. Close Fletcher Cove Community Center to public use (until renovations are complete) due to its poor ADA access and overall condition.
- Proceed with the Temporary Public Art Program and begin placing Public Art at Council approved locations. Expand the Temporary Art Program by identifying new program sites.
- Improve and implement the electronic version of Shorelines community newsletter.
- Work with the Public Arts Advisory Commission to provide new and on-going artistic and cultural community events.
- Work with the Public Arts Advisory Commission to implement long range Council directed goals such as artistic monument signs at City entry ways.



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
COMMUNITY SERVICES		7100			001-7000-7100	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	3,393	11,289	10,600	5,805	9,200
6102	Part Time & Temporary Salaries	41,401	40,150	39,700	35,135	39,700
6103	Overtime	-	2,125	-	255	2,000
6205	Retirement	10,668	11,401	11,200	9,151	9,800
6210	Medicare	644	738	800	575	700
622X	Flex Credit Benefit	6,354	7,002	7,500	6,650	7,500
6245	Life Insurance	137	168	200	123	200
6280	Auto Allowance	71	236	-	-	-
6290	Phone Allowance	14	46	100	-	100
TOTAL		62,682	73,155	70,100	57,693	69,200
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	-	25	-	-	-
6320	Training	419	95	-	-	-
6417	Postage	4,634	4,879	-	-	-
6418	Books, Subscriptions & Printing	26,558	25,879	-	-	-
6420	Departmental Special Supplies	715	286	1,000	1,000	1,000
6529	Mileage	185	236	500	500	500
6530	Professional Services	15,521	13,073	8,300	8,300	8,300
6531	Maint. & Operation of Equipment	-	-	-	-	-
6538	Special Events	9,630	10,399	9,900	9,900	8,840
6570	Other Charges	-	2,617	1,500	1,500	1,500
TOTAL		57,662	57,489	21,200	21,200	20,140
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	1,100	1,100	1,100	1,100	1,700
6920	Workers' Comp Charges	2,300	800	800	800	1,900
TOTAL		3,400	1,900	1,900	1,900	3,600
ACTIVITY TOTALS		123,744	132,544	93,200	80,793	92,940

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
COMMUNITY SERVICES	7100	001-7000-7100

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Admin Serv Director/DCM	0.075	11,200	-	-	-	-
1-102	Assistant to CM	-	-	0.125	10,600	-	-
1-104	Management Analyst	-	-	-	-	0.125	9,200
3105	Community Serv Coordinator	0.75	39,700	0.75	39,700	0.75	39,700
	Overtime						2,000
	Total Salaries		50,900		50,300		50,900
	Total Benefits		19,700		19,800		18,300
	Total	0.825	70,600	0.875	70,100	0.875	69,200

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Shorelines Newsletter distributed	4	4	4	4
Street banner change-outs	8	8	2	2

NOTES:

	FY 10/11
6530 eShorelines Publication	5,000
Street Banner Change Out Program	2,800
Virtual Assistant	500
	<u>8,300</u>
6538 Arts Alive Event	
6570 Dial-A-Ride and ad hoc activities	



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
RECREATION		7110			001-7000-7110	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	64,355	75,816	73,800	66,415	72,400
6102	Part Time & Temporary Salaries	27,821	19,129	35,600	24,616	35,600
6103	Overtime	-	286	-	486	-
6205	Retirement	15,320	16,513	16,500	14,555	14,500
6210	Medicare	1,446	1,438	1,600	1,444	1,600
6211	Social Security	1,722	1,116	2,200	1,526	2,200
622X	Flex Credit Benefit	8,420	9,469	9,600	8,580	9,700
6245	Life Insurance	213	248	200	191	200
6280	Auto Allowance	71	236	-	-	-
6290	Phone Allowance	13	46	100	-	100
TOTAL		119,381	124,297	139,600	117,812	136,300
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences, & Meetings	1,555	1,105	-	195	-
6320	Training	758	155	-	-	-
6330	Membership and Dues	345	330	300	155	300
6340	Clothing & Personal Expenses	251	70	-	-	-
6418	Books, Subscriptions & Printing	169	188	500	250	500
6420	Departmental Special Supplies	3,881	896	2,000	1,614	2,000
6522	Advertising	-	70	500	206	500
6523	Communications	82	141	-	185	-
6529	Mileage	384	355	200	186	200
6530	Professional Services	14,424	9,758	11,900	7,845	10,375
6531	Maint. & Operation of Equipment	846	295	-	-	-
6537	Summer Day Camp	-	6,224	7,000	6,931	7,000
6538	Special Events	22,030	19,878	7,900	11,203	7,900
6570	Other Charges	3,570	1,246	200	150	200
TOTAL		48,295	40,711	30,500	28,920	28,975
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	2,300	2,400	2,300	2,300	3,500
6920	Workers' Comp Charges	1,500	1,700	1,700	1,700	4,000
TOTAL		3,800	4,100	4,000	4,000	7,500
ACTIVITY TOTALS		171,476	169,108	174,100	150,732	172,775

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
RECREATION	7110	001-7000-7110

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Admin Serv Director/DCM	0.075	11,200	-	-	-	-
1-102	Assistant to CM	-	-	0.125	10,600	-	-
1-104	Management Analyst	-	-	-	-	0.125	9,200
1-104	Recreation Supervisor	1.00	63,200	1.00	63,200	1.00	63,200
6045	Sr. Facility Attendant (P/T 480hrs)	0.29	6,700	0.29	6,700	0.29	6,700
6033	Facility Attendants (P/T 1,900hrs)	1.10	28,900	1.10	28,900	1.10	28,900
	Overtime		2,100				
	Total Salaries		112,100		109,400		108,000
	Total Benefits		30,400		30,200		28,300
	Total	2.465	142,500	2.515	139,600	2.515	136,300

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
City sponsored community events	15	21	24	22
Summer day camp participants	154	173	231	225
Special events participants	6160	7070	7845	8000

NOTES:

- 6330: Staff membership in California Parks and Recreation Society
- 6418: Newspapers & Misc Publications for the public/printing for events/camps and classes
- 6420: Supplies for various recreation programs; Day Camp & Enrichment Class supplies; etc.
- 6530: Contract instructors for quarterly classes
- 6537: Summer Day Camp Program

	<u>FY 10/11</u>
6538: Staff Coordinated Events	
Cinco De Mayo	2,300
Family Camp Out	500
Veterans Day	350
Memorial Day	350
Ad hoc events/dedications, etc.	400
P&R Coordinated Events	
Holiday Tree Lighting	4,000
Special Events Totals	<u><u>7,900</u></u>





CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				
SPECIAL DISTRICTS	*** see below				
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	1.54	1.64	1.01	1.01	0.99
SALARIES & FRINGE BENEFITS	146,004	160,712	120,900	124,334	115,700
MATERIAL, SUPPLIES & SERVICES	604,866	629,736	655,400	657,200	664,100
CAPITAL, DEBT SVC & CHARGES	4,500	4,500	3,300	3,300	6,000
TOTAL BUDGET	755,370	794,948	779,600	784,834	785,800

Department Overview:

The Public Works Maintenance Division is responsible for maintenance of the Municipal Improvement, Coastal Rail Trail, and Street Lighting special districts.

Structure & Services

Municipal Improvement special districts (Districts), or MID's, provide a means for property owners within the Districts to self assess fees to pay for the costs of services, such as water and landscape maintenance and improvements, that are provided to the Districts by the City. MID's within the City include:

<u>Municipal Improvement District</u>	<u>FY2010-11 Budget</u>	<u>Budget/Service Indicator Pages</u>
Highway 101 Landscaping MID 33	\$ 72,200	C-108 and C-109
Santa Fe Hills MID 9C	290,900	C-110 and C-111
Isla Verde MID 9E	5,900	C-112 and C-113
San Elijo Hills #2C MID 9H	<u>83,100</u>	C-114 and C-115
TOTAL	<u>\$ 452,100***</u>	

The ***Coastal Rail Trail*** (CRT) Maintenance District was established by a vote of Solana Beach property owners and pays for the Coastal Rail Trail maintenance, administration, and reserves. The CRT budget and service indicators are located at C-116 and C-117.

The ***Street Lighting*** district is responsible for the capital improvements maintenance and operation of approximately 750 street lights throughout the City and lighting on the Coastal Rail Trail. The operation is funded by a benefit assessment which appears on property tax bills. The district's budget and service indicators are located at C-118 and C-119.

SPECIAL DISTRICTS (continued)

Goals:

The Public Works Department goals are located at C-76 and include goals related to the City's special districts.



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
HIGHWAY 101 LANDSCAPING MID 33		7510			203-7500-7510	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	21,707	22,900	12,600	12,944	12,600
6102	Part Time & Temporary Salaries	195	6,802	-	-	-
6103	Overtime	661	2,348	-	145	-
6104	Special Pay	1,196	1,861	-	-	-
6105	Part Time/Temp-Non Salary	10,015	-	-	-	-
6205	Retirement	4,285	6,375	2,800	2,889	2,500
6210	Medicare	310	488	200	178	200
6211	Social Security	-	18	-	-	-
622X	Flex Credit Benefit	3,967	4,170	1,300	1,330	1,300
6245	Life Insurance	74	76	-	38	-
6290	Phone Allowance	-	-	100	93	100
TOTAL		42,410	45,038	17,000	17,617	16,700
MATERIALS, SUPPLIES & SERV						
6340	Clothing and Personal Expenses	-	-	100	100	100
6420	Departmental Special Supplies	12	-	200	200	100
6524	Utilities - Electric	3,167	3,461	3,900	3,600	3,600
6526	Maint. of Buildings & Grounds	23,525	25,287	38,500	36,000	38,500
6527	Utilities - Other	877	949	8,800	1,200	1,200
6530	Professional Services	-	-	4,300	-	5,000
6570	Other Charges	1,855	2,496	1,400	3,000	3,000
6580	Adminstrative Charges	3,100	3,096	3,100	3,100	3,100
TOTAL		32,536	35,289	60,300	47,200	54,600
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	800	800	300	300	400
6920	Workers' Comp Charges	500	500	200	200	500
TOTAL		1,300	1,300	500	500	900
ACTIVITY TOTALS		76,246	81,627	77,800	65,317	72,200

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
HIGHWAY 101 LANDSCAPING MID 33	7510	203-7500-7510

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
1-101	Public Works Operations Mgr	-	-	0.15	12,600	0.15	12,600
3097	Maintenance Worker II (2)	0.48	22,800	-	-	-	-
6085	Temp Maint Worker I	0.24	8,400	-	-	-	-
	Overtime		1,600		-		-
N/A	Stand by Pay (Overtime Rate)		2,100		-		-
	Total Salaries		34,900		12,600		12,600
	Total Benefits		11,800		4,400		4,000
	Total	0.72	46,700	0.15	17,000	0.15	16,600

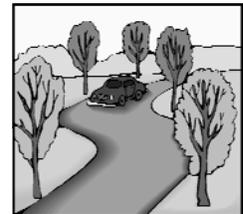
SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Landscape area maintained (square feet)	44,000	44,000	44,000	44,000
Trash pick-up	52	52	52	52

NOTES:

- 6340: Uniforms for Maintenance Workers
- 6420: Gloves, masks, and other minor items
- 6525: Includes rental of landscaping equipment

- 6526: Landscape maintenance (general)
- Irrigation repairs and parts
- Major planting projects

FY 10/11
<u>26,500</u>
3,300
8,700
<u><u>38,500</u></u>



- 6530: Graffiti removal, minor concrete repairs, arborist consultation
- 6570: County EDP & property tax administrative charges
- 6580: City administration charge (based on cost alloc. study)

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
SANTA FE HILLS MID 9C		7520			204-7500-7520	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
TOTAL		-	-	-	-	-
MATERIALS, SUPPLIES & SERV						
6527	Utilities - Other	52,623	60,450	48,000	62,800	62,800
6530	Professional Services	218,000	218,000	218,100	218,100	218,100
6570	Other Charges	1,707	1,689	500	600	500
6580	Adminstrative Charges	9,500	9,504	9,500	9,500	9,500
TOTAL		281,830	289,643	276,100	291,000	290,900
CAPITAL, DEBT SVC & CHRGS						
TOTAL		-	-	-	-	-
ACTIVITY TOTALS		281,830	289,643	276,100	291,000	290,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
SANTA FE HILLS MID 9C	7520	204-7500-7520

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Number of maintenance inspections performed	12	12	12	12
Number of units	408	408	408	408
Assessment per unit	\$232.10	\$232.10	\$232.10	\$232.10

NOTES:	
6527: Water for irrigation of slopes and median area.	
	FY 10/11
6530: Landscape maintenance of medians and slopes; sprinkler ports and chemicals	201,900
Audit	1,200
Insurance	11,300
Storage (mini-warehouse)	200
Legal fees	2,000
Management Fees	1,500
	<u>218,100</u>
6570: County EDP & property tax administrative charges	
6580: General administrative charges based on cost allocation study	



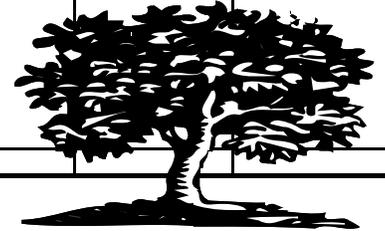
CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
ISLA VERDE MID 9E		7530			205-7500-7530	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6530	Professional Services	5,200	4,367	5,100	5,100	5,100
6570	Other Charges	214	25	100	100	100
6580	Adminstrative Charges	700	696	700	700	700
	TOTAL	6,114	5,088	5,900	5,900	5,900
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	6,114	5,088	5,900	5,900	5,900

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
ISLA VERDE MID 9E	7530	205-7500-7530

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							



SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Number of maintenance inspections performed	12	12	12	12
Number of units	87	87	87	87
Assessment per unit	\$68.74	\$68.74	\$68.74	\$68.74

NOTES:
 6530: Landscape maintenance of two traffic islands in San Lucas Ct and four gates at San Lucas and Highland
 6570: Appropriation for County EDP charges
 6580: City admin charge based on cost allocation study

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
SAN ELIJO HILLS # 2C MID 9H		7550			207-7500-7550	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6530	Professional Services	86,900	76,400	78,600	78,600	78,600
6570	Other Charges	668	700	300	300	300
6580	Adminstrative Charges	4,200	4,200	4,200	4,200	4,200
	TOTAL	91,768	81,300	83,100	83,100	83,100
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	91,768	81,300	83,100	83,100	83,100

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
SAN ELIJO HILLS #2C MID 9H	7550	207-7500-7550

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
Number of maintenance inspections performed	12	12	12	12
Number of units	118	118	118	118
Assessment per unit	\$289.58	\$289.58	\$289.58	\$289.58

NOTES:

- 6530: Landscape maintenance of slopes, sprinkler system parts, plants, chemicals, water and electricity, landscape supplies, and maintenance of Santa Helena median
- 6570: County EDP & property tax administrative charge
- 6580: General City charges based on cost allocation study



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
COASTAL RAIL TRAIL MAINT DISTRICT		7580			208-7500-7580	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6526	Maintenance Of Buildings & Grounds	3,166	1,202	-	-	-
6527	Utilities - Other	12,575	13,405	19,200	17,000	17,000
6530	Professional Services	30,505	52,024	39,500	41,600	41,200
6570	Other Charges	5,605	8,240	4,900	5,000	5,000
6580	Administrative Charge	3,900	3,900	3,900	3,900	3,900
	TOTAL	55,751	78,771	67,500	67,500	67,100
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
	ACTIVITY TOTALS	55,751	78,771	67,500	67,500	67,100

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
COASTAL RAIL TRAIL MAINTENANCE DISTRICT	7580	208-7500-7580

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							

SERVICE INDICATORS	2007/08 Actual	2008/09 Projected	2009/10 Projected	2010/11 Estimate
Number of days landscape maintenance is performed	N/A	150	150	150
Number of inspections performed	N/A	36	36	36
Number of units	10,395	10,385	10,385	10,385
Assessment per unit	\$6.26	\$6.38	\$6.38	\$6.38

NOTES:

- 6526 Capital Reserves, Repairs - light fixtures and bollards, Concrete & path repairs
- 6527 Water
- 6530 Landscape maintenance, irrigation repairs, plant replacement
 - chemicals, arborist 19,600
 - Irrigations repairs 6,000
 - Plant replacement 8,700
 - Graffiti Abatement 2,500
 - Misc. electrical and concrete repairs 2,700
 - 39,500
- 6570 Reserves - 10% of Operations
- 6580 County EDP & property tax administrative charge and General City charges based on cost allocation study



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
STREET LIGHTING		7600			211-0000-7600	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	74,404	84,918	75,600	78,595	73,500
6103	Overtime	33	141	200	429	200
6104	Special Pay	841	-	200	179	200
6105	Temporary Non-Payroll	19,631	-	-	-	-
6205	Retirement	1,047	20,623	18,700	18,110	14,700
6210	Medicare	-	1,146	1,100	1,097	1,100
6211	Social Security	961	-	-	-	-
622X	Flex Credit Benefit	6,140	7,890	7,300	7,378	8,200
6245	Life Insurance	233	278	300	227	300
6280	Auto Allowance	304	346	300	449	600
6290	Phone Allowance	-	332	200	254	200
TOTAL		103,594	115,674	103,900	106,717	99,000
MATERIALS, SUPPLIES & SERV						
6330	Membership and Dues	100	-	100	100	100
6340	Clothing and Personal Expenses	65	118	100	100	100
6418	Books, Subscriptions & Printing	-	-	200	-	200
6419	Minor Equipment	170	-	-	-	-
6420	Departmental Special Supplies	70	207	100	300	100
6522	Advertising	-	330	200	200	200
6523	Communications	148	280	200	200	200
6524	Utilities - Electric	98,841	103,505	106,800	106,800	106,800
6529	Mileage	-	-	200	200	200
6530	Professional Services	22,079	16,637	34,700	34,700	34,700
6531	Maint. & Operation of Equipment	-	-	1,900	1,900	1,900
6570	Other Charges	4,594	4,168	3,600	3,600	3,600
6580	Adminstrative Chrages	10,800	14,400	14,400	14,400	14,400
TOTAL		136,867	139,645	162,500	162,500	162,500
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	1,900	1,900	1,600	1,600	2,400
6920	Workers' Comp Charges	1,300	1,300	1,200	1,200	2,700
TOTAL		3,200	3,200	2,800	2,800	5,100
ACTIVITY TOTALS		243,661	258,519	269,200	272,017	266,600

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
STREET LIGHTING	7600	211-0000-7600

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Contract	City Manager	0.05	9,000	0.05	9,000	0.05	9,000
1-101	Director of PW / City Engineer	0.11	15,800	0.11	15,900	0.11	15,900
1-103	Principal Civil Engineer	0.25	25,700	0.15	15,400	0.15	15,400
1-104	Public Works Operations Mgr	0.13	10,900	0.10	8,400	0.10	8,400
XXXX	Associate Civil Engineer	-	-	-	-	0.05	2,900
3131	Public Works Inspector	0.13	8,700	0.15	10,000	0.075	5,000
3125	Senior Engineering Technician	0.10	6,300	0.10	6,300	0.10	6,300
3108	Administrative Asst III	0.15	7,900	0.15	7,900	0.15	7,900
3111	Lead Maintenance Worker	-	-	0.05	2,700	0.05	2,700
	Overtime		500		200		200
	Stand by Pay (Overtime Rate)		-		200		200
	Total Salaries		84,800		76,000		73,900
	Total Benefits		31,100		27,900		25,100
	Total	0.92	115,900	0.86	103,900	0.84	99,000

SERVICE INDICATORS	2007/08 Actual	2008/09 Actual	2009/10 Actual	2010/11 Projected
New streetlight installations	12	2	3	3
Pedestrian bollard lights	0	24	52	52
New ballast installations	10	10	10	10
Maintenance occurrences of streetlights and pedestrian lights	400	50	52	52

NOTES:

- 6418: Printing specifications, electrical catalogs
- 6420: Light junction boxes, bulbs and wires
- 6522: Advertising for various public hearings
- 6523: Percentage of cellular phone charges for City Engineer & Public Works Superintendent

	FY 10/11
6524: CRT	10,100
All other facilities	96,700
	<u>106,800</u>
6530: Street Light Maintenance	17,500
North County Dispatch - emergencies	2,000
Repairs due to accidents and other (not part of maintenance)	15,200
	<u>34,700</u>

- 6531: Replacement of bulbs, ballasts, etc. for streetlights
- 6570: County EDP & property tax administrative charge
- 6580: Administrative charge based on cost allocation study





CITY OF SOLANA BEACH
FUNCTION ACTIVITY OVERVIEW

FUNCTION	FUND DISTRIBUTION				2010-2011
	REDEVELOPMENT AGENCY (RDA)	RDA CIP Admin			
RDA Debt Service				520,300	
RDA Low/Moderate Housing				25,000	
				701,400	
EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 ADOPTED
TOTAL REGULAR POSITIONS	0.30	0.41	0.45	0.45	0.45
SALARIES & FRINGE BENEFITS	80,813	93,904	99,000	98,107	91,100
MATERIAL, SUPPLIES & SERVICES	280,775	288,704	316,000	518,095	371,200
CAPITAL, DEBT SVC & CHARGES	207,614	234,143	234,400	234,400	239,100
TOTAL BUDGET	569,202	616,751	649,400	850,602	701,400

Department Overview:

The Solana Beach Redevelopment Agency (RDA) was created and activated by the City of Solana Beach on December 2, 2003 by Ordinance No. 318 pursuant to the State of California Health and Safety Code Section 33200. On July 13, 2004, the City of Solana Beach adopted Ordinance No. 326 that formed the Solana Beach Redevelopment Project Area. The purpose of the Agency is to prepare and carryout plans for improvement, rehabilitation, and redevelopment in the blighted areas of the Solana Beach Redevelopment Project Area.

Structure & Services

The ***RDA CIP Administration*** fund is used to account for implementing the redevelopment plan of the City. The RDA is funded by tax increment, loans, and/or issuance of longer term debt such as bonds. This will be the sixth full year of the RDA with costs allocated for personnel and all other services related to the operation of the Agency.

The ***RDA Debt Service*** fund collects tax increment and pays pass-through payments to the affected taxing entities. This fund also is responsible for the payment of bonds and loans of the RDA.

The ***RDA Low/Moderate Housing*** fund is where the RDA sets aside 20% of tax increment revenue for the creation and preservation of housing for low and moderate income households. This fund is accumulating enough funds to implement programs and projects consistent with the five Year Implementation Plan.

The budgets for the RDA funds can be found beginning at the following pages:

RDA CIP Administration	C-122
RDA Debt Service	C-124
RDA Low/Moderate Housing	C-126

CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
RDA CIP ADMINISTRATION		7810			416-7800-7810	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
SALARIES & FRINGE BENEFITS						
6101	Regular Salaries	56,630	66,047	70,000	72,191	70,000
6103	Overtime	-	250	-	491	-
6205	Retirement	19,838	22,029	23,100	18,971	14,000
6210	Medicare	819	947	1,000	1,068	1,000
622X	Flex Credit Benefit	2,838	3,546	3,800	3,861	3,900
6245	Life Insurance	174	217	200	210	200
6280	Auto Allowance	329	623	600	1,038	1,700
6290	Phone Allowance	185	245	300	278	300
TOTAL		80,813	93,904	99,000	98,107	91,100
MATERIALS, SUPPLIES & SERV						
6315	Travel, Conferences & Meetings	-	-	3,600	-	3,000
6330	Memberships and Dues	1,180	1,705	1,900	1,600	1,900
6417	Postage	-	26	500	-	100
6522	Advertising	188	-	500	400	100
6530	Professional Services	39,735	5,686	32,000	19,000	27,000
6570	Other Charges	8,422	7,536	13,000	8,200	13,000
6580	Administrative Charges	13,000	12,996	13,000	13,000	15,000
TOTAL		62,525	27,949	64,500	42,200	60,100
CAPITAL, DEBT SVC & CHRGS						
6910	Claims Liability Charges	1,200	1,400	1,500	1,500	2,300
6920	Workers' Comp Charges	800	1,000	1,100	1,100	2,600
TOTAL		2,000	2,400	2,600	2,600	4,900
ACTIVITY TOTALS		145,338	124,253	166,100	142,907	156,100

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
REDEVELOPMENT CIP ADMINISTRATION	7810	416-7800-7810

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
Contract	City Manager	0.20	36,100	0.20	36,100	0.20	36,100
1-101	Finance Director	0.15	20,700	0.15	21,600	0.15	21,600
1-101	Director of PW / City Engineer	0.05	7,200	0.05	7,200	0.05	7,200
1-103	Principal Civil Engineer	0.01	1,000	0.05	5,100	0.05	5,100
	Total Salaries		65,000		70,000		70,000
	Total Benefits		27,900		29,000		21,100
	Total	0.41	92,900	0.45	99,000	0.45	91,100

NOTES:

6315: RDA Conferences; Introduction, Annual, Low Moderate Housing
 6330: California Redevelopment Association
 6530: Consultants:
 Audit
 Legal
 Redevelopment/Economic Development Consultants
 6570: County of San Diego property tax collection fees
 6580: Administrative overhead charge by City

FY 10/11	
7,000	
5,000	
15,000	
<u>27,000</u>	



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
RDA DEBT SERVICE		7820			362-7800-7820	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
6530	Professional Services	4,050	4,050	9,500	6,000	9,500
6563	RDA Pass Through Payments	214,200	256,033	217,000	238,059	233,400
6570	Other Charges	-	-	-	209,941	43,200
	TOTAL	218,250	260,083	226,500	454,000	286,100
	CAPITAL, DEBT SVC & CHRGS					
6710	Principal Expense	30,000	60,000	65,000	65,000	70,000
6720	Interest Expense	175,614	171,743	166,800	166,800	164,200
	TOTAL	205,614	231,743	231,800	231,800	234,200
	ACTIVITY TOTALS	423,864	491,826	458,300	685,800	520,300

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
RDA DEBT SERVICE	7820	362-7800-7820

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						

NOTES:

Costs are for the Debt Service on the 2006 Tax Allocation Bonds and pass through payment to the affected taxing entities.

	FY 10/11
6530: Financial (Pass Through Calculations)	5,000
Continuing Disclosure (Bonds)	2,500
Arbitrage Calculations	2,000
	<u>9,500</u>
6570: Pass Through payments	



CITY OF SOLANA BEACH
FISCAL YEAR 2010-2011 BUDGET

DEPARTMENT		DEPT. NO.			BUDGET UNIT	
RDA LOW/MODERATE HOUSING		7830			264-7800-7830	
OBJECT CODE	EXPENSE CLASSIFICATION	2007-2008 ACTUAL	2008-2009 ACTUAL	2009-2010 ADOPTED	2009-2010 PROJECTED	2010-2011 PROPOSED
6530	SALARIES & FRINGE BENEFITS					
	TOTAL	-	-	-	-	-
	MATERIALS, SUPPLIES & SERV					
	Professional Services	-	672	25,000	21,895	25,000
	TOTAL	-	672	25,000	21,895	25,000
	CAPITAL, DEBT SVC & CHRGS					
	TOTAL	-	-	-	-	-
ACTIVITY TOTALS	-	672	25,000	21,895	25,000	

CITY OF SOLANA BEACH
STAFFING/COMMENTARY/DETAIL

DEPARTMENT	DEPT. NO.	BUDGET UNIT
RDA LOW/MODERATE HOUSING	7830	264-7800-7830

Pay Range	Position Title	2008/2009		2009/2010		2010/2011	
		Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget	Adopted FTE Hours	Adopted Budget
N/A							
	Total						

NOTES:	
6530: Affordable Housing Plan/Miscellaneous Consultants	<u>FY 10/11</u>
Legal	15,000
	10,000
	<u>25,000</u>





Comprehensive Project List

Page Number	Project Number	Project Title	Funding Source	Appropriated Amount	Encumbrances Outstanding	Actual Costs to Date	Percent Spent	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Total CIP Appropriations	
FY 2010-11 Ongoing Carryover Projects:								Re-appropriation	New Request					
CIP - 01	9321.00	Traffic Calming Improvements	459/228	119,800	-	71,300	60%	48,500	-	-	-	-	119,800	
CIP - 02	9357.00	Marine View Street Improvements	218/228/459	267,300	-	17,300	6%	-	415,000	-	-	-	432,300	
CIP - 03	9444.00	Del Mar Shores Staircase Replacement	459/UF	87,000	17,679	51,298	59%	-	100,000	1,820,000	-	-	1,988,977	
CIP - 04	9903.00	Shoreline Management/LCP Project	459	570,000	137,774	197,226	35%	155,000	-	175,000	175,000	175,000	1,190,000	
CIP - 05	9438.02	La Colonia Park Improvements	416/459	374,000	262,273	104,063	28%	-	15,000	-	-	-	381,336	
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	218/246/416/459	1,729,100	308,360	246,014	14%	1,266,300	-	-	-	-	1,820,674	
CIP - 07	9926.00	Sand Replenishment Project (Local Share)	215/450	333,800	259,300	24,500	7%	-	111,800	307,000	-	-	702,600	
CIP - 08	9434.01	City Hall HVAC Replacement	459/UF	9,600	-	9,600	100%	-	-	110,400	-	-	120,000	
CIP - 09	9462.00	Fletcher Cove Community Center ADA Upgrade	220/416	125,000	1,341	24,334	19%	87,200	4,000	-	-	-	116,875	
CIP - 11	9456.00	Storm Drain Improvements - Major	459	131,300	25,625	5,675	4%	100,000	300,000	-	-	-	431,300	
CIP - 12	9905.00	General Plan Update	459	265,000	-	-	-	132,000	-	432,500	300,000	300,000	1,164,500	
CIP - 22	9356.02	Lomas Santa Fe/I-5 Interchange Medians	218	50,000	-	-	-	50,000	-	-	-	-	50,000	
Annual ADA Projects:														
CIP - 13	9955.02	ADA Projects	459	77,500	-	-	0%	77,500	25,000	95,000	95,000	95,000	482,500	
Annual Maintenance Projects:														
CIP - 14	9362.11	Annual Pavement Management Program	202	-	-	-	-	-	250,000	250,000	250,000	250,000	1,250,000	
CIP - 15	9362.11	Pavement Management/ Maintenance of Effort	218	-	-	-	-	-	150,000	60,000	60,000	60,000	390,000	
CIP - 16	9454.11	Stormdrain Master Plan - Minor Repairs	459	-	-	-	-	-	-	10,000	10,000	10,000	40,000	
CIP - 17	9701.10	Streelight Master Plan (Implementation)	211	329,000	3,537	66,982	20%	178,500	-	-	-	-	249,019	
CIP - 18	9856.11	Sanitary Sewer Pipeline Replacement (Sanitation)	509	-	-	-	-	74,200	200,000	200,000	200,000	200,000	1,074,200	
Sanitation Projects:														
CIP - 19	9824.00	Eden Gardens Pump Station Rebuild	509	5,774,193	3,876,381	1,878,612	33%	12,300	-	-	-	-	5,767,293	
CIP - 20	9833.00	Solana Beach Pump Station	509	419,000	-	19,000	5%	320,000	-	4,580,000	-	-	4,919,000	
CIP - 21	9835.00	San Elijo Hills Pump Station	509	25,000	-	-	0%	-	-	25,000	-	-	25,000	
CIP - 23	9859.01	Granados/EI Viento Sewer Upgrade	509	122,600	-	2,417	2%	122,600	27,400	-	-	-	152,417	
Total Ongoing				10,809,193	4,892,270	2,718,321	25%	2,624,100	1,083,200	6,759,900	2,910,000	1,090,000	790,000	22,867,791
FY 2010-11 Proposed Projects:														
CIP - 10	9859.02	Granados/EI Viento Intersection Improvements	UF	-	-	-	-	-	125,000	-	-	-	125,000	
CIP - 24	9XXX.00	Highland and Lomas Santa Fe Intersection	228	-	-	-	-	-	357,000	-	-	-	357,000	
CIP - 25	9XXX.00	Pavement Management Software Update	228	-	-	-	-	-	65,000	-	-	-	65,000	
CIP - 26	9380.05	Castro & Gonzales Rolled Curbs and Sidewalks	240	131,760	131,760	-	-	-	-	-	-	-	131,760	
Total FY 2009-10 Proposed Projects:									547,000	-	-	-	678,760	
Total FY 2009-10 Project Appropriations & Costs:				10,809,193	4,892,270	2,718,321	25%	2,624,100	1,630,200	6,759,900	2,910,000	1,090,000	790,000	23,546,551

Project Funding Sources:

- 202 - Gas Tax Fund
- 211 - Street Lighting District
- 212 - TransNet Non-Motorized
- 215 - Department of Boating/Waterways
- 218 - TransNet
- 240 - CBDG
- 220 - Transportation Development Act

- 241 - CMAQ/Caltrans
- 244 - Intermodal Surface Transportation Act/Transportation Equity Act 21
- 416 - Redevelopment Agency CIP Fund
- 450 - TOT Sand Replenishment CIP
- 459 - City CIP Fund
- 509 - Sanitation
- UF - Unfunded, No funding source has been identified

Notes:

(131,760)

Project Appropriations By Funding Source (Cost Estimate)

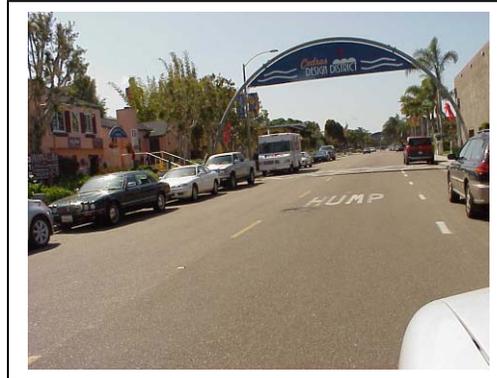
Page Number	Project Number	Funding Source & Project Title	Fiscal Year 2011 Cost Estimate			FY2012	FY2013	FY2014	FY2015	Total by Funding
			Re-appropriation	New Request	Total					
459 City CIP / General Fund										
CIP - 01	9321.00	Traffic Calming Improvements	-	-	-	-	-	-	-	
CIP - 03	9444.00	Del Mar Shores Staircase Replacement	-	-	-	-	-	-	-	
CIP - 04	9903.00	Shoreline Management/LCP Project	155,000	-	155,000	175,000	175,000	175,000	175,000	
CIP - 05	9438.02	La Colonia Park Improvements	-	-	-	-	-	-	-	
CIP - 15	9362.11	Pavement Management/ Maintenance of Effort	-	-	-	-	-	-	-	
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	-	-	-	-	-	-	-	
CIP - 08	9434.01	City Hall HVAC Replacement	-	-	-	-	-	-	-	
CIP - 11	9456.00	Storm Drain Improvements - Major	100,000	300,000	400,000	-	-	-	400,000	
CIP - 13	9955.02	ADA Projects	77,500	25,000	102,500	95,000	95,000	95,000	95,000	
CIP - 16	9454.11	Stormdrain Master Plan - Minor Repairs	-	-	-	10,000	10,000	10,000	10,000	
CIP - 12	9905.00	General Plan Update	132,000	-	132,000	432,500	300,000	300,000	-	
Total City CIP / General Fund			464,500	325,000	789,500	712,500	580,000	580,000	280,000	
202 Gas Tax										
CIP - 14	9362.11	Annual Pavement Management Program	-	250,000	250,000	250,000	250,000	250,000	250,000	
211 Street Lighting										
CIP - 17	9701.10	Streetlight Master Plan (Implementation)	178,500	-	178,500	-	-	-	-	
215 Department of Boating/Waterways										
CIP - 07	9926.00	Sand Replenishment Project (Local Share)	-	-	-	307,000	-	-	-	
218 TransNet										
CIP - 22	9356.02	Lomas Santa Fe/I-5 Interchange Medians	50,000	-	50,000	-	-	-	-	
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	930,000	-	930,000	-	-	-	-	
CIP - 10	9859.02	Granados/El Viento Intersection Improvements	-	-	-	-	-	-	-	
Total TransNet			980,000	-	980,000	-	-	-	-	
220 Transportation Development Act										
CIP - 09	9462.00	Fletcher Cove Community Center ADA Upgrade	21,000	4,000	25,000	-	-	-	-	
228 Transnet II										
CIP - 01	9321.00	Traffic Calming Improvements	48,500	-	48,500	-	-	-	-	
CIP - 02	9357.00	Marine View Street Improvements	-	-	-	415,000	-	-	-	
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	313,000	-	313,000	-	-	-	-	
CIP - 15	9362.11	Pavement Management/ Maintenance of Effort	-	150,000	150,000	60,000	60,000	60,000	60,000	
CIP - 24	9XXX.00	Highland and Lomas Santa Fe Intersection	-	357,000	357,000	-	-	-	-	
CIP - 26	9380.05	Castro & Gonzales Rolled Curbs and Sidewalks	-	65,000	65,000	-	-	-	-	
Total TransNet II			361,500	572,000	933,500	475,000	60,000	60,000	60,000	
240 Community Development Block Grant										
CIP - 26	9380.05	Castro & Gonzales Rolled Curbs and Sidewalks	-	-	-	-	-	-	-	

Project Appropriations By Funding Source (Cost Estimate)

Page Number	Project Number	Funding Source & Project Title	Fiscal Year 2011 Cost Estimate			FY2012	FY2013	FY2014	FY2015	Total by Funding
			Re-appropriation	New Request	Total					
246 Miscellaneous Grants										
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	23,300		23,300	-	-	-	-	23,300
416 Redevelopment Agency CIP										
CIP - 05	9438.02	La Colonia Needs Assessment	-	15,000	15,000	-	-	-	-	15,000
CIP - 06	9386.00	Hwy 101 Street Scaping / Traffic Calming	-		-	-	-	-	-	-
CIP - 09	9462.00	Fletcher Cove Community Center ADA Upgrade	66,200	-	66,200	-	-	-	-	66,200
Total Redevelopment Agency CIP			66,200	15,000	81,200	-	-	-	-	81,200
450 TOT Sand Replenishment										
CIP - 07	9926.00	Sand Replenishment Project (Local Share)	-	111,800	111,800	-	-	-	-	111,800
509 Sanitation										
CIP - 18	9856.11	Sanitary Sewer Pipeline Replacement (Sanitation)	74,200	200,000	274,200	200,000	200,000	200,000	200,000	1,074,200
CIP - 19	9824.00	Eden Gardens Pump Station Rebuild	12,300	-	12,300	-	-	-	-	12,300
CIP - 20	9833.00	Solana Beach Pump Station	320,000	-	320,000	4,580,000	-	-	-	4,900,000
CIP - 21	9835.00	San Elijo Hills Pump Station	-	-	-	25,000	-	-	-	25,000
CIP - 23	9859.01	Granados/El Viento Sewer Upgrade	122,600	27,400	150,000	-	-	-	-	150,000
Total Sanitation			529,100	227,400	756,500	4,805,000	200,000	200,000	200,000	6,161,500
Unfunded										
CIP - 03	9444.00	Del Mar Shores Staircase Replacement	-	-	-	100,000	1,820,000	-	-	1,920,000
CIP - 08	9434.01	City Hall HVAC Replacement	-	-	-	110,400	-	-	-	110,400
CIP - 10	9859.02	Granados/El Viento Intersection Improvements	-	125,000	125,000	-	-	-	-	-
Total Unfunded			-	125,000	125,000	210,400	1,820,000	-	-	2,155,400
Total Project Appropriations			2,624,100	1,630,200	4,254,300	6,759,900	2,910,000	1,090,000	790,000	15,804,200

Capital Improvement Program Street Project Traffic Calming Improvements – 9321

Description: Temporary construction of traffic calming measures as determined by field studies and community meetings



Project Manager: Dan Goldberg/Jim Greenstein

Fund: City CIP and Transnet

Justification: Reduce speeds on City streets

Comments: Specific projects will be identified before construction

General Plan Consistency: Provide transportation facilities that are adequate and efficient

Operations Impact: None

Begin Date: July 2008

End Date: June 2011

Type: On-Going

Project Costs	Funding Source	Amount Appropriated			Total
		Prior Years	FY 10/11	Future Years	
Right-of-way		\$			\$ -
Design	City CIP		69,800		69,800
Construction	Transnet		50,000		50,000
<i>Total</i>		\$	119,800	-	\$ 119,800

Estimated Project Timeline

Council Approval	Design		Construction		Completion
	Begin	End	Begin	End	Final Inspection
July-2008					June-2011

**Capital Improvement Program
Street Project
Castro & Gonzales Rolled Curbs and Sidewalks – 9380.05**

Description: Construct rolled curbs on both sides and sidewalk on one side of Castro and Gonzales Streets in accordance with the Eden Gardens Master Streetscape Plan.



Project Manager: Jim Greenstein

Fund: CDBG 240-9380-6510-6530

Justification: Addition of curbs, gutters and sidewalks will provide safe pedestrian access and improved drainage facilities in accordance with the Eden Gardens Master Streetscape Plan.

Comments: Design completed in 2006. Phase 1 Construction completed in 2008. Phase 2 anticipated to be complete in September 2010. Remainder to be phased as adequate CDBG funding becomes availability.

General Plan Consistency: To provide transportation facilities and services that are adequate and efficient and that significantly reduce hazards to human life, pollution, noise, disruption of community organization, and damage to the natural environment.

Operations Impact: Regular street maintenance cost will decrease with addition of concrete gutters.

Begin Date: November 2005

End Date: TBD

Type: Ongoing

<i>Project Costs</i>	<i>Funding Source</i>	<i>Amount Appropriated</i>	<i>Amount to be Appropriated</i>	<i>Unfunded Amount</i>	<i>Total</i>
Construction	FY 09-10 240	49,568	-		49,568
Construction	FY 10-11 240	57,924	-	TBD*	57,924
<i>Total</i>		107,492	-	-	107,492

Estimated Project Timeline

Council Approval	Design		Phase 3 Construction		Completion
	Begin	End	Begin	End	Final Inspection
October-2005	October-2005	July-2006	October-2010	December-2010	December-2010

